

**OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, FEBRUARY 27, 2012
APPROVED**

1. 01-02/27: **Call to Order.** Pro-Tem Chairman Korner called the meeting to order at 7:02 p.m.

Pro-Tem Chairman: David Korner

Trustees Present: James Boyle, Tim Fisher, Gene Nordby, Daniel Orth, Frank Rothing

Trustees Absent: James Barkemeyer

Also Present: Village Clerk Debra Alch, Village Counsel Victor Filippini, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Joe Frenzel (Wintrust, Lake Forest Bank), Dave Wigodner (Interwork Architects for 1000 Lakeside Drive)

2. 02-02/27: **Pledge of Allegiance.** Pro-Tem Chairman Korner led everyone in reciting the Pledge of Allegiance.
3. 03-02/27: **Visitors' Business.** Pro-Tem Chairman Korner inquired whether there was any Visitor's Business. Hearing no comments from the audience, Pro-Tem Chairman Korner moved onto the next issue.
4. 04-02/27: **Public Hearing for Electric Aggregation Plan of Governance.** Pro-Tem Chairman Korner opened a public hearing for Electric Aggregation Plan of Governance at 7:03 p.m.. Trustee Nordby identified corrections to the draft Plan of Governance. Village Manager Lasday stated that she has received the electrical consumption amount for residents and small businesses in Bannockburn. She stated that she asked a representative of Integris whether the Village should independently go out to bid and the representative indicated that the Village of Bannockburn and the Village of Kildeer should jointly go out to bid. She inquired whether the Village should enter into an Intergovernmental Agreement with the Village of Kildeer. Village Counsel Filippini stated that the Village of Bannockburn does not have to enter into an Intergovernmental Agreement with the Village of Kildeer but may wish to do so if there are costs incurred that should be split evenly between the two communities. Village Manager Lasday inquired whether a Special Board meeting can be held on Wednesday, March 21, 2012 (directly after the election) to accept bid results or would the Village need to wait until the certification of the election, 14 days after the election. Village Counsel Filippini stated that the meeting can be held unless the vote is too close to call. Trustee Nordby indicated that he cannot be in attendance at that meeting, but the rest of the Board members indicated that they would be available for a 7:30 a.m. meeting on Wednesday, March 21, 2012. Trustee Rothing stated that he feels that the residents are not educated on the pros and cons of electric aggregation. Village Manager Lasday stated that the Village could send a notice to the

residents directing them to the Village's website which will provide links to informational sources. Hearing no further comments from the audience, Pro-Tem Chairman Korner closed the hearing at 7:24 p.m.

5. **05-02/27: Report of the February 21, 2012 Architectural Review Commission Meeting.**
**1750 Half Day Road.* Village Manager Lasday reported that the Architectural Review Commission unanimously recommended approval of three light fixtures at 1750 Half Day Road. She stated that the applicant is completing the light fixtures to close out her pillar permit that encompassed electrical work. She noted that the applicant did not want to use shielded panes but agreed to use only frosted bulbs in the light fixtures to satisfy Village zoning requirements. **1000 Lakeside Drive.* Village Manager Lasday reported that the Architectural Review Commission unanimously approved a generator, concrete pad, and fencing at 1000 Lakeside Drive. Trustee Nordby inquired about the number of employees moving into the facility. Mr. David Wigodner replied that he believes that there will be approximately 350 employees. **1200 Lakeside Drive.* Village Manager Lasday reported that the Architectural Review Commission unanimously recommended approval of the nameplate signs at 1200 Lakeside Drive but requested that the property owner review the lighting source location for the sign on Lakeside Drive. She stated that REIT Management has provided a new rendering which reflects the lighting source installed as a floodlight.
6. **07-02/27: Consideration of a Resolution Regarding Village of Bannockburn's Responsibility for Acceptance of a Golf Event Agreement with the Deerfield Golf Club and Learning Center for the Village of Bannockburn Golf Scramble.** Trustee Fisher moved, seconded by Trustee Nordby, to approve a resolution accepting an agreement with the Deerfield Golf Club and Learning Center for the Village's Golf Scramble. On a roll call vote, resolution 2012-R-03 was unanimously approved. Ayes: Four (Boyle, Fisher, Nordby, Orth), Nays: None, Present: One (Rothing), Absent: One (Barkemeyer).
7. **07-02/27: Consideration of a Resolution Authorizing a Proposal from Urban Forest Management to Conduct a Gypsy Moth Survey.** Trustee Orth moved, seconded by Trustee Boyle, to approve a resolution authorizing a proposal from Urban Forest Management to conduct a Gypsy Moth Survey. On a roll call vote, Resolution 2012-R-04 was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). Trustee Nordby inquired what the Board will do if large gypsy moth masses are found. Village Manager Lasday stated that the Board will need to make a decision on whether to spray the trees or have residents treat their own trees.
8. **08-02/27: Consideration of a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services.** Pro-Tem Chairman Korner inquired whether Swanson Water Treatment, Inc. has been consistent in its services rendered. Village Manager Lasday stated that Swanson Water Treatment, Inc. has done a fabulous job with the Village, noting that Mr. Swanson met with the IEPA while they performed their audit. She stated that Swanson has been very responsive to the Village's concerns. Village Finance Director McCulloch stated that the rate has increased \$75 per month after several years of remaining at the same rate. She stated that Swanson also does additional call-outs when needed, but noted that the rate for the call-outs has not increased. Trustee Fisher moved,

seconded by Trustee Boyle, to approve a resolution authorizing a proposal from Swanson Water Treatment, Inc. to provide water operator services. On a roll call vote, Resolution 2012-R-05 was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). Trustee Nordby stated that while the Village has received and continues to receive excellent service from Swanson Water Treatment, Inc., the Board may want to have another company as a potential back up to Swanson. Trustee Rothing stated that he will speak with Village Engineer Gewalt regarding this matter.

9. 09-02/27: **Discussion Regarding a Deerfield Parade Sponsorship.** Village Manager Lasday stated that the Board has typically sponsored the Shannon Rovers bagpipers over the last several years and inquired whether the Board wished to again sponsor the Shannon Rovers or to provide a sponsorship to the Deerfield Parade. The consensus of the Board is to sponsor the Shannon Rovers bagpipers. Trustee Fisher requested that the Village of Deerfield be notified that the Village of Bannockburn wants to march with the Shannon Rovers, noting that there appeared to be some disorganization with where the Village of Bannockburn and Shannon Rovers were placed last year.
10. 10-02/27: **Discussion Regarding Ordinance No. 2011-13, An Ordinance Amending the Bannockburn Zoning Code Regarding Civic Uses in the College District.** Village Manager Lasday reported that Deerfield High School has requested the use of Trinity's field for Spring 2012 while work occurs on their field. She stated that Trinity's civic use ordinance strictly prohibits outdoor use as part of their Special Use Permit. Trustee Fisher stated that he feels that the Village should allow Deerfield to use Trinity's field while its field is worked on. Village Counsel Filippini stated that typically, the Village would require Trinity to obtain zoning relief approval but noted that there are time constraints in regards to this issue. He stated that if the Board is inclined, it can send a letter to Trinity and Deerfield High School indicating that the Village will be reviewing this issue but will not enforce Deerfield High School's use of Trinity's field while the review occurs. Pro-Tem Chairman Korner suggested that the Village clearly identify a timeframe for the use of Trinity's field. Trustee Nordby stated that the Village should not allow any Sunday games.
11. 11-02/27: **Village Engineer's Report.** **Duffy Road Repaving Project.* Pro-Tem Chairman Korner reported that he attended the Lake County Council of Mayor's Meeting. He stated that the Duffy Road Repaving Project has been approved for 2013. Village Manager Lasday stated that the Village needs to have an engineer designated for professional services. Trustee Boyle moved, seconded by Trustee Orth, to designate Gewalt Hamilton and Associates as the Village's professional services engineer. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). Village Manager Lasday clarified that she will return for Board approval for the construction engineering services that will be required. **Wilmot Road Repaving Project.* Upon inquiry from Trustee Boyle, Village Manager Lasday stated that the Wilmot Road Repaving Project is being completed through the State. She stated that the residents can be notified that Peter Baker will perform the work on Wilmot Road and could solicit their own bids with Peter Baker directly for driveway replacements but indicated that the Village should be clear that any resident requests are not part of the Wilmot Road Repaving Project. Village Manager Lasday also noted that a Village representative other than the Village engineer will

need to have certification training. **Cedarcrest/Waukegan Road Water Main Replacement Project*. Village Manager Lasday reported that Village Engineer Gewalt is still working on obtaining the necessary easements to complete the Cedarcrest Lane portion of the water main install. **Lakeside Drive Repaving Project*. Pro-Tem Chairman Korner stated that there has not been cooperation between the businesses on Lakeside Drive in allowing traffic to be routed through the drives of the properties and the project will now take much longer to complete.

12. 12-02/27: **Village Counsel's Report.** Village Counsel Filippini had nothing to report.

13. 13-02/27: **Village Manager's Report.** **Legislative Action*. Village Manager Lasday reported on recent legislation that allows municipalities to intercept State tax returns from delinquent residents and businesses. **ILCMA Conference*. Village Manager Lasday reported on her ILCMA Conference. She stated that many municipalities have inquired how and what services the Village outsources. **UFM Notice*. Village Manager Lasday reported that Urban Forest Management has notified the Village that the State will no longer enforce Dutch Elm Disease and Emerald Ash Borer tree removals. She inquired whether the Village still wishes to pursue the removals of Dutch Elm Diseased trees and Emerald Ash Borer infected trees. The consensus of the Board is to continue to enforce the removal of hazardous and diseased trees. **Tree house Request*. Village Manager Lasday stated that a resident has requested approval to install a tree house along the conservancy area on Aberdeen Court. Village Counsel Filippini stated that he will take a look to see what is permitted in the conservancy area.

14. 14-02/27: **Village Clerk's Report.** Village Clerk Alch had nothing to report.

15. 15-02/27: **Village Commissioners' Reports.**

**Water/Sewer Commissioner's Report*. Water/Sewer Commissioner Rothing had nothing to report.

**Economic Development Commissioner's Report*. Economic Development Commissioner Fisher had nothing to report.

**Roads/Right-of-Way Commissioner's Report*. Roads/Right-of-Way Commissioner Korner had nothing to report.

**Police Commissioner's Report*. Police Commissioner Boyle had nothing to report.

**Building Commissioner's Report*. Building Commissioner Orth had nothing to report.

**Finance Commissioner's Report*. **Capital Projects and Budget*. Finance Commissioner Nordby inquired whether everyone has provided feedback to Village Finance Director McCulloch regarding the upcoming budget. He requested that the Board members look at the proposed projects and see if there are any projects that can be removed or postponed. He stated that if all the projects are completed, the Village will dip below the reserve policy. Pro-Tem Chairman Korner stated that he feels that the cost for monument signage in the Village is too much and that the Village should look for alternate types of signage. He stated that he

doesn't feel that signage should be removed from the project list, but feels that it should be postponed until a later date.

16. 16-02/27: **EXECUTIVE SESSION.** Trustee Orth moved, seconded by Trustee Fisher, to enter into Executive Session for the purposes of discussing potential/threatened litigation, enforcement, land acquisition, and executive session meeting minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). Executive Session was entered into at 8:10 p.m.

Trustee Fisher moved, seconded by Trustee Boyle, to exit Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). Executive Session was adjourned at 8:43 p.m.

17. 17-02/27: **Other Business.** **Consideration of Approval of the February 13, 2012 Board of Trustees Meeting Minutes.* Trustee Nordby identified corrections to the February 13, 2012 Board of Trustees draft Meeting Minutes. Trustee Nordby moved, seconded by Trustee Orth, to approve the February 13, 2012 Board of Trustees Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). **Consideration of Approval of the February 13, 2012 Executive Session Meeting Minutes.* Trustee Nordby identified corrections to the February 13, 2012 draft Executive Session Meeting Minutes. Trustee Fisher moved, seconded by Trustee Boyle, to approve but keep confidential the February 13, 2012 Executive Session Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer).

18. 18-02/27: **Adjournment.** There being no further business of the Board of Trustees, Trustee Orth moved, seconded by Trustee Nordby, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Nordby, Orth, Rothing), Nays: None, Absent: One (Barkemeyer). The meeting was adjourned at 8:45 p.m.