1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

   President: Frank Rothing

   Trustees Present: James Boyle, Mary Herrmann, David Korer, Kerry Martin

   Absent: David Ansani, Louise Feeney

   Also Present: Village Manager Maria Lasday, Village Clerk Kass Sigal, Chief Walt Trillhaase, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Coordinator Joan Koriath

   Visitors: Kim Barkemeyer (1405 Valley), Sara Cieslewicz, Shannon Voling

2. **01-09/09: Pledge of Allegiance.** Village President Rothing led everyone in the pledge of allegiance.

3. **02-09/09: Presentation of Life Saving Awards to Officers Dennis Sears, Michael Volling and Bob Ogden.**
   Chief Trillhaase presented a statement of the lifesaving actions taken by the officers. He presented awards to Sergeant Dennis Sears, Officer Mike Volling and Officer Bob Ogden.

4. **03-09/09: Presentation of Letters of Appreciation to Volunteers who Helped the Village of Bannockburn with Heroes Night.**
   Chief Trillhaase reported on Heroes Night and the volunteers who made it a success. He presented letters of appreciation to Gina Sears, Emmett Sears, Aiden Sears and Colleen Sears.

5. **04-09/09: Other (for non-agenda items)**
   Kim Barkemeyer asked for a response to her comments from the August 12, 2019 meeting she attended. She noted she met with Karen Fox of the Lake County State’s Attorney office. According to Kim Barkemeyer, Karen Fox suggested that Ms. Barkemeyer ask the Village to undertake a full drainage engineering review. Village Engineer Gewalt noted he has observed the area during rain but he saw no particular problems. Kim Barkemeyer suggested adding sand bags. Village Engineer Gewalt commented that such an obstruction may violate Illinois Drainage Law.
6. **05-09/09:** Consider Approval of the Appointment of Brian Adley as a Member of the Village of Bannockburn’s Plan Commission & Zoning Board of Appeals and Swearing of Brian Adley as a Member of the Village of Bannockburn’s Plan Commission & Zoning Board of Appeals.

Trustee Herrmann moved, seconded by Trustee Korer, to Approve the Appointment of Brian Adley as a Member of the Village of Bannockburn’s Plan Commission & Zoning Board of Appeals. On a voice vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

Village Clerk Kass Sigal administered the oath of office to Brian Adley.

7. **06-09/09:** Consider Approval of an Amendment to the Village’s Purchasing Policy.

Trustee Martin moved, seconded by Trustee Herrmann, to Approve an Amendment to the Village’s Purchasing Policy. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

8. **07-09/09:** Consider Approval of a Resolution Approving a Contract between the Village of Bannockburn and Patriot Pavement Maintenance in an amount not to exceed $15,000 for Crack Sealing of Various Streets in the Village.

Trustee Boyle moved, seconded by Trustee Martin, to Approve Resolution 2019-R-33, a Resolution Approving a Contract between the Village of Bannockburn and Patriot Pavement Maintenance in an amount not to exceed $15,000 for Crack Sealing of Various Streets in the Village. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

9. **08-09/09:** Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2019- Spring 2020).

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve a Waiver of Competitive Bids and Resolution 2019-R-34, a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2019- Spring 2020) with the Village option to extend the contract for the 2020-2021 and 2022-2023 seasons. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).
10. 09-09/09: Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2019- Spring 2020).

Trustee Korer moved, seconded by Trustee Martin, to Approve a Waiver of Competitive Bids and Resolution 2019-R-35, Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2019- Spring 2020), with the Village option to extend the contract for the 2020-2021 and 2022-2023 seasons. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

11. 10-09/09: Consider Approval of the Cancellation of the September 23, 2019, October 28, 2019 and November 25, 2019 Village Board Meeting Dates.

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the Cancellation of the September 23, 2019, October 28, 2019 and November 25, 2019 Village Board Meeting Dates. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney)

12. 11-09/09: Consider Approval of an Ordinance Amending Village of Bannockburn Municipal Code, Chapter 20, Entitled “Departments, Officials and Employees” Regarding Village Board Meetings Schedule.

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2019-20, an Ordinance the Amending Village of Bannockburn Municipal Code, Chapter 20, Entitled “Departments, Officials and Employees” Regarding Village Board Meetings Schedule. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney)

13. 12-09/09: Consider Approval of the August 12, 2019 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the August 12, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney)

14. 13-09/09: Consider Approval of the August 12, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the August 12, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney)
15. **14-09/09: Consider Approval of the 2020 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the 2020 Calendar Year Schedule for the Village Board of Trustees Regular Meetings. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

16. **15-09/09: Consider Approval of the 2020 Schedule for the Village of Bannockburn Special Events.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the 2020 Schedule for the Village of Bannockburn Special Events. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

17. **16-09/09: Consider Approval of the August Supplemental Bill Submit List.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the August Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

18. **17-09/09: Consider Approval of the September Bill Submit List.**

- General Fund $87,074.91
- MFT Fund 39,267.15
- Water Fund 8,235.59
- Sewer Fund 1,357.12
- Total Vendor Invoices $135,934.77

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the September Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

19. **18-09/09: Consider Approval of the July 2019 Monthly Financial Budget Report.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the July 2019 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney).

20. **19-09/09: Discuss the Village’s Excess Reserves.**

Village Manager Lasday noted the revenue surplus and suggested uses such as capital funding. The Board discussed options such as a reduction of taxes, water rates and other obligation of funds. The Board consensus was to continue this issue as additional information for options is presented.

21. **20-09/09: Report of the following Level I Architectural Reviews:**

- 1755 Sunset Lane (Generator)
- 1760 Sunset Lane (Generator)
• 1890 Telegraph (Hot Tub and Concrete Pad)
• 2545 Waukegan [Eggspresso Wall Sign at Bannockburn Green Retail Center (Previously Eggsperience)]

Assistant to Village Manager provided a summary of the ARC Level 1 reviews.

22. 21-09/09: Village Engineer.
Village Engineer Gewalt noted that Tall Grass has submitted a permit for a burn for invasive weed control. He added he will be seeking bids for tree removal.

23. 22-09/09: Village Police Chief.
Chief Trillhaase reported on recent police activity in the Village. He noted the success of the first Heroes Night.

24. 23-09/09: Village Counsel.
Village Counsel Filippini noted that the Village has (a) no obligation to create documents and the Village has responded appropriately to FOIA requests, and has (b) no obligation to undertake a drainage study unless it so chooses, especially with respect to a private drainage dispute. Village Engineer noted that both properties relatively flat. The Board consensus is to have Gewalt Hamilton Associates take grading measurements of the area in question, with communication going to both the Barkemeyer’s and Ansani’s.

25. 24-09/09: Village Clerk. None.

26. 25-09/09: Village Commissions.
  • Building:
    o Trustee Korer provided an update on 26 Aberdeen Court.
    o Assistant to Village Manager Mentkowski and Village Engineer reported on the application for a building permit at 1800 Hilltop.

  • Finance: None

  • Roads & R.O.W.: None

  • Sewer & Water: None.

  • Community Development: None.

  • Police: None.

27. 26-09/09: Village Manager.
Village Manager Lasday reported items on the upcoming PCZBA meeting’s agenda including cannabis and Beeson Corner. She noted an update to the code will be done to include Tobacco 21 legislation.

Village Manager Lasday asked for future discussion on use of 12-acre Village site.
28. 27-09/09: Village President.
Village President Rothing noted the success of Bannockburn Day. He noted the event included over 200 residents and their families.

ADJOURNMENT.
Trustee Martin moved, seconded by Trustee Korer, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korer, Martin); Nays: None; Absent: Two (Ansani, Feeney). The meeting was adjourned at 8:47pm.