

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
MARCH 14, 2016  
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:04pm.  
  
President: Frank Rothing  
  
Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Koror, Diana Lackner, Kerry Martin  
  
Trustees Absent: None  
  
Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Village Clerk Kass Sigal, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath, Lt. Jack Heneghan, Office George Roberts.  
  
Visitors: Carrie Rose (25 Aberdeen Court), Nancy Nervick (2105 Telegraph Road), Steve Wagner (Continental Properties), Tom Beeson (Beeson Nursery)
2. 01-03/14: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-03/14: **Recognition of Officer George Robert's 10 Years of Service.** Chief Price presented Officer George Robert's with a crystal clock for 10 years of outstanding service to the Village of Bannockburn.
4. 03-03/14: **Visitor Business:** None
5. 04-03/14: **Consider Approval of a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Rental Fees for a Bannockburn School Picnic on June 2, 2016.**  
Trustee Herrmann moved, seconded by Trustee Boyle, to approve the Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Rental Fees for a Bannockburn School Picnic on June 2, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Koror, Lackner, Martin); Nays: None; Absent: None.

6. **05-03/14: Consider Approval of a Request by the Bannockburn School Parent Organization for the following: (i) Use of the Village's Shelter and Open Space, (ii) Play Music at the Village's Open Space, and (iii) a Waiver of Applicable Fees for an Ice Cream Social on August 23, 2016.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a Request by the Bannockburn School Parent Organization for the following: (i) Use of the Village's Shelter and Open Space, (ii) Play Music at the Village's Open Space, and (iii) a Waiver of Applicable Fees for an Ice Cream Social on August 23, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-03/14: Consider Approval of a Donation to the Deerfield Family Days to Sponsor the Shannon Rovers at the July 4, 2016 Parade.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a Donation of \$1,500 to the Deerfield Family Days to Sponsor the Shannon Rovers at the July 4, 2016 Parade. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-03/14: Consider Approval of a Resolution Authorizing a Proposal from Tallgrass Restoration, LLC. to Conduct Maintenance and Repair Projects in the Village's Natural Areas and Facilities for Fiscal Year 2016-2017 in an Amount Not to Exceed \$18,000.00 (Village of Bannockburn's Illinois Environmental Protection Agency 319 Grant Projects -Waukegan Road to Middle Fork of the North Branch Project and the Lakeside Drive Restoration Project).**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve Resolution 2016-R-08, a Resolution authorizing a Proposal from Tallgrass Restoration, LLC to Conduct Maintenance and Repair Projects in the Village's Natural Areas and Facilities for Fiscal Year 2016-2017 in an Amount Not to Exceed \$18,000.00 (Village of Bannockburn's Illinois Environmental Protection Agency 319 Grant Projects - Waukegan Road to Middle Fork of the North Branch Project and the Lakeside Drive Restoration Project). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-03/14: Consider Approval of a Waiver of Competitive Bids and a Resolution Authorizing an Agreement between Vito Di Pinto Landscaping and the Village of Bannockburn for Landscape Maintenance Services at Various Locations throughout the Village of Bannockburn During Spring, Summer, Fall and Winter 2016 in an Amount not to Exceed \$50,000.00.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a Waiver of Competitive Bids and Resolution 2016-R-09, a Resolution authorizing an Agreement between Vito Di Pinto Landscaping and the Village of Bannockburn for Landscape Maintenance Services at Various Locations throughout the Village of Bannockburn During Spring, Summer, Fall and Winter 2016 in an Amount not to Exceed \$50,000.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-03/14: Consider Approval of a Waiver of Competitive Bids and a Resolution Authorizing an Agreement between Guy Scopelliti Landscape Inc. and the Village Of Bannockburn for Landscape Maintenance Services in Spring, Summer and Fall 2016 in an Amount not to Exceed \$65,000.00.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a Waiver of Competitive Bids and Resolution 2016-R-10, a Resolution authorizing an Agreement between Guy Scopelliti Landscape Inc. and the Village Of Bannockburn for Landscape Maintenance Services in Spring, Summer and Fall 2016 in an Amount not to Exceed \$65,000.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-03/14: Consider Approval of a Waiver of Competitive Bids for Public Works' Maintenance and Repair Projects in the Village's Public Areas and Facilities and Approval of a Resolution Authorizing a Contract between the Village of Bannockburn and Bannockburn Public Works, Inc. for Public Works Maintenance and Repair Projects in the Village's Public Areas and Facilities (Fiscal Year 2016-2017).**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a Waiver of Competitive Bids for Public Works' Maintenance and Repair Projects in the Village's Public Areas and Facilities and Approve Resolution 2016-R-11, a Resolution authorizing a Contract between the Village of Bannockburn and Bannockburn Public Works, Inc. for Public Works Maintenance and Repair Projects in the Village's Public Areas and Facilities (Fiscal Year 2016-2017). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-03/14: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application:**

- Consider a Request for Approval of the Installation of a New Standby Generator at the Property Located at 29 Aberdeen Court in the Tarns of the Moor Subdivision, Submitted by Matt Gopin.

Village Manager Lasday noted that the Architectural Review Commission (ARC) approved the generator request at 29 Aberdeen Court.

Trustee Martin moved, seconded by Trustee Boyle, to approve the Waiver to the Village Board Appeal Process. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **12-03/14: Consider Approval of a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services.**

Village Engineer Gewalt provided background on the water operator services and a recommendation to renew the contract with Swanson Water Treatment. Village Counsel Filippini noted that this type of service is not the type that needs to be bid, but the Village can if it chooses. Village Engineer Gewalt noted that he does not believe that Swanson could have prevented the generator problem, as the old

generator did not have a “low oil” alarm to notify the Village of the problem. The Board discussed the extent of Swanson services and whether it should be modified. Village Engineer Gewalt noted the reservoir monitoring system is being reviewed to add new alarms associated with oil levels. The Board discussed the feature of an automatic shut-off for low oil levels. Village Engineer Gewalt noted he will explore if the generator has any salvage value.

Village Engineer Gewalt noted that (whether bidding is pursued) the number of professionals qualified to do this work is limited. Village Counsel Filippini noted that the Village could look for shared service with other water providers, if the Board desires. President Rothing questioned whether this contract can be secured for a similar price (\$12,000).

Trustee Lackner moved, seconded by Trustee Martin, to approve Resolution #2016-R-12, a Resolution authorizing a proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-03/14: Consider Approval of a Resolution Amending the Village’s Insurance Coverage to Provide Additional Protection Pursuant to the Terrorism Risk Insurance Act.**

Trustee Lackner moved, seconded by Trustee Herrmann, to approve Resolution 2016-R-13, a Resolution amending the Village’s Insurance Coverage to Provide Additional Protection Pursuant to the Terrorism Risk Insurance Act. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-03/14: Consider Approval of a Resolution Authorizing the Execution of an Agreement with Powerlink Electric, Inc. for the Purchase and Installation of a Cummins Onan 230 KW Diesel Generator for the Village’s Water Reservoir in an amount not to exceed \$90,000.00.**

Village Engineer Gewalt reviewed the requests for proposal for a replacement generator for the reservoir. He noted that based on price, proximity, and past performance, he is recommending Cummins Onan. He noted that upon selection of the vendor, final specifications will be established for a final price contract.

Trustee Martin moved, seconded by Trustee Boyle, to approve Resolution 2016-R-14, a Resolution authorizing the Execution of an Agreement with Powerlink Electric, Inc. for the Purchase and Installation of a Cummins Onan 230 KW Diesel Generator for the Village’s Water Reservoir in an amount not to exceed \$90,000.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15A. **15A-03/14: Consider Approval of Updated Gewalt Hamilton Associates, Inc. Fees (Engineering Consulting Services).**

Trustee Lackner moved, seconded by Trustee Boyle, to approve the Updated Gewalt Hamilton Associates, Inc. Fees (Engineering Consulting Services). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15B. **15B-03/14: Consider Approval of the Continuance of a Public Hearing on Proposed Amendment to an Annexation Agreement dated October 10, 2014 by the Village of Bannockburn and the Owners of Certain Parcels to be Annexed by the Village of Bannockburn (Northeast Corner of Rts. 22 and 43) to April 11, 2016.**

Trustee Korner moved, seconded by Trustee Herrmann, to approve the Continuance of a Public Hearing on a Proposed Amendment to an Annexation Agreement dated October 10, 2014 by the Village of Bannockburn and the Owners of Certain Parcels to be Annexed by the Village of Bannockburn (Northeast Corner of Rts. 22 and 43) to April 11, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **16-03/14: Report of the Plan Commission / Zoning Board of Appeals Meeting on March 8, 2016:**

- Public Hearing for the Consideration of Proposed Zoning Code Text Amendments to Create a New R-1 Specialty Retail Zoning District for the Village of Bannockburn, Submitted by Village of Bannockburn, Continental Beeson Corner LLC, Continental 165 Fund LLC and Chicago Title Land Trust Company Trust No. 126587. [Continued to April 4, 2016].
- Public Hearing for the Consideration of Proposed Zoning Map Amendments, Zoning Code Text Amendments, Special Use Permits, Variations, and/or other Zoning Relief Necessary in Connection with a Proposed Grocery Store Development and Associated Improvements on the Property Located Generally at the Northeast Corner of Waukegan Road and Half Day Road, Commonly Known as 23443 North Illinois Route 43, Submitted by Continental Beeson Corner LLC, Continental 165 Fund LLC and Chicago Title Land Trust Company Trust No. 126587. [Continued to April 4, 2016].
- Other Business.
  - Review of the 2016 Calendar Year Schedule for the Plan Commission Zoning Board of Appeals Meetings.
  - Review of the Village of Bannockburn Plan Commission & Zoning Board of Appeals Welcome Book.
  - Discuss a Referral by the Village Board of Trustees of Modifications to the Village's Tree Regulations.

Assistant to the Village Manager, Ryan Mentkowski reported on the Planning Commission of Zoning Board of Appeals (PCZBA) meeting. He noted the PCZBA discussed the following: the continuation of the public hearings for the two agenda items related to the Mariano's proposal; they discussed the "Welcome" booklet; and

initially discussed the tree ordinance revisions. He noted that most of the people in attendance at the meeting were from the Del Mar Woods subdivision.

17. 17-03/14: **Village Engineer.**

Village Engineer Gewalt noted that we have been successful in finding a significant water leak in water main at 1500 Lakeside Drive. He noted that the Village of Lincolnshire was looking for a leak in one of their water lines, when they heard a gurgling noise in the water line controlled by Bannockburn. He noted Lincolnshire passed this information onto the Village, where an evaluation took place identifying the leak which was in the Mesirov parking lot and due to corrosion of bolts and was leaking at approximately 30 gallons per minute.

Village Engineer Gewalt noted that bids for the North Avenue project have shown lower asphalt prices.

Village Engineer noted the Illinois Department of Natural Resources has asked the Village to develop a plan to correct the unaccounted water flow issue. He noted that they will evaluate the reservoir pumping data to assess how much of this leak contributed to the unaccounted flow. Additionally, he noted the Village will be performing leak detection of the Village's water mains. He suggested doing 1/3 of the water mains per year in the Village with the oldest mains being tested first. Village Counsel Filippini noted that the Village may want to consider metering closer to the water main to address potential leaks. Village Engineer Gewalt's opinion was to start with the leak detection.

18. 18-03/14: **Village Police.**

Chief Price noted Officer George Robert's excellent performance with the obstruction of justice case. He noted the department attended taser training last month in Highland Park. He noted that Lt. Heneghan, Officer Sears and Officer Ogden are currently carrying the tasers when on call. Chief Price noted that he has been working on trying to get an exemption for the Village in regards to the 911 consolidation efforts.

Trustee Korner asked about the status of insurance for the Villages participation at Ravinia in Highland Park. He noted that the Village is looking for Ravinia Festival to extend the hold harmless the Village before the department will assist again.

19. 19-03/14: **Village Counsel.** None

20. 20-03/14: **Village Clerk.** None

21. 21-03/14: **Village Commissioners.**

- *Finance:*

Trustee Ansani summarized the March bill submit list and the February Monthly Financial Budget report.

- *Building:* None
- *Sewer and Water:* None
- *Roads and R.O.W:* None
- *Community Development:* None
- *Police:* None

22. 22-03/14: **Village Manager.**

Village Manager Lasday noted that she has no longer been including attachments in her weekly reports in recognition of record retention requirements in the Local Records Act. She noted that the Village has been notified that the McDonald's is scheduled to be open by July 1, 2016. She noted that the letter in response to a resident has been sent regarding the Bannockburn Brae drainage issue. She noted that the Village received a notice the Grace, a business at 2051 Waukegan Road, is leaving Bannockburn. She noted the legislative days in Springfield is upcoming. She noted the Northwest Municipal Council banquet is upcoming and was looking for attendees from the Board.

23. 23-03/14: **Village President.**

Village President Rothing noted that after recent Northwest Municipal Conference meetings and the Metropolitan Mayors Council, he is questioning whether attending legislative day is worthwhile. He noted items for the upcoming newsletter including (a) disposal of unused Rx, (b) give-back of undesired guns, and (c) offering trigger locks. He noted that SWALCO will be terminating the collection of consumer electronics effective 5/1/16.

Village President Rothing noted that William Montgomery has resigned from the Planning Commission & Zoning Board of Appeals (PCZBA) effective 5/1/16. Village President Rothing suggested a possible CPR class being offered in the Village. He surveyed interest of Board members.

Village President Rothing noted that there have been 45 Village surveys received. Trustee Lackner picked the winner of the logo glasses, Brian Adley for submitting the survey. He noted that he contacted the resident at 1043 Wilmot Road in Deerfield about their planting in the front of their house. He complimented Chief Price and the Police Department on the taser training.

**EXECUTIVE SESSION**

For the Discussion of (i) Personnel, and (ii) Imminent enforcement litigation.

Trustee Martin moved, seconded by Trustee Ansani, to enter into Executive Session for the discussion of (i) Personnel, and (ii) Imminent enforcement litigation. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner,

Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 9:07pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Boyle, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 10:20pm.

24. **24-03/14: Consider Approval of the February 22, 2016 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Martin, to approve the February 22, 2016 Board Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

**ADJOURNMENT.**

Trustee Lackner moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 10:21pm.