

Step 1 - On Village Website Click on How Do I >Pay For >Water & Sewer Bill



Step 2 – Enter your property information & access your account

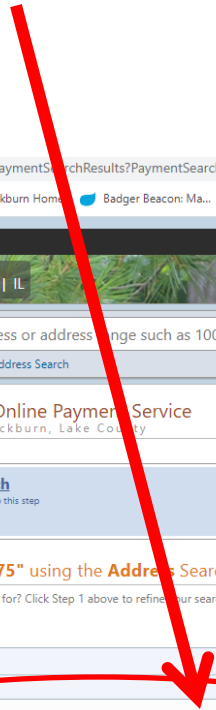
Searching “by Address” is typically the easiest. Enter your address and click **search**

The screenshot shows the 'Utility Billing Online Payment Service' page for the Village of Bannockburn. At the top, there is a search bar with 'Utility Billing' selected and 'By: Address' chosen. Below this, a navigation bar shows 'Step 1: Search' as the active step, followed by 'Step 2: Select Record' and 'Step 3: Make Payment'. The main content area is titled 'Getting Started...' and contains four search options: 'Search by Account Number', 'Search by Name', 'Search by Address', and 'Search by Parcel Number'. The 'Search by Address' section is circled in red, and a red arrow points to it from the text above. The 'Address' input field and its 'Search' button are also circled in red. A sidebar on the left contains links for 'Public Records Search', 'Utility Billing Search', 'Online Payments', and 'Utility Billing Payments'. A disclaimer at the bottom states: '**Disclaimer: BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.'



Step 2a – Select the correct address (you should see your name listed in the row)

Simply click on the address with your cursor



bsaonline.com/OnlinePayment/OnlinePaymentSearchResults?PaymentSearchCategory=Address&PaymentApplicationType=UtilityBilling&PaymentSearchText=2275&uid=2647

BS&A Online Home Services Municipalities Currently not signed in

Village of Bannockburn | Lake County | IL

powered by BS&A SOFTWARE

Search: **Utility Billing** By: **Address** Enter an address or address range such as 100-200 Main St Search

Use Advanced Address Search

SERVICES

- Public Records Search
- Utility Billing Search
- Online Payments
- Utility Billing Payments

MUNICIPALITIES

Select a Municipality

ACCOUNT

- Sign In
- Register
- Why Register?
- Remote Assistance

Utility Billing Online Payment Service

Village of Bannockburn, Lake County

Step 1: Search Click here to return to this step

Step 2: Select Record Select a record below to continue with making a payment.

Step 3: Make Payment

Search Results for "2275" using the **Address** Search.

Not finding what you are looking for? Click Step 1 above to refine your search to narrow your results or changing your search type.

Records Per Page: 15

Address	Reference #	Name
2275 HALF DAY RD	0109002013-00	WANXIANG BANNOCKBURN LLC
2275 TELEGRAPH RD	0102000202-00	VILLAGE OF BANNOCKBURN
2275 TELEGRAPH RD	0101009008-00	VILLAGE OF BANNOCKBURN
2275 TELEGRAPH RD	0101009007-00	FRANK'S CREATIVE LANDSCAPE
2275 TELEGRAPH RD	0101009006-00	VILLAGE OF BANNOCKBURN RENTAL
2275 TELEGRAPH RD	0101009005-00	VILLAGE RENTAL METER
2275 TELEGRAPH RD 1	0101009003-00	VILLAGE OF BANNOCKBURN

Displaying items 1 - 7 of 7

Displaying items 1 - 7 of 7

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Step 2b – Enter your Account PIN (in the top right hand corner of your utility bill)

Simply click on the address with your cursor

The screenshot displays the BSA Online Utility Billing Online Payment Service interface. The page title is "Village of Bannockburn | Lake County". The search bar shows "Search: Utility Billing" and "By: Address". The account information is as follows:

- Account: 0102000202-00
- Name & Address Information: VILLAGE OF BANNOCKBURN, 2275 TELEGRAPH RD, BANNOCKBURN, IL 60015
- Account PIN Required to Proceed: Please enter your unique PIN for this account to proceed with making an online payment.

The "Account PIN" input field is circled in red, and a red arrow points to it from the top of the page. Below the input field is a "Submit" button. A disclaimer at the bottom states: "**Disclaimer: BSA Software provides BSA Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.



Step 2c – Select Recurring Payments

Simply click on “sign up for recurring utility bill payments” button

BS&A Online | Home | Services | Municipalities | Currently not signed in

Village of Bannockburn | Lake County | IL

Search: **Utility Billing** By: **Address** Enter an address or address range such as 100-200 Main St Search

Use Advanced Address Search

SERVICES

- Public Records Search
- Utility Billing Search
- Online Payments
- Utility Billing Payments

MUNICIPALITIES

Select a Municipality

ACCOUNT

- Sign In
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- Why Register?
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Utility Billing Online Payment Service
Village of Bannockburn, Lake County

Step 1: Search Click here to return to this step

Step 2: Select Record Click here to return to this step

Step 3: Make Payment Verify your selected record and enter your payment amount.

Account: 0102000202-00

Name & Address Information
VILLAGE OF BANNOCKBURN
2275 TELEGRAPH RD
BANNOCKBURN, IL 60015

Additional Record Information
By clicking the link below you can view additional information for Account 0102000202-00.

View Additional Account Information

Recurring Payments

[Sign up for Recurring Utility Bill Payments.](#)

Pay Utility Bill

Enter the appropriate payment information below. Once you have verified your payment amount click the **Make Payment** button to continue.

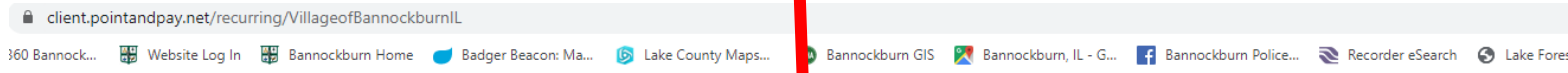
Billing Item	Balance
SEWER	\$0.00
WATER	\$0.00
	\$0.00

Amount Paying: \$0.00



Step 3 – Create a Point & Pay Account

Click on “register” button



You will get an email from Point & Pay that states that you are registered. **We suggest that you hold on to this email as this will provide you with direct access to your account in the future.**

[Log In](#) | [Register](#)



Step 1: Enroll Payments

Please complete the form below. When finished, click the continue button and you will be asked to review the information for accuracy before your enrollment is processed.

Note: * indicates a required field.

My Enrollments

Payment Type	Account Number	Payment Plan	Delete Item
<input type="button" value="Save"/> Payment Type: * Utility Billing ▾ UBAccountNumber: * 0102000202-00 Payment Plan: *			<input type="button" value="X"/>
Payment Plan <input checked="" type="radio"/> Please choose a start date for your recurring plan. Note this date is not the date your payment will be processed, but represents the date you signed up for the option. We need a minimum of two days to process your initial request; if your upcoming due date is within two days of your selected start date, please make a one-time payment. Your recurring plan will start with the next billing cycle. Do not choose a stop date if you would like recurring to continue with no interruption.			
Make payments: * 2 days before due dates Start this service on: * 02/12/2020 End this service on: 04/29/2022			

Registration

If you have already registered with Point & Pay, please [log in](#) now.

If you have not registered with Point & Pay, please take a minute to [register](#); registration is fast, easy and free.

NOTE: the system says you will be charged a fee; however, NO FEE will be charged for this service. [As long as the charge is less than \$3,000]

A fee will be charged for use of this service. The amount of the fee will be calculated based on the information you have provided and presented on the next page.



Step 3b – Set Up the AutoPay / Automatic Payments

After you set up the information below, click “Add Item”, then “continue”

client.pointandpay.net/recurring/VillageofBannockburnIL

ie360 Bannock... Website Log In Bannockburn Home Badger Beacon: Ma... Lake County Maps... Bannockburn GIS Bannockburn, IL - G... Bannockburn Police... Recorder eSearch Lake Fore

Village of BANNOCKBURN

[Log In](#) | [Register](#)

Make Payments **AutoPay** My Payments My History My Profile Support

Step 1: Enroll Payments Step 2: Review and Submit Step 3: Confirmation and Receipt

Step 1: Enroll Payments

Please complete the form below. When finished, click the Continue button and you will be asked to review the information for accuracy before your enrollment is processed.

Note: * indicates a required field.

My Enrollments

Payment Type	Account Number	Payment Plan	Delete Item
<input type="button" value="Save"/> Payment Type: * Utility Billing	UBAccountNumber: * 0102000202-00	Payment Plan: * Payment Plan	<input type="button" value="X"/>

Please choose a start date for your recurring plan. Note this date is not the date your payment will be processed, but represents the date you signed up for the option. We need a minimum of two days to process your initial request; if your upcoming due date is within two days of your selected start date, please make a one-time payment. Your recurring plan will start with the next billing cycle. Do not choose a stop date if you would like recurring to continue with no interruption.

Make payments: * 2 days before due dates

Start this service on: * 02/12/2020

End this service on: 04/29/2022

Registration

If you have already registered with Point & Pay, please [log in](#) now.

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A fee will be charged for use of this service. The amount of the fee will be calculated based on the information you have provided and presented on the next page. 7

Push the button for “payment plan”

Choose the number of days you want
The payment to pull from the account
(can choose btwn 0 and 30 days)

When do you want to start the payment
plan? (we suggest doing this at least
7 days prior to when you are “pulling”
The payment from the account)

When do you want to stop the payment
plan?



Step 3c – Set Up the AutoPay / Automatic Payments

-Click “Continue”

-If all the information is accurate, finish through the prompts of the software.

-Once you have confirmed your payment plan, you will get a confirmation email with the payment plan information. **We suggest that you keep this for your records.**

[Village of Bannockburn Staff cannot access any information within point & pay.]

Village of
BANNOCKBURN

[Log In](#) | [Register](#)

Make Payments | **AutoPay** | My Payments | My History | My Profile | Support

Step 1: Enroll Payments | Step 2: Review and Submit | Step 3: Confirmation and Receipt

Step 1: Enroll Payments

Please complete the form below. When finished, click the Continue button and you will be asked to review the information for accuracy before your enrollment is processed.

Note: * indicates a required field.

My Enrollments

Please correct errors before proceeding.

	Payment Type	Account Number	Payment Plan	Delete Item
Edit	Utility Billing	UBAccountNumber: 0102000202-00	Please choose a start date for your recurring plan. Note this date is not the date your payment will be processed, but represents the date you signed up for the option. We need a minimum of two days to process your initial request; if your upcoming due date is within two days of your selected start date, please make a one-time payment. Your recurring plan will start with the next billing cycle. Do not choose a stop date if you would like recurring to continue with no interruption.	✖

[Add Item](#)

Registration

If you have already registered with Point & Pay, please [log in](#) now.

If you have not registered with Point & Pay, please take a minute to [register](#); registration is fast, easy and free.

A fee will be charged for use of this service. The amount of the fee will be calculated based on the information you have provided and presented on the next page.

Continue

Push the Continue button

Step 4 – You are now set up for the recurring payment plan



Common Questions:

Will I still get a paper bill from the Village?

Yes, you will still get your bills mailed every quarter to your address, unless you request emailed billing from the Village of Bannockburn Staff.

Will Point & Pay send me a reminder email about the upcoming payment?

Yes, Point & Pay sends an email reminder to your email address. As we understand the system, it will send you an email 3 days prior to the payment being pulled from your credit card.

How do I know if my payment made it through?

Point & Pay will send an email to the email address on your account which states that a payment was made. Please make sure to keep this for your records.

Can I use Point & Pay to set up recurring payments from my checking account?

No, the Point & Pay system is not set up for checking account payments. If you want to sign up for that service, please submit the ACH Automatic Bill Pay application to Village of Bannockburn Staff.

[\[https://bannockburn.org/wp-content/uploads/2014/05/Utility-Billing-Automatic-Payment-On-Line-7-20-18.pdf\]](https://bannockburn.org/wp-content/uploads/2014/05/Utility-Billing-Automatic-Payment-On-Line-7-20-18.pdf)

My credit card that I use to pay my utility bill has changed, what do I do?

No problem. Just log in to the Point & Pay account, find the old credit card number and replace it with the new one.

Can cancel the recurring payments?

Yes, you can cancel at any time. However, remember that if you cancel prior to payment being made on the account (and you didn't make a separate on-time payment to the Village), you will be responsible for any late fees that occurred.

If you have any problems that cannot be handled by Point & Pay, please contact Village Hall at 847-945-6080.