

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 28, 2015
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:01pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None.

Also Present: Finance Director Linda McCulloch, Village Counsel Robert Pickrell, Village Engineer David Gewalt, Village Clerk Kass Sigal, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

2. **01-09/28: Visitors Business:**
Kass Sigal (2180 Wilmot Road) noted that there are three additional homes for sale on Duffy Lane and raised her concern about the properties being continuous.

3. **02-09/16: Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.

4. **03-09/28: Consider Approval of a Resolution Approving a Transferee Assumption Agreement between the Village of Bannockburn and Redus One, LLC and WSC-GSP B/L OFFICE PARK OWNER VII, L.L.C. (2201, 2333, and 2345 Waukegan Road, Bannockburn, Illinois).**
Trustee Martin moved, seconded by Trustee Herrmann, to approve Resolution 2015-R-36, a Resolution Approving a Transferee Assumption Agreement between the Village of Bannockburn and Redus One, LLC and WSC-GSP B/L OFFICE PARK OWNER VII, L.L.C. (2201, 2333, and 2345 Waukegan Road, Bannockburn, Illinois). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. **04-09/28: Consider Approval of a Resolution Approving a Transferee Assumption Agreement between the Village of Bannockburn and AP POB Bannockburn LLC and Inland Real Estate Acquisitions, Inc. (2525 Waukegan Road, Bannockburn, Illinois).**
Assistant to Village Manager Ryan Mentkowski noted that the transfer compliance review which is an exhibit within the transfer assumption agreement has several items that will be negotiated, including closing out old permits, some signage issues and engineering conditions to finalize. He noted the property is

scheduled to close on October 15, 2015. Village President Rothing noted that he has spoken to Andrew Feely of In Box & More about additional signage, noting his business is not on the Bannockburn Green center pylon sign. The Board discussed removing some of these issues comprehensively with the new ownership.

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Resolution 2015-R-37, a Resolution approving a Transferee Assumption Agreement between the Village of Bannockburn and AP POB Bannockburn LLC and Inland Real Estate Acquisitions, Inc. (2525 Waukegan Road, Bannockburn, Illinois). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-09/28: Consider Approval of the Ratification of North Avenue Road Improvement Project Documents.**

Village Engineer Gewalt noted that these approvals are for variance request forms submitted to IDOT. The form IDOT BLR22211 is for a categorical exclusion from further environmental studies associated with widening the project. Form IDOT BLR22120 is for a modified curb & gutter and a multi-way stop sign at Crabtree & Meadow Lane.

Trustee Martin moved, seconded by Trustee Lackner, to Approve the Ratification of North Avenue Road Improvement Project Documents. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-09/28: Consider Approval of a Request by the Garden Club for the Use of the Village of Bannockburn Shelter on November 24, 2015 and Waiver of Fees for Use of the Village Shelter.**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve a request by the Garden Club for the Use of the Village of Bannockburn Shelter on November 24, 2015 and Waiver of Fees for Use of the Village Shelter. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-09/28: Consider Approval of an Ordinance Amending the Morals & Conduct Code Regarding Generator Testing.**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Ordinance 2015-20, an Ordinance Amending the Morals & Conduct Code Regarding Generator Testing. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-09/28: Consider Approval of an Ordinance Amending Section 11-503 of the Bannockburn Zoning Code Regarding Variations for Fence Height in the Office District.**

Trustee Boyle moved, seconded by Trustee Martin, to Approve Ordinance 2015-21, an Ordinance Amending Section 11-503 of the Bannockburn Zoning Code Regarding Variations for Fence Height in the Office District. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-09/28: Consider Approval of an Ordinance Amending a Special Use Permit and Granting Variations for an 8 Foot Fence for Building VI in the Bannockburn Lakes Office Plaza (2111 Waukegan Rd).**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Ordinance 2015-22, an Ordinance Amending a Special Use Permit and Granting Variations for an 8 Foot Fence for Building VI in the Bannockburn Lakes Office Plaza (2111 Waukegan Rd). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-09/28: Consider Approval of an Ordinance Repealing Section 1-6 of the Bannockburn Traffic Code.**

Trustee Martin summarized the reasons for repealing this section of the ordinance, including the fact that the gate is no longer needed on Telegraph. He noted that having this ordinance on the books will inhibit us from getting federal funding for Telegraph Road. The Board discussed whether to physically remove the gate on Telegraph Road. The consensus of the Board was to remove the gate.

Trustee Ansani moved, seconded by Trustee Boyle, to approve Ordinance 2015-23, an Ordinance Repealing Section 1-6 of the Bannockburn Traffic Code. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-09/28: Discussion of the Fiscal Year 2015-2016 Costs Associated with the Removal Hazardous Trees Situated on Public Property.**

President Rothing noted that Village Manager Lasday provided a written summary of the costs associated with removing all of the dead trees on 12 acre Duffy Lane property. He noted he felt the cost estimate was high at \$50,000. He noted that this land was acquired by a trade when Lakeside Drive was being developed and is currently vacant. Village President Rothing noted that we can have Kevin provide us a quote on what trees he is able to take down without true access to property. Trustee Herrmann asked what the long term plan is for the property. Village President Rothing noted that when the Village begins to review goals in January, this topic can be added to the discussion of the yearly goals. Village Engineer Gewalt noted that the property can be accessed through 1000 Lakeside Drive along the tollway. Trustee Korner noted that we have addressed dead trees in our parkways but less attention is given to the Duffy lane property. Trustee Herrmann asked if this area is a priority to the Village.

13. 12-09/28: **Village Engineer.**

Village Engineer Gewalt noted that the North Avenue open house is on October 1st at the Deerfield Village Hall. He noted that the residents on Cedarcrest received a letter from him regarding the need to move water service to Bannockburn. He noted that 1300 & 1250 Cedarcrest properties have been stubbed out and all that is required is a plumber and an underground contractor. Assistant to Village Manager Mentkowski noted that he understands that Mr. Golden has retained counsel for this issue. President Rothing asked if we have estimated costs for the residents to complete this project. Village Engineer Gewalt noted that the North Avenue right of way disconnect of the waterline will take place in the spring of 2016. He noted that Deerfield has had a desire for these residents to change water service for a long time.

14. 13-09/28: **Village Counsel.**

Village Counsel Pickrell summarized the Illinois Supreme Court decision on the Crystal Lake South Bleachers.

15. 14-09/28: **Village Clerk.** None.

16. 15-09/28: **Village Commissioners.**

**Building*: None

**Community Development*: None.

**Police*: None

**Water*: Assistant to Village Manager Mentkowski noted that on Thursday, September 17 between 10:00-10:30 pm we stopped receiving water meter readings from the Galaxy system. He noted it is suspected that lighting may have hit the unit. He noted to replace the Galaxy system is approximately \$5,300 plus the cost of an electrician and installation. Trustee Martin asked if this system is covered under insurance. Finance Director McCulloch noted that we are waiting for confirmation about the cause of the outage prior to filing a claim with our insurance company. Assistant to Village Manager Mentkowski noted that installation of the new Galaxy system is expected this Friday and the cost will not exceed the Managers authority.

**Finance*: Finance Director Linda McCulloch explained the color coded tax levy related documents provided to each Board member. She noted that the recent distribution of the blue summary assessment sheets by the County Assessor always raises questions from residents. She noted that there is an 8 week timeline for the Levy process. Homeowners would not be able to figure out how their taxes would be affected until all the entities compile tax information. Trustee Herrmann asked if the elementary and high schools could be separated out in the education portion of the pie chart.

17. 16-09/28: Village Manager.

Assistant to the Village Manager Mentkowski provided a summary of Village Manager Lasday Manager's report. He also noted there was a small fire at Panera today and that he contacted the Lake County Health Department to ensure no action needed to be taken. He noted that 3 of 4 Bannockburn Lakes Office Plaza building transfer compliance reports are completed.

18. 17-09/28: Village President.

Village President Rothing provided a summary of the golf outing which took place on Sunday, September 27th. He noted that the event was a success with 35 golfers and contest prizes were donated by local merchants.

Village President Rothing noted our new event, the Halloween Haunted (not scary) Trail will be held on October 31st from 4-6 pm. He asked for volunteers to hand out candy in 15-20 stations along the trail. He noted that the flyer for the event was given to Bannockburn school to be distributed to students and would be open to all residents. He asked about receiving a budget for decorations and candy.

Village President Rothing displayed the new Bannockburn logo glasses. He noted that the glasses will be sold at \$7.00 each or 4/\$25.00.

EXECUTIVE SESSION

Trustee Martin moved, seconded by Trustee Boyle, to enter into Executive session for the discussion of (1) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 8:52pm.

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Boyle, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was exited at 8:56pm.

19. **Consider Approval of the September 16, 2015 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to approve the September 16, 2015 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

20. **Consider Approval of the August 10, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to approve the August 10, 2015 Executive Session Meeting Minutes, as amended. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

21. Consider Approval of the September 16, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Lackner moved, seconded by Trustee Martin to approve the September 16, 2015 Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:58pm.