

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
APRIL 24, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:06pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin (arrived at 7:56pm)

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Village Clerk Kass Sigal, Assistant to the Village Manager Ryan Mentkowski

Visitors: None.

2. 01-04/24: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-04/24: **Visitor Business.** None.

4. 03-04/24: **Village President Swearing in of the Newly Elected Village Trustees, Village Clerk, and Village Clerk Swearing in of the Newly Elected Village President and appointed Village Deputy Clerk.**

Village Clerk Sigal administered the oath of office to Frank “Bud” Rothing as Village President. Village Clerk Sigal administered the oath of office to Linda McCulloch, as Deputy Clerk. President Rothing administered the oath of office to David Ansani, David Korner and Mary Herrmann, as Trustees. President Rothing administered the oaths of office to Kass Sigal, as Village Clerk.

5. 04-04/24: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:**

- **Consider Approval of a Modification to the Exterior Elevations and the Installation of an Exterior Wall Sign at College Park Athletic Club located at 2223 Half Day Road, Bannockburn, Illinois, Submitted by College Park Athletic Club.**
- **Consider Approval of the Installation of an Additional Exterior Wall Sign at Bentley’s Pet Stuff in the Bannockburn Green Retail Center, located at 1111 Half Day Road, Bannockburn, Illinois, Submitted by Bentley’s Pet Stuff and AP POB Bannockburn, LLC.**

- **Consider Approval of the Installation of (i) an Expanded Driveway, (ii) Expansion of Two (2) Existing Deck/Patios, (iii) a Seat Wall, (iv) a Gas Fire Pit, and (v) to Replace a Walkway at the Existing Residence, located at 1900 Telegraph Road, Submitted by Theresa Zagnoli.**

Village Manager Lasday noted the College Park Athletic Club proposal was favorably received and approved with conditions. She noted Bentley's Pet Stuff was approved for an additional wall sign. She noted the plans for 1900 Telegraph Road were reviewed in detail and was approved with strict compliance to the plans proposed.

Trustee Lackner moved, seconded by Trustee Boyle, to Approve a Waiver to the Village Board Appeal Process Regarding the April 18, 2017 Architectural Review Commission Applications. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

6. **05-04/24: Consider Approval of a Resolution Regarding Village of Bannockburn's Responsibility for Acceptance of a Deerpath Golf Course Golf Outing Contract for the Village of Bannockburn Golf Day.**

Trustee Boyle moved, seconded by Trustee Ansani, to Approve Resolution 2017-R-25, as amended, a Resolution Approving Village of Bannockburn's Responsibility for Acceptance of a Deerpath Golf Course Golf Outing Contract for the Village of Bannockburn Golf Day. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

7. **06-04/24: Consider Approval of Updated Gewalt Hamilton Associates, Inc. Fees (Engineering Consulting Services).**

Trustee Ansani moved, seconded by Trustee Lackner, to Approve the updated Gewalt Hamilton Associates, Inc. Fees (Engineering Consulting Services). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

8. **07-04/24: Consider Approval of Updated Legal Fees (Legal Consulting Services).**

Trustee Ansani moved, seconded by Trustee Korner, to Approve the Updated Legal Fees (Legal Consulting Services). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

9. **08-04/24: Consider Acceptance of a Selective Renewal Customer Service Agreement with Call One.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Accept a Selective Renewal Customer Service Agreement with Call One. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

10. **09-04/24: Consider Approval of a Referral by the Village Board of Trustees to the Plan Commission & Zoning Board of Appeals to Zoning Code Sections Related to the Definitions and Fees.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve a Referral by the Village Board of Trustees to the Plan Commission & Zoning Board of Appeals to Zoning Code

Sections Related to the Definitions and Fees. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

11. **10-04/24: Consider Approval of an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Transmitter, Financial Software, Video Server, and Computers).**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Ordinance 2017-06, an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Transmitter, Financial Software, Video Server, and Computers). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

12. **11-04/24: Consider Approval of the April 12, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve the April 12, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

13. **12-04/24: Consider Approval of the Fiscal Year End 2016/2017 Bill Submit List.**

Village Manager Lasday noted for the Glenstar landscaping project, based on the Foresters recommendation, there are a number of trees originally slated for removal that are being retained. She noted Glenstar paid a mitigation fee based on the original number of trees being removed. The Board directed Finance Director McCulloch to retain \$4,000 of the Forester calculated eligible overpayment refund.

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve the Fiscal Year End 2016/2017 Bill Submit List, as amended. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

14. **13-04/24: Consider Payment of the Following Pay Request and Final Invoice:**

- **Pay Request #2 and Invoice #874 from Woodland Commercial Landscape, Inc. in the amount of \$1,999.54 (2015 Bannockburn Tree Planting Program on Stirling Circle).**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve the Payment of the Final Invoice: Pay Request #2 and Invoice #874 from Woodland Commercial Landscape, Inc. in the amount of \$1,999.54 (2015 Bannockburn Tree Planting Program on Stirling Circle). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

15. **14-04/24: Consider Approval of an Ordinance Further Amending Ordinance No. 2008-45 Creating the Bannockburn Fee Schedule.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Ordinance 2017-07, an Ordinance Further Amending Ordinance No. 2008-45, Creating the Bannockburn Fee Schedule. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin).

16. 16-04/24: **Village Engineer.**

Village Engineer Gewalt reported that notifications have been sent to homeowners affected by the American Underground review of sanitary sewer lines. President Rothing noted the Village does own the path from the Open Space to Aberdeen Court. He noted the Village has only been maintaining a portion of the path. He noted the Village will proceed with adding gravel to this additional 100 yards of the path. He noted he instructed Kevin Tracz not maintain the path to the north, since it does not go anywhere.

President Rothing asked about the condition of the swampy pond area in the Tarns of the Moor. Village Engineer Gewalt noted the electrical service and plumbing in the pond area needs to be maintained, which is the responsibility of the Home Owners Association (H.O.A.). Road Commissioner Martin will send a letter to the H.O.A. regarding the need to re-established responsibilities and the need to maintain.

Village Manager Lasday noted a final review of the 29 Aberdeen pool landscape plantings will, need to be reviewed to determine if the property meets opacity. She note the progress should be monitored and complete before a certificate of occupancy is issued.

Village Manager Lasday noted that the Village of Deerfield will share a 50-50 split of fixing the problems relating to the Tompkins property on North Avenue resulting from road work.

17. 17-04/24: **Village Police.**

Chief Priced noted there was a training session at Trinity International University, which will be fully presented at the next Board meeting.

18. 18-04/24: **Village Counsel.** None.

19. 19-04/24: **Village Clerk.** None.

20. 19-04/24: **Village Commissioners.**

- Finance: None.

- Building:

Trustee Koror provided updates on various projects. The Board asked Village Counsel Filippini to resend the annexation agreement to 1900 Wilmot.

- Roads & R.O.W.: None.

Trustee Martin arrived at 7:56pm

- Sewer & Water: None

- Community Development:

Trustee Lackner noted that Taste Buds Kitchen is having a ribbon cutting ceremony on May 5th. She noted that she and Village Manager Lasday will be attending an economic outlook presentation.

- Police:

Trustee Boyle noted a \$600,000 grant for the organization, “Community: The Anti-Drug” for efforts in the community.

21. 20-04/24: Village Manager.

Village Manager Lasday noted the upcoming addition of @ Properties to Bannockburn Green Retail Center and the request by In Box & More to become a U-Haul operator. She noted this is not a supported use. She noted that the Village is 93% funded with Illinois Municipal Retirement Fund (IMRF).

President Rothing requested that the note “Village” be modified to “Village and Police” in the tax levy charts.

22. 21-04/24: Village President.

President Rothing noted that he met with landscapers to discuss the volume of dandelions on parkways and pansies that aren’t flourishing. He noted that he met with Kevin Tracz to discuss the pathways and playground-approved mulch.

Assistant to Village Manager Mentkowski noted that his recent meeting with backflow preventer representative resulted in a draft letter being created to send out as soon as possible to May RPZ reports.

ADJOURNMENT.

Trustee Herrmann moved, seconded by Trustee Boyle to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:34pm.