

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MAY 22, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner

Absent: Kerry Martin

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Bob Pickrell, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: None

2. 01-05/22: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-05/22: **Visitor Business.** None.

4. 03-05/22: **Consider Approval of the May 8, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve the May 8, 2017 Board Meeting Minutes (subject to minor corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

5. 04-05/22: **Consider Approval of a Resolution Approving an Easement for Pathway between the Village of Bannockburn and Kass Sigal (2180 Wilmot).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-26, a Resolution Approving an Easement for Pathway between the Village of Bannockburn and Kass Sigal (2180 Wilmot). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

6. **05-05/22: Consider Approval of a Resolution Approving an Easement for Pathway between the Village of Bannockburn and Stanislaw and Teresa Sobieski (2030 Wilmot).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-27, A Resolution Approving an Easement for Pathway between the Village of Bannockburn and Stanislaw and Teresa Sobieski (2030 Wilmot). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

7. **06-05/22: Consider Approval of An Ordinance Amending a Special Use Permit with Respect to Site Plan Modifications for Parking, Landscaping, and Related Improvements for Building IV in the Bannockburn Lake Office Plaza (2201 Waukegan Road).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2017-10, an Ordinance Amending a Special Use Permit with Respect to Site Plan Modifications for Parking, Landscaping, and Related Improvements for Building IV in the Bannockburn Lake Office Plaza (2201 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

8. **07-05/22: Consider Approval of an Ordinance Amending a Special Use Permit with Respect to Site Plan Modifications for Lot Coverage, Parking, Landscaping, and Related Improvements for the Midtown Athletic Club (2211 Waukegan Road).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2017-11, an Ordinance Amending a Special Use Permit with Respect to Site Plan Modifications for Lot Coverage, Parking, Landscaping, and Related Improvements for the Midtown Athletic Club (2211 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

9. **08-05/22: Consider Approval of the Use of Duffy Lane and Wilmot Road as Part of a Bike Route for a Venus de Miles Cycling Event on July 22, 2017.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the Use of Duffy Lane and Wilmot Road as Part of a Bike Route for a Venus de Miles Cycling Event on July 22, 2017. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

10. **09-05/22: Consider Approval of a Resolution Accepting a Proposal for a Copier Purchase and Annual Maintenance Agreement from Des Plaines Office Equipment Co.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-28, A Resolution Accepting a Proposal for a Copier Purchase and Annual Maintenance Agreement from Des Plaines Office Equipment Company. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner,

Lackner); Nays: None; Absent: One (Martin).

11. **10-05/22: Consider Approval of a Resolution Accepting a Proposal from Computer Power Systems, LLC for Communication Cabling.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-29, A Resolution Accepting a Proposal from Computer Power Systems, LLC for Communication Cabling. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

12. **11-05/22: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:**

- **Consider a Request for Approval of (i) the Removal of a Wood Fence at the East Side Yard in the Rear Yard, (ii) the Installation of a 6-foot Open Type Aluminum Fence and Two Gates in the Front Yard, and (iii) the Installation of a 6-foot Open Type Chain Link Fence in the Side Yards of the Existing Residence, located at 1450 North Ave, Submitted by Robert and Stacy Tompkins.**
- **Consider a Request for Approval of the Installation of a 6-foot Open Type Aluminum Fence in the Front Yard and a Portion of the East Side Yard of the Existing Residence, located at 1850 Half Day Road, Submitted by Michael Loukas**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:

- Consider a Request for Approval of (i) the Removal of a Wood Fence at the East Side Yard in the Rear Yard, (ii) the Installation of a 6-foot Open Type Aluminum Fence and Two Gates in the Front Yard, and (iii) the Installation of a 6-foot Open Type Chain Link Fence in the Side Yards of the Existing Residence, located at 1450 North Ave, Submitted by Robert and Stacy Tompkins.
- Consider a Request for Approval of the Installation of a 6-foot Open Type Aluminum Fence in the Front Yard and a Portion of the East Side Yard of the Existing Residence, located at 1850 Half Day Road, Submitted by Michael Loukas

On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

13. **12-05/22: Consider Approval of the April Monthly Financial Budget Report.**

Finance Director McCulloch provided a recap of current fiscal year end and revenue. The Board discussed the impact on small businesses implementing the new Food & Beverage Tax.

Trustee Lackner moved, seconded by Trustee Ansani, to Approve the April Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

14. **13-05/22: Consider Approval of the Quarterly Investment Report.**

Finance Director McCulloch noted that the quarterly investment report highlights included positive fund balances for the water-sewer funds and maintaining the 12 month reserve policy.

Trustee Lackner moved, seconded by Trustee Boyle, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

15. **14-05/22: Consider Approval of a Referral by the Village Board of Trustees to the Plan Commission & Zoning Board of Appeals to Zoning Code Sections Related to the Architectural Review Commission.**

Village Manager Lasday noted she is working with Village Counsel to ensure the process of approvals that are related to architecture reviews is zoning compliant.

Trustee Lackner moved, Seconded by Trustee Ansani, to Approve a referral by the Village Board of Trustees to the Plan Commission & Zoning Board of Appeals to Zoning Code Sections Related to the Architectural Review Commission. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

16. **15-05/22: Consider Approval of a Resolution Accepting a Proposal from Lauterbach & Amen LLP for Actuarial Services for GASB 75 Reporting for Fiscal Years Ending 2017, 2018, 2019 and 2020.**

Trustee Lackner moved, Seconded by Trustee Herrmann, to Approve Resolution 2017-R-30, A Resolution Accepting a Proposal from Lauterbach & Amen LLP for Actuarial Services for GASB 75 Reporting for Fiscal Years Ending 2017, 2018, 2019 and 2020. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

17. **16-05/22: Consider Approval of a Resolution Regarding Trinity International University's Campus Development Plan.**

Trustee Herrmann moved, Seconded by Trustee Ansani, to Approve Resolution 2017-R-31, A Resolution Regarding Trinity International University's Campus Development Plan. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

18. **17-05/22: Consider Approval of a Letter of Support of the North Branch Chicago River Watershed Working Group.**

Village Engineer noted this groups purpose is for education on watershed development and multi-municipality testing. He noted the State of Illinois has added new requirements for fluoride and phosphorus levels. He noted this new group will help to provide a more in-depth picture of the watershed development. He noted our fee for participation is based on land area.

Trustee Boyle moved, Seconded by Trustee Lackner, to Approve a Letter of Support for the North Branch Chicago River Watershed Working Group. On a roll call vote,

the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

19. **18-05/22: Consider Approval of an Ordinance Enacting a Code of Ordinances for the Village of Bannockburn, Illinois, Revising, Amending, Restating, Codifying and Compiling Existing General Ordinances of the Village.**

Trustee Boyle moved, Seconded by Trustee Lackner, to Approve Ordinance 2017-12, An Ordinance Enacting a Code of Ordinances for the Village of Bannockburn, Illinois, Revising, Amending, Restating, Codifying and Compiling Existing General Ordinances of the Village. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

20. **19-05/22: Village Engineer.**

Village Engineer Gewalt noted that 1900 Wilmot Road has not executed an easement for the water or sewer connection. He noted that the smoke testing in the Village has not shown any leaks. He noted that Shell Gasoline Station property is under new ownership and an easement is needed for underground water work.

21. **20-05/22: Village Counsel.** None.

22. **21-05/22: Village Clerk.** None.

23. **22-05/22: Village Commissioners.**

- **Finance:**
Finance Director McCulloch noted the budget and appropriation ordinances will be considered for approval at the second meeting in June. She noted the appropriation include non-budget amounts such as a supplemental payment to Illinois Municipal Retirement Fund (IMRF). The slowly improving investments were noted.
- **Building:** None
- **Roads & R.O.W.:** None
- **Sewer & Water:** None
- **Community Development:**
Trustee Lackner noted there is a DBR meeting on June 2nd.
- **Police:**
Trustee Boyle noted the D.A.R.E Graduation is May 31, 2017.

24. **23-05/22: Village Manager.**

Village Manager Lasday reported on her meeting with The City of Lake Forest Community Development department. She noted they will be conducting a software

evaluation in the fall. She noted she is on a committee for the Lake County Major Crime Task Force tasked with creating by-laws.

Village Manager Lasday noted that Mariano's may request a new liquor license class that permits a pharmacy in the store. She noted that Shire and Glenstar are executing agreements for a pilot shuttle service with Pace.

25. 24-05/22: Village President.

Village President Rothing noted the Wine & Cheese event is Friday, June 9th and Community Safety Day is Saturday, June 10th. He noted there is a DBR chamber meeting on June 2nd.

ADJOURNMENT.

Trustee Ansani moved, seconded by Trustee Korner, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin). The meeting was adjourned at 8:42pm.