VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
AUGUST 12, 2019
MEETING MINUTES

1. Call to Order. President Rothing called the meeting to order at 7:03pm and led the Pledge of Allegiance.

President Rothing noted that Trustee Feeney was unable to attend the meeting but she had a qualifying reason to participate electronically. As there is no objection, Trustee Feeney is authorized to participate electronically.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Louise Feeney, Mary Herrmann, David Korer, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Lt. George Roberts, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Coordinator Joan Koriath

Visitors: Kim Barkemeyer (1405 Valley), Abbas Kanji (Tabani Group), Rob Semrad (26 Aberdeen Court), Dave Brannigan (Glenstar)

2. 02-08/12: Introduction and Village Clerk Swearing in of Officer Dale Weshinskey to the Village of Bannockburn Police Department for a Part-Time Officer Position.
Village Clerk Sigal administered the Oath of Office to Dale Weshinskey.

3. 03-08/12: Introduction and Village Clerk Swearing in of Officer Iain McCowan to the Village of Bannockburn Police Department for a Part-Time Officer Position.
Village Clerk Sigal administered the Oath of Office to Iain McCowan.

4. 04-08/12: Welcome to Tabani Acquisitions, LLC, future owner of Bannockburn Green Retail Center.
Mr. Abbas Kanji (Tabani Group) introduced himself and his company as future owners of the Bannockburn Green Retail Center.

5. 05-08/12: Other (for non-agenda items).
Kim Barkemeyer (1405 Valley Road) read a letter to the Board. She noted items
including homes that had open fences with pools on the property, as well as regarding an adjacent property permitted home projects. She also requested there be a reversal of all things she has been required to do for her property.

Robert Semrad (26 Aberdeen Court) asked the Board to reduce his fine from $26,000 to $15,000, payable in three equal monthly installments. He reported he non-compliance building has been removed and restoration will be sodding or prairie style plantings. Village Engineer Gewalt noted an inspection is needed after restoration to ensure that the area has met preservation or conservation requirements.

6. 06-08/12: Report of the Plan Commission / Zoning Board of Appeals Meeting on August 5, 2019, which includes the following agenda items:
   • 2333 Waukegan - Installation of New Nameplate / Joint Identification, Off-Premises Identification Sign.
   • 2121 Waukegan - Installation of New Nameplate / Joint Identification Sign.
   • Fence Regulations - Potential Text Amendments to the Bannockburn Zoning Code regarding Fencing, including, but not limited to, Regulations Pertaining to Closed Type Fences in Residential Properties within the Village, Submitted by the Village of Bannockburn.
   • 1555 Half Day Road - Continued Public Hearing for 1555 Half Day Road in connection with the Proposed Subdivision into Two Or More Lots that are Smaller than the Generally-Applicable Minimum Lot Size of 160,000 Square Feet within the A Residential District.

Village Manager Lasday provided a summary of the PCZBA recommendations. She noted the PCZBA recommended no changes in the regulations for the front-yard solid fencing. She noted the owner of 1555 Half Day Road, originally asked for three-lots but after discussion with the PCZBA, the owner may consider requesting two lots. The matter is being continued.

7. 07-08/12: Consider Approval of a Resolution Authorizing a Proposal from Tallgrass Restoration, LLC. to Conduct Maintenance and Repair Projects in the Village’s Natural Areas and Facilities for Fiscal Year 2019-2020 in an Amount Not to Exceed $15,000.00 (Village of Bannockburn’s Illinois Environmental Protection Agency 319 Grant Projects – Village Hall, Waukegan Road to Middle Fork of the North Branch Project and the Lakeside Drive Restoration Project).

Trustee Ansani moved, seconded by Trustee Martin, to Approve Resolution 2019-R-30, a Resolution Authorizing a Proposal from Tallgrass Restoration, LLC. to Conduct Maintenance and Repair Projects in the Village’s Natural Areas and Facilities for Fiscal Year 2019-2020 in an Amount Not to Exceed $15,000.00 (Village of Bannockburn’s Illinois Environmental Protection Agency 319 Grant Projects – Village Hall, Waukegan Road to Middle Fork of the North Branch Project and the Lakeside Drive Restoration Project). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

8. 08-08/12: Report of the following Level 1 Architectural Review:
• **1740 Sunset (Generator and Minor Revisions to Rear & Right-Side Building Elevations)**
Assistant to Village Manager Mentkowski noted several generator ARC Level 1 applications and changes to the building code for placement distance of the generator from home. Village Manager Lasday suggested allowing 5’ distance as long is 10’ from doors/windows.

9. **09-08/12: Consider a Ratification of Approval of the Following Invoices:**
   - Invoice #2979 from Precision Pavement Markings, Inc. in the amount of $20,618.80 (Village’s Pavement Marking Program).
   Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ratification of Invoice #2979 from Precision Pavement Markings, Inc. in the amount of $20,618.80 (Village’s Pavement Marking Program). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

10. **10-08/12: Consider Approval of the July Supplemental Bill Submit List.**
    Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the July Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

11. **11-08/12: Consider Approval of the August Bill Submit List.**
   General Fund $87,074.91  
   MFT Fund $39,267.15  
   Water Fund $8,235.59  
   Sewer Fund $1,357.12  
   Total Vendor Invoices $135,934.77  
   Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the August Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

12. **12-08/12: Consider Approval of the June 2019 Monthly Financial Budget Report.**
    Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the June 2019 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

13. **13-08/12: Consider Approval of the July 8, 2019 Board Meeting Minutes (Subject to Minor Corrections).**
    Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the July 8, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.
14. 14-08/12: Consider Approval of the July 15, 2019 Special Board Meeting Minutes (Subject to Minor Corrections).
   Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the July 15, 2019 Special Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

15. 15-08/12: Consider Approval of the July 8, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections).
   Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the July 8, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

16. 16-08/12: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following August 13, 2019 Architectural Review Commission Application:
   On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

17. 17-08/12: Consider Approval of the Quarterly Investment Report.
   Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

18. 18-08/12: Consider Approval of an Ordinance Amending Section 141-1005 of the Village of Bannockburn Municipal Code Regarding Liquor Licenses.
   Village Manager Lasday noted that Eggsperience (in Bannockburn Green Retail Center) is considering adding mimosa’s and bloody Mary’s to their menu. The Board discussed whether to expand the number of licenses.

   Trustee Ansani moved, seconded by Trustee Boyle, to Approve Ordinance 2019-16, an Ordinance Amending Section 141-1005 of the Village of Bannockburn Municipal Code Regarding Liquor Licenses. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.
19. 19-08/12: Consideration of Approval of a Waiver of the 120 Day Waiting Period and Demolition of 1710 Duffy Lane.
Trustee Korer moved, seconded by Trustee Boyle, to Approve a Waiver of the 120 Day Waiting Period and Demolition of 1710 Duffy Lane, subject to paying the Demolition Tax. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

20. 20-08/12: Consider a Ratification of Approval of a Resolution Approving a Transferee Assumption Agreement (2101 Waukegan Road, Bannockburn, Illinois).
Trustee Herrmann moved, seconded by Trustee Korer, to Approve Ratification of Resolution 2019-R-31, a Resolution Approving a Transferee Assumption Agreement (2101 Waukegan Road, Bannockburn, Illinois). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

21. 21-08/12: Consider Approval of an Ordinance Amending Section 260-906 of the Bannockburn Zoning Code Regarding Signage Regulations.
Trustee Herrmann moved, seconded by Trustee Korer, to Approve Ordinance 2019-17, an Ordinance Amending Section 260-906 of the Bannockburn Zoning Code Regarding Signage Regulations. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

22. 22-08/12: Consider Approval of an Ordinance Amending A Special Use Permit with Respect to Ground Signage for Building I in the Bannockburn Lakes Office Development (2333 Waukegan Road).
Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2019-18, an Ordinance Amending A Special Use Permit with Respect to Ground Signage for Building I in the Bannockburn Lakes Office Development (2333 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

23. 23-08/12: Consider Approval of an Ordinance Amending an Ordinance Amending a Special Use Permit with Respect to Ground Signage for Building V in the Bannockburn Lakes Office Development (2121 Waukegan Road).
Trustee Martin moved, seconded by Trustee Herrmann, to Approve Ordinance 2019-19, an Ordinance Amending a Special Use Permit with Respect to Ground Signage for Building V in the Bannockburn Lakes Office Development (2121 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

24. 24-08/12: Village Engineer.
Village Engineer Gewalt noted that Lake County Storm Water Management reviewed the Village 319 Grant and the Tallgrass proposal complies with this review. He noted they made additional recommendation for maintenance work for next year.
He noted as a result of the preliminary engineering work data on Telegraph Road, the shoulder design may have to be widened from 4’ to 5’ for the increase in traffic. He added there was discussion regarding whether the stop sign at Meadow and Telegraph Road was warranted based on data.

25. 25-08/12: **Village Police Chief.**
   Lieutenant George Roberts presented the police monthly report.

26. 26-08/12: **Village Counsel.** None

27. 27-08/12: **Village Clerk.** None

28. 28-08/12: **Village Commissions.**
   - **Building:**
     Trustee Korer commended Com Ed for the work they did on restoration of trees areas after the needed trimming.
   - **Finance:**
     Trustee Ansani commended Finance Director Hannon, Village Manager Lasday and staff for their work.
   - **Roads & R.O.W.:** None
   - **Sewer & Water:** None.
   - **Community Development:** None.
   - **Police:**
     Trustee Boyle noted new outreach programming with Bannockburn School.

29. 29-08/12: **Village Manager.**
   Village Manager Lasday noted several items from her weekly manager’s report. She also noted a request from the owners of 1710 Duffy for a waiver for demolition tax. Village Counsel Filippini noted the demolition tax cannot be waived as it is an ordinance.

30. 30-08/12: **Village President.**
   Village President Rothing led a discussion on whether to reduce the Board meetings to once a month. Board consensus was to reduce the meetings to the first meeting of the month. He proposed special event dates for 2020.
He asked for comments regarding the presentation from Robert Rock for the Open space area. The Board discussed the contract and expected deliverables from the project.

**EXECUTIVE SESSION**
For the Discussion of (i) Enforcement and (ii) Personnel.

Trustee Boyle moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Enforcement and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. Executive Session was entered into at 8:41pm.

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Boyle, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. Executive Session was exited at 9:04pm.

**ADJOURNMENT**
Trustee Martin moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:05pm.