

**VILLAGE OF BANNOCKBURN
PLAN COMMISSION/ZONING BOARD OF APPEALS
JANUARY 11, 2016
MEETING MINUTES**

1. 01-01/11: **Call To Order.** Chairman McShane called the meeting of the Plan Commission and Zoning Board of Appeals to order at 6:00 PM.

Chairman: James McShane

Commissioners Present: David Elston, Louise Feeney, Gerald Laures, Richard Peters

Commissioners Absent: Susan Knaack, William Montgomery

Also Present: Village Manager Maria Lasday, Village Counsel Vic Filippini,
Assistant to Village Manager Ryan Mentkowski

Visitors: Katherine Goehrke (Trinity International University), Julie Wong
(Trinity International University), James Boyle (1825 Wilmot Road)

2. 02-01/11: **Pledge of Allegiance.** Chairman McShane led everyone in reciting the Pledge of Allegiance.
3. 03-01/11: **Visitor's Business.**
No visitors spoke.
4. 04-01/11: **Village Deputy Clerk Swearing in of Gerald Laures as a Member of the Village of Bannockburn's Plan Commission & Zoning Board of Appeals.**
Mr. Laures was sworn in as a member to the PCZBA by Village Deputy Clerk Linda McCulloch.
5. 05-01/11: **Approval of the September 16, 2015 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes.**
Commissioner Elston moved, seconded by Commissioner Peters, to approve the September 16, 2015 meeting minutes, conditioned on the modification to line 63. On a roll call vote, the motion was approved. Ayes: Four (Elston, Feeney, Laures, Peters); Nays: None; Absent: Two (Knaack, Montgomery).
6. 06-01/11: **Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2016 on the Existing Trinity International University Campus, Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.**
Chairman McShane opened the Public Hearing.

The applicant, Kathryn Goehrke of Trinity International University, noted that they were seeking a recommendation of approval from this Commission to allow the 2016 summer uses at Trinity International University. She noted that there were no issues from the 2015 summer uses. It was discussed that in accordance with the Village of Bannockburn Zoning Code, Trinity was seeking zoning relief to allow the following Non-Student Recreational Uses for the 2016 summer season at the Trinity campus: Fab 50 Men's Baseball League; Bannockburn School Graduation; Worldview Academy; Sports International Football Camp; TIU Center for Bioethics and Human Dignity; Chicago Stars Soccer Camp; Chicago Suzuki Institute; 80-20 Sport Camp; Rich Falk Basketball Day Camp; and TIU - Soccer Day Camp. It was noted that all of the uses mentioned were 2015 Non-Student Recreational Uses. They noted the following 2015 uses that will not be returning this summer: Constance EFCA Youth Group; UK-International Soccer Camp / AYSO Soccer Camp; No-Time-Out-Football Camp; and Sports International Soccer Camp.

The Commission discussed whether any concerns from adjacent neighbors had been raised and it was noted by staff that no issues were raised.

Chairman McShane closed the Public Hearing.

Commissioner Elston moved, seconded by Commissioner Feeney, to recommend approval to the Village Board for a Special Use Permit to Allow Non-Student Recreational Uses for Summer 2016 at the Existing Trinity International University Campus subject to the following conditions: they monitor and control traffic; Trinity pay for extra police patrols, if necessary; monitor complaints and advise the PCZBA if there are any reported complaints on Friday nights; identification and approval of all specified activities; limits on the numbers of participants and groups; require activities be supervised by Trinity employees; provide notice to adjacent neighbors of Trinity's emergency security contact information; provide restrictions on the location and the hours of certain activities; and perform trash removal after each camp along the athletic fields and property lines. On a roll call vote, the motion was approved. Ayes: Four (Elston, Feeney, Laures, Peters); Nays: None; Absent: Two (Knaack, Montgomery).

7. **07-01/11: Public Meeting for the Consideration of an Update to the Campus Development Plan for Trinity International University, which includes the Removal, Replacement and Relocation of Existing Exterior Lighting along Route 22 (Half Day Road) and the Addition of Exterior Lighting Near the Route 22 (Half Day Road) Entrance, Located at 2065 and 2075 Half Day Road, Submitted by Trinity International University.**

The applicant, Julie Wong of Trinity International University, noted they are requesting a recommendation of approval of an updated Trinity International University Campus Development Plan, which includes the removal, replacement and relocation of existing exterior lighting along Route 22 (Half Day Road) and the addition of 2 exterior LED lights near the Trinity Route 22 (Half Day Road) entrance. She noted the new location will add lighting to a busy area. It would light up the Security Gate House where campus visitors get directions and parking permits, and most importantly, will light up the school bus stop outside of the Security Gate House. The proposed lights are to be situated within an existing island in the middle of University Drive.

The Commissioners discussed their concern over the proposed removal of the light at the Trinity Entrance. They discussed the following: whether people can see the entrance without the light and the potential danger that may be caused by the lack of light; at the posted speed limit people may just drive by the entrance; suggested that Trinity take a look at alternative options for lighting up the entryway including additional lighting adjacent to/on the existing monument sign.

Commissioner Peters moved, seconded by Commissioner Laures, to approve an Update to the Campus Development Plan for Trinity International University, which includes the Addition of Exterior Lighting Near the Route 22 (Half Day Road) Entrance and the Commission's strong opinion that Trinity take a hard look at how the entrance is identified on the monument sign, for the property located at 2065 and 2075 Half Day Road, Submitted by Trinity International University. On a roll call vote, the motion was approved. Ayes: Four (Elston, Feeney, Laures, Peters); Nays: None; Absent: Two (Knaack, Montgomery).

8. **08-01/11: Consider Approval of the 2016 Calendar Year Schedule for the Plan Commission Zoning Board of Appeals Meetings.**

Manager Lasday presented the dates to the Commission of the 2016 Calendar Year Schedule and discussed whether there were any obvious conflicts with the dates for the Commissioners.

Commissioner Elston moved, seconded by Commissioner Peters, to approve the 2016 Calendar Year Schedule for the Plan Commission Zoning Board of Appeals Meetings. On a roll call vote, the motion was approved. Ayes: Four (Elston, Feeney, Laures, Peters); Nays: None; Absent: Two (Knaack, Montgomery).

9. **09-01/11: Consider Approval of a Village of Bannockburn Plan Commission & Zoning Board of Appeals Handbook.**

Following discussion by the Commission regarding the content of the handbook, the general consensus was to make modifications to the handbook and then bring it back at the next meeting for review.

10. **10-01/11: Other Business.**

None.

Adjournment.

Commissioner Peters moved, seconded by Commissioner Feeney, to adjourn the meeting. On a roll call vote, the motion was approved. Ayes: Four (Elston, Feeney, Laures, Peters); Nays: None; Absent: Two (Knaack, Montgomery).

The meeting was adjourned at 6:54 PM.