1. **Call to Order.** President Rothing called the meeting to order at 7:04pm.

President: Frank Rothing

Trustees Present: David Ansani, Louise Feeney, James Boyle, Kerry Martin

Absent: Mary Herrmann, David Korer

Also Present: Village Manager Maria Lasday, Village Clerk Kass Sigal, Chief Walt Trillhaase, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Coordinator Joan Koriath

Visitors: Kim Barkemeyer (1405 Valley), Gabrielle Donenberg, Jessie Walsh, Nancy Nervick (2105 Telegraph Road), Vicki Martin (Stirling), Melissa Berkowitz, Robert Rock (1215 Valley), Barbara de Nehuelr (Community Anti-Drug), Matt Gopin (29 Aberdeen), Dan Cvejic (2640 Telegraph)

2. **01-10/15: Pledge of Allegiance.**

Village President Rothing led everyone in the pledge of allegiance.

3. **02-10/15: Presentation of a Donation to the 100 Club.**

Katlyn Brennan of the 100 Club provided information of how the organization helps first responder families in the event of a death. Chief Trillhaase presented the 100 Club with a donation of $1,192 collected at Heroes Night.

4. **03-10/15: Introduction and Village Clerk Swearing in of Officer William Annen to the Village of Bannockburn Police Department for a Part-Time Officer Position.**

Village Clerk Sigal administered the oath of office to Officer William Annen.

5. **04-10/15: Other (for non-agenda items)**

Kim Barkemeyer asked about her previous drainage concern with the neighbor’s property. Village President Rothing provided her with an engineering report on drainage. The report concluded that both properties contribute to the storm water issues. He also stated that the Village considers this concern a private matter. Kim Barkemeyer also inquired about why certain procedures were not followed for the permit. Assistant to Village Manager Mentkowski remarked that all required approvals were obtained.
Nancy Nervick (2105 Telegraph) voiced her opposition to approving the sales of cannabis in the Village.

6. 05-10/15: **Discuss and Consider Approval of a Resolution Expressing Appreciation to John Ryan for his Years of Service.**

   Village President Rothing thanked John Ryan for his years of service to the Village.

   Trustee Martin moved, seconded by Trustee Boyle, to Approve Resolution 2019-R-36, a Resolution Expressing Appreciation to John Ryan for his Years of Service. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

7. 06-10/15: **Discuss Maintenance of the Village’s Pathway between Village Hall and the Bannockburn School.**

   Matt Gopin (29 Aberdeen), expressed frustration with the flooding of the pathway route to the school. He noted his children use the pathway daily.

   When it rains the pathway is flooded, causing his children’s sock and shoes to get wet. He asked the Board to consider fixing the pathway as to not flood. The Board noted they are aware of the issue and further research would need to be done in conjunction with future road projects.

8. 07-10/15: **Discuss and Consider Approval of the Village of Bannockburn April 30, 2019 Comprehensive Annual Financial Report and Management Letter.**

   Martha Trotter (Sikich) presented the Board with highlights of the annual audit. She noted there were no material weakness noted in the management letter. She noted there were no disagreements with staff and no audit adjustments.

   Trustee Boyle moved, seconded by Trustee Ansani, to Approve the Village of Bannockburn April 30, 2019 Comprehensive Annual Financial Report and Management Letter. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

9. 08-10/15: **Discuss and Consider Approval of the April 2019 Monthly Financial Budget Report.**

   Finance Director Hannon reviewed the monthly budget report.

   Trustee Ansani moved, seconded by Trustee Feeney, to Approve the April 2019 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

10. 09-10/15: **Discuss the Village’s Excess Reserves.**

    Finance Director Hannon reviewed the results of the financial audit. She noted that the Village has $526,351.00 in unassigned reserves. She reviewed the options for use of the revenue surplus including covering the funding for the Bannockburn Court
road/drainage improvements, reduce general government portion of the tax levy, reduce the balance of the 2010 Recovery Bond, increase capital reserve balance, utilize funds for Village projects. The Board discussed several options for the revenue and the Finance Director Hannon will provide additional recommendations to the Board.

11. 10-10/15: **Discuss and Consider Approval of Amounts of Money to be Raised through Ad Valorem Property Taxes.**
Finance Director Hannon reviewed the possible options for the tax levy FY 2020. She noted the proposed tax increase is 3.69% including Special Service Areas (SSA) and 3.91% excluding SSA’s, which are both below the 5% threshold percentage.

12. 11-10/15: **Discuss and Consider Approval of the Village of Bannockburn Annual 2018-2019 Treasurer Report.**
Trustee Ansani moved, seconded by Trustee Martin, to Approve the Village of Bannockburn Annual 2018-2019 Treasurer Report. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

13. 12-10/15: **Report of the following Level I Architectural Reviews:**
   - 2333 & 2355 Waukegan Road (Exterior Pathway Lighting, New Pathway, Concrete Pads)
   - 2515 Telegraph Road (Minor Revisions to Exterior Building Elevation)
Assistant to Village Manager Mentkowski provided a summary of recent ARC level 1 reviews.

14. 13-10/15: **Discuss the Plan Commission / Zoning Board of Appeals Meeting on October 7, 2019, which includes the Following Agenda Items:**
   - 2355 Waukegan Road - Special Use Permit for a Cafeteria
   - Cannabis Regulations - Potential Text Amendments to the Bannockburn Zoning Code regarding Cannabis
   - Calendar - 2020 Calendar Year Schedule for the Plan Commission & Zoning Board of Appeals Meetings.
   - Meeting Schedule – Cancel December 2, 2019 and addition of a December 9, 2019 Special Meeting Date.
   - 1555 Half Day Road - Continued Public Hearing for 1555 Half Day Road in connection with the Proposed Subdivision into Two Or More Lots that are Smaller than the Generally-Applicable Minimum Lot Size of 160,000 Square Feet within the A Residential District.
Village Manager Lasday provided a summary of recent discussions.

15. 14-10/15: **Discuss and Consider Approval of an Ordinance Amending Chapter 159 of the Bannockburn Village Code to Prohibit Adult-Use Cannabis Businesses within the Village of Bannockburn.**
Village Manager Lasday noted that the Planning Commission Zoning Board of Appeals (PCZBA) had a public hearing on October 7, 2019. She noted there was
strong opposition to allowing a retail cannabis business.

Trustee Boyle moved, seconded by Trustee Feeney, to Approve Ordinance 2019-21, an Ordinance Amending Chapter 159 of the Bannockburn Village Code to Prohibit Adult-Use Cannabis Businesses within the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).


Trustee Boyle moved, seconded by Trustee Feeney, to Approve Ordinance 2019-22, an Ordinance Amending Chapter 141, Article II of the Village of Bannockburn Municipal Code Regarding Sale, Possession, and Use of Tobacco, Nicotine, and Cannabis Products. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

17. 16-10/15: Consider Approval of the Following Invoices:
- Invoice #VB-001 - Job #1901 from Berger Excavating Contractors, Inc. in the amount of $5,334.00 (Repair of Leaking Manholes).
- Invoice #1239 from Patriot Pavement Maintenance, Inc. in the amount of $15,000.00 (Village’s 2019 Pavement Maintenance Program – Crack Sealing).

Trustee Ansani moved, seconded by Trustee Martin, to Approve the Following Invoices: #VB-001 - Job #1901 from Berger Excavating Contractors, Inc. in the amount of $5,334.00 (Repair of Leaking Manholes). Invoice #1239 from Patriot Pavement Maintenance, Inc. in the amount of $15,000.00 (Village’s 2019 Pavement Maintenance Program – Crack Sealing). On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

18. 17-10/15: Consider Approval of the September Supplemental Bill Submit List.

Trustee Ansani moved, seconded by Trustee Martin, to Approve the September Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

19. 18-10/15: Consider Approval of the October Bill Submit List.

General Fund $96,544.19
MFT Fund 5,648.50
Water Fund 5,026.43
Sewer Fund 22,485.76
Total Vendor Invoices $129,704.88

Trustee Ansani moved, seconded by Trustee Martin, to Approve the October Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).
   Trustee Ansani moved, seconded by Trustee Martin, to Approve the August 2019 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

21. **20-10/15: Consider Approval of the September 9, 2019 Board Meeting Minutes (Subject to Minor Corrections).**
   Trustee Ansani moved, seconded by Trustee Martin, to Approve the September 9, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

22. **21-10/15: Village Engineer.**
   Village Engineer Gewalt reported on street crack sealing that was completed. He also noted top projects including fire hydrants and gravel shoulder repair.

23. **22-10/15: Village Police Chief.**
   Chief Trillhaase reported on the new crash reporting and house watch systems. He noted new dispatch coordination with Deerfield, Bannockburn, Riverwoods and Lincolnshire.

24. **23-10/15: Village Counsel.** None

25. **24-10/15: Village Clerk.** None

26. **25-10/15: Village Commissions.**
   - **Building:** None.
   - **Finance:** None.
   - **Roads & R.O.W.:** None.
   - **Sewer & Water:** None.
   - **Community Development:** None.
   - **Police:** None.

27. **26-10/15: Village Manager.**
   Village Manager Lasday noted the anti-vaping ordinance and cannabis use restrictions. She reported she will be attending the ICMA conference.
28. 27-10/15: Village President.
Village President Rothing asked about the residence with the artificial turf as well as an update on the project at 2200 Wilmot Road.

EXECUTIVE SESSION
For the Discussion of (i) Personnel.

Trustee Boyle moved, seconded by Trustee Ansani, to enter into Executive Session for the discussion of (i) Personnel. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer). Executive Session was entered into at 8:52pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Boyle, to exit out of Executive Session. On a voice vote, the motion was approved. Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer). Executive Session was exited at 10:00pm.

29. 28-10/15: Consider Approval of Personnel Decisions from Executive Session.
Trustee Feeney moved, seconded by Trustee Boyle, to approve the employee compensation and holiday bonuses as discussed in executive session. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer).

ADJOURNMENT
Trustee Martin moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Four (Ansani, Boyle, Feeney, Martin); Nays: None; Absent: Two (Herrmann, Korer). The meeting was adjourned at 10:03pm.