

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JULY 10, 2017
MEETING MINUTES**

1. **Call to Order.** President Pro-Tem Koror called the meeting to order at 7:08pm.

Pro Tem Chairman: David Koror

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Koror, Diana Lackner, Kerry Martin

Absent: Village President Frank Rothing

Also Present: Village Manager Maria Lasday, Village Clerk Kass Sigal, Lt. Jack Heneghan, Village Counsel Bob Pickrell, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Kevin Bogac (Great Lakes Credit Union)

2. 01-07/10: **Pledge of Allegiance.**

President Pro-Tem Koror led everyone in reciting the pledge of allegiance.

3. 02-07/10: **Visitor Business.** None.

4. 03-07/10: **Report of the Plan Commission / Zoning Board of Appeals Meeting on July 10, 2017, which includes the Following Agenda Items:**

- Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Special Use Permits, Amendments to Existing Special Use Permits, Variations, and any Other Zoning Relief Necessary in Connection with the Installation of New Off-Street Parking Facilities and/or Modification of Existing Off-Street Parking Facilities on the Property Commonly Known as 2111 Waukegan Road, Bannockburn, Illinois, Submitted by Great Lakes Credit Union; and
- Continued Public Hearing for the Consideration of Potential Zoning Code Text Amendment(s) to the Bannockburn Zoning Code Regarding the Architectural Review of Developments within the Village, including (i) Such Regulations Relating to the Requirements for Architectural Review; (ii) the Scope, Procedures, and Standards Applicable to Architectural Review; and (iii) the Jurisdiction, Authority, and Procedures of the Architectural Review Commission.

Village Manager Maria Lasday reviewed the PCZBA discussion from the July 10, 2017 meeting. She summarized the Great Lake Credit Union proposal for additional parking and forestry.

5. **04-07/10: Public Hearing Regarding Amendments to the Fiscal Year 2016-2017 Annual Budget and Appropriation Ordinance.**
President Pro-Tem Korner opened the public hearing at 7:18pm. There being no comments, President Pro-Tem Korner closed the public hearing at 7:18pm.
6. **05-07/10: Consider Approval of an Ordinance Amending the Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017.**
Trustee Herrmann moved, seconded by Trustee Korner, to Approve Ordinance 2017-21, an Ordinance Amending the Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2016 and Ending April 30. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
7. **06-07/10: Consider Approval of a Resolution Authorizing Amendments to the Statement and Sources of Estimated Revenues for Fiscal Year May 1, 2016 and Ending April 30, 2017.**
Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-39, a Resolution Authorizing Amendments to the Statement and Sources of Estimated Revenues for Fiscal Year May 1, 2016 and Ending April 30, 2017. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
8. **07-07/10: Consider Approval of an Ordinance Amending a Special Use Permit and Granting Variations with Respect to Off-Street Parking Facilities at Building VI in the Bannockburn Lake Office Plaza (2111 Waukegan Road).**
Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Ordinance 2017-23, an Ordinance Amending a Special Use Permit and Granting Variations with Respect to Off-Street Parking Facilities at Building VI in the Bannockburn Lake Office Plaza (2111 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
9. **08-07/10: Consider Approval of Ordinance 2017-22, the Bannockburn Morals and Conduct Code (Amending Ordinance No. 2017-04).**
Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-22, the Bannockburn Morals and Conduct Code (Amending Ordinance No. 2017-04). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
10. **09-07/10: Notification and Consider Special Pre-Approval of Payment for Outstanding Bills Due before the August 14, 2017 Village Board Meeting.**
Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Special Pre-Approval of Payment for Outstanding Bills Due before the August 14, 2017 Village

Board Meeting. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-07/10: Consider Approval of the June 26, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the June 26, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-07/10: Consider Approval of the June 26, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the June 26, 2017 Executive Session Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **12-07/10: Consider Approval of the July Bill Submit List.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the July Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-07/10: Consider Approval of the June Monthly Financial Budget Report.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the June Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-07/10: Consider Payment of the Following Invoices:**

- **Invoice #8446 from American Underground, Inc. in the amount of \$11,040.00 (Cleaning and Inspecting of the Village's Sanitary Sewers and Identifying Ground Infiltration).**
- **Invoice #120888 from the Treasurer, State of Illinois in the amount of \$12,688.76 (Illinois Department of Transportation - Wilmot Road Project).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the payment of \$11,040, Invoice #8446 from American Underground, Inc and \$12,688.76, Invoice# 120888 from the Treasurer, State of Illinois. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **15-07/10: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications to be Considered at the Architectural Review Commission Meeting on July 18, 2017:**

- **Consider a Request for Approval of the Installation of (i) a 5-foot-high galvanized chain link fence at a portion of the northern side yard, (ii) a 5-foot-high galvanized chain link fence at a different portion of the northern side yard, and (iii) a 5-foot-high black chain link fence at a portion of the**

western side yard of the Existing Residence Located at 1760 Telegraph Road, Submitted by Nicholas D. Kokonis and Julie Phipps; and

- **Consider a Request for Approval of the Installation of New Off-Street Parking Facilities and Parking Lot Lighting at Great Lakes Credit Union, the Property Commonly Known as 2111 Waukegan Road, Bannockburn, Illinois, Submitted by Great Lakes Credit Union.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve a Waiver to the Village Board Appeal Process Regarding the July 18, 2017 Architectural Review Commission Applications. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

17. **16-07/10: Consider a Ratification of Approval of an Amendment to Easement Agreement Relating to the Southeast Quadrant of the Routes 22 and 43 Intersection**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the Ratification of an Amendment to an Easement Agreement Relating to the Southeast Quadrant of the Routes 22 and 43 Intersection. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

18. **17-07/10: Consider Approval of a Resolution Accepting Proposals from BTS Solutions for Phone/Voice Cabling, Avaya IPO Phone System, and Hardware/Software Maintenance Agreement.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-40, a Resolution Authorizing Accepting Proposals from BTS Solutions for Phone/Voice Cabling, Avaya IPO Phone System, and Hardware/Software Maintenance Agreement. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

19. **18-07/10: Review of the Village of Bannockburn Municipal Code.**

Assistant to Village Manager Mentkowski reviewed the newly created codified Municipal Code books. He also demonstrated how to access the online360 version located on the website. He noted that updates to the codes should be provided about every 6 months, as additions and amendments are approved.

20. **19-07/10: Village Engineer.**

Village Engineer Gewalt noted that the final report from American Underground did not uncover significant sanitary line leaks. He noted that NP Paving did patching in the Village last week. He noted that the additional easement for the Mariano's water line project should take about 2-4 weeks to get execution by the owners.

21. **20-07/10: Village Police Chief.**

Lt. Heneghan reported that the suburban area has seen a rise in car thefts due in part to people leaving their cars unlocked outside with their keys inside.

22. **21-07/10: Village Counsel.** None.

23. 22-07/10: **Village Clerk**. None.

24. 23-07/10: **Village Commissioners**.

- Finance: None.
- Building: None.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development: None.
- Police: None.

25. 24-07/10: **Village Manager**.

Village Manager Lasday noted that the State budget that was approved will require a 2% administrative fee from the Village for collecting sales tax. She noted that Officer Lawson is working on the police accreditation.

Village Manager Lasday noted that a Freight train symposium will be held on October 11, 2017 at Trinity International University.

ADJOURNMENT.

Trustee Lackner moved, seconded by Trustee Boyle to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:12pm.