

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JUNE 12, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Julie Morrison (State Senator) , Vicki Street (DBR Chamber of Commerce), Adam Findlay and other (Bentley's Pet Stuff), Family of Office Mike Volling.

2. **01-06/12: Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. **02-06/12: Legislative Update from State Senator Julie Morrison.**

Senator Morrison outlined the Senate activities relating to the budget. She noted that some services will be taxed (dry-cleaning, boat storage), and LGDF would be preserved as it currently is. She noted a new income tax is proposed at 4.9%. She noted that HB1811 regarding dispatch consolidation died, but a new SB for dispatch consolidation has been introduced.

4. **03-06/12: Introduction and Village Clerk Swearing in of New Village of Bannockburn Full-Time Police Officer Michael D. Volling.**

Village Clerk Sigal administered the oath of office to Officer Mike Volling.

5. **04-06/12: Other (for non-agenda items).** None.

6. **05-06/12: Consider Approval of the June Bill Submit List.**

Trustee Ansani noted additions to the bill submit list.

Trustee Martin moved, seconded by Trustee Ansani, to Approve the June Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-06/12: Consider Approval of the May Monthly Financial Budget Report.**
Trustee Ansani noted that the Village is approaching its limit on its reserve policy.

Trustee Martin moved, seconded by Trustee Ansani, to Approve the Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-06/12: Consider Approval of the May 22, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Martin moved, seconded by Trustee Ansani, to Approve the May 22, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-06/12: Report of the Plan Commission / Zoning Board of Appeals Meeting on June 5, 2017:**

- Continued Public Hearing for the Consideration of Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Any Other Zoning Relief to Permit the Installation of New Signage for Bentley's Pet Stuff in the Existing Bannockburn Green Retail Center on the Property Located at 1111 Half Day Road, Bannockburn, Illinois, Submitted by Bentley's Pet Stuff and AP POB Bannockburn, LLC;
- Public Hearing for the Consideration of Zoning Map Amendments, Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Any Other Zoning Relief to Permit the Installation and maintenance of New temporary signage, including the amount, location, size, height, duration, and design of such proposed temporary signage, at the property commonly known as 23443 North Illinois Route 43 (Mariano's Grocery Store Development), Bannockburn, Illinois, Submitted by Continental Beeson Corner LLC;
- Discuss a Referral by the Village Board of Trustees of Modifications to the Village's Tree Regulations; and
- Public Hearing for the Consideration of Potential Zoning Code Text Amendment(s) to the Bannockburn Zoning Code Regarding the Architectural Review of Developments within the Village, including (i) Such Regulations Relating to the Requirements for Architectural Review; (ii) the Scope, Procedures, and Standards Applicable to Architectural Review; and (iii) the Jurisdiction, Authority, and Procedures of the Architectural Review Commission.

Village Manager Lasday reviewed the actions of the PCZBA from the 6/5/17 meeting. Representatives from Bentley's Pet Stuff complimented Village Manager Lasday's efforts to bring the zoning application forward.

Village President Rothing noted that the Board will be discussing the issue of fines for Bentley's Pet Stuff in Executive Session.

Trustee Boyle moved, seconded by Trustee Herrmann, to direct Village Counsel to prepare Ordinances granting Bentley's and Mariano's temporary sign request. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-06/12: Consider Approval of a Resolution Approving a Funding Request from the DBR Chamber of Commerce.**

Vicki Street, Director of the DBR, discussed what services and support the Village receives from DBR. She requested \$3,500 to continue to fund working with the Village of Bannockburn.

Trustee Lackner moved, seconded by Trustee Martin, to Approve Resolution 2017-R-32, A Resolution Approving a Funding Request from the DBR Chamber of Commerce. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-06/12: Consider Approval of An Ordinance Establishing the Prevailing Rate of Wages in Lake County for Village Public Works Projects.**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Ordinance 2017-13, An Ordinance Establishing the Prevailing Rate of Wages in Lake County for Village Public Works Projects. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-06/12: Consider Approval of a Resolution Approving an Amendment to Easement Agreement Relating to the Southeast Quadrant of the Routes 22 and 43 Intersection.**

Village Engineer Gewalt noted that an easement is needed for the water project.

Trustee Lackner moved, seconded by Trustee Korner, to Approve Resolution 2017-R-33, A Resolution Approving an Amendment to Easement Agreement Relating to the Southeast Quadrant of the Routes 22 and 43 Intersection. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **12-06/12: Village Engineer.**

Village Engineer Gewalt noted that the North Avenue project is nearing completion. He asked to be notified if there are any outstanding issues to resolve before the project is closed out by Illinois Department of Transportation (IDOT).

14. **13-06/12: Police Chief.**

Chief Price reported a robbery suspect found with identification of unusual use during a traffic stop on Lakeside Drive. He noted the D.A.R.E. graduation was held on May

31st with 20 graduates. He noted he participated in “Cop on the Top” charity fundraiser at Dunkin Donuts.

15. 14-06/12: **Village Counsel**. None.

16. 15-06/12: **Village Clerk**.

Notice of Pending Destruction of Verbatim Records.

Village Manager Lasday reported on behalf of Village Clerk Sigal. She noted the listing of Executive Session Meeting Tapes eligible for destruction. She noted this listing covers the meetings; June 22, 2015, August 10, 2015, September 16, 2015, September 28, 2015 October 13, 2015, October 26, 2015, November 9, 2015, November 23, 2015

She noted to remain compliant with the Illinois Open Meetings Act and Local Records Act requirements, the most recent 18-months of tapes are not eligible for destruction.

The proposed date of destruction is July 15, 2017. Absent a written objection, verbatim records from the following meeting dates will be destroyed:

- June 22, 2015
- August 10, 2015
- September 16, 2015
- September 28, 2015
- October 13, 2015
- October 26, 2015
- November 9, 2015
- November 23, 2015

17. 16-06/12: **Village Commissioners**.

- Finance:

Trustee Ansani thanked Finance Director McCulloch for all of her work. There was not any further discussion on the draft budget and appropriation ordinances.

- Continued Discussion of the Following Draft Budget and Appropriation Ordinances:
 - Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
 - Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.

- Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
- Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
- Continued Discussion of a Resolution Authorizing the Statement and Sources of Estimated Revenues for Fiscal Year May 1, 2017 and Ending April 30, 2018.

- Building:

Trustee Korner noted he met with the representatives for the proposed home at 3000 Telegraph Road.

- Roads & R.O.W.:

Trustee Martin reported an update on the parkway maintenance and easement letters sent to residents.

- Sewer & Water: None.

- Community Development:

Trustee Lackner reported on Community Safety Day. Chief Price noted that two tents for the event were destroyed in the wind. He noted that replacement tents might be warranted and will investigate the costs.

Trustee Lackner reported on the success of the Wine & Cheese event.

Trustee Lackner noted that she and Village Manager Lasday attended an event for newly-elected officials. She noted that Village Manager Lasday presented at the event.

Trustee Lackner and Trustee Martin updated the Board on recent DBR Chamber events.

- Police:

Trustee Boyle noted he attended an Emergency Management Meeting.

18. 17-06/12: Village Manager.

Village Manager Lasday noted she has been asked to continue to serve on the Board of Lake County Municipal League. She noted that the Planning Commission Zoning Board of Appeals (PCZBA) has noted that for the ARC review, fences should be a level 2 review. She noted that Village Counsel Filippini will contact Bannockburn Green Retail Center regarding the proposed subdivision.

19. 18-06/12: Village President.

Village President Rothing noted that an updated inventory of Village dead trees might be needed

EXECUTIVE SESSION

For the Discussion of (i) Executive Session Minutes, (ii) Personnel, and (iii) Enforcement.

Trustee Boyle moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of Executive Session Minutes, (ii) Personnel, and (iii) Enforcement. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was entered at 8:58pm.

There being no further discussion in Executive Session, Trustee Boyle moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was exited at 10:21pm.

20. 19-06/12: Consider Action Per Review of Semi-Annual Executive Session

Minutes.

Trustee Ansani moved, seconded by Trustee Boyle, to keep executive session meeting minutes as reviewed confidential. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Herrmann moved, seconded by Trustee Martin to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 10:22pm.