1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

   President: Frank Rothing

   Trustees Present: David Ansani, James Boyle, Louise Feeney, Mary Herrmann, David Korer, Kerry Martin (arrived 7:41pm)

   Absent: None

   Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Chief Walt Trillhaase, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Coordinator Joan Koriath

   Visitors: Julie Wong (TIU), Robert Rock (Living Habitats)

2. **01-07/08: Pledge of Allegiance.**
   Village President Rothing led everyone in the pledge of allegiance.

3. **02-07/08: Other (for non-agenda items).**

4. **03-07/08: Report of the Plan Commission / Zoning Board of Appeals Meeting on July 1, 2019, which includes the following agenda items:**
   - **New Commissioner** - Swearing in of Loukas Kozonis as a Member of the PCZBA.
   - **Minutes** - March 11, 2019 PCZBA Regular Meeting Minutes.
   - **Trinity International University** - Public Hearing for the Consideration of the Installation and Maintenance of Permanent Dugout Structures for use in Connection with the Existing Schartner Field Athletic Facility Located on the Trinity Campus.
   - **Trinity International University** - Public Meeting for the Consideration of an Update to the Campus Development Plan for Trinity International University, which includes the (i) Removal of an Existing Berm, (ii) the Relocation of the Existing Schartner Soccer Field, and (iii) the Installation of Permanent Dugout Structures.
   - **McDonald's USA, LLC** - Public Hearing for the Consideration of the Installation of New Signage, Modifications to Existing Signage, Landscaping Modifications, and Relief from the Applicable Maximum Lot Coverage Regulations at McDonald's (tenant at the Bannockburn Green Retail Center).
• **1555 Half Day Road** - Continued Public Hearing for 1555 Half Day Road in connection with the Proposed Subdivision into Two Or More Lots that are Smaller than the Generally-Applicable Minimum Lot Size of 160,000 Square Feet within the A Residential District.

Village Manager Lasday provided a summary of the PCZBA meeting. She noted that as a result of concerns raised by Mr. Ron Kinder (1899 Hilltop Lane), Trinity International University (TIU) will be considering moving the dugout 250’, which does not require zoning relief. She noted this would result in the noise facing east. The PCZBA was willing to accommodate Mr. Kinder’s request. Julie Wong (TIU) noted they are willing to try the proposed location.

5. 04-07/08: **Presentation from Living Habitats regarding a Site Assessment and Planning Initiatives Pertaining to the Village’s Open Space and Village Hall.**

Robert Rock (1215 Valley) of Living Habitats presented a summary of the initial high-level assessment of the Village Hall and Open Space properties. He provided a history as a result of the removal of Ash trees. He noted the three main issues: 1. drainage; 2. invasive species; and 3 maintenance practices. The Board discussed the issues highlighted in the presentation.

Trustee Martin arrived at 7:41 pm.

6. 05-07/08: **Discuss and Consider Approval of a Referral to the Plan Commission / Zoning Board of Appeals of Modifications to Zoning Code Sections in the Village of Bannockburn Municipal Code Related to Fence Regulations and Lot Size Regulations in the Residential Districts.**

Village President Rothing noted recent inquiries for closed-type fences, as well as a review of minimum lot size for residential properties. The Board discussed the issues in the context of the Comprehensive Plan. Village Counsel Filippini provided some historical aspects of the Comprehensive Plan and zoning.

Trustee Herrmann moved, seconded by Trustee Korer, to refer closed-type fence regulations to the Planning Commission Zoning Board of Approval (PCZBA). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

7. 06-07/08: **Consider Approval of a Resolution Approving an Extension of a Pilot Program in the College “C” District Relating to Portable Dugouts.**

Trustee Ansani moved, seconded by Trustee Korer, to Approval Resolution 2019-R-23, a Resolution Approving an Extension of a Pilot Program in the College “C” District Relating to Portable Dugouts. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.
8. 07-07/08: Consider Approval of a Resolution Approving a Transferee Assumption Agreement (2525 Waukegan Road, Bannockburn, Illinois).

Trustee Herrmann moved, seconded by Trustee Feeney, to Approve Resolution 2019-R-24, A Resolution Approving a Transferee Assumption Agreement (2525 Waukegan Road, Bannockburn, Illinois). On a roll call vote, the motion was approved, subject to Village Manager, Building Commissioner, Village Engineer and Village Counsel review. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

9. 08-07/08: Consider Approval of an Ordinance Approving Trinity International University’s Updated Campus Development Plan, which includes the Removal of an Existing Berm at Trinity International University.

Trustee Ansani moved, seconded by Trustee Korer, to Approve Ordinance 2019-12, an Ordinance Approving Trinity International University’s Updated Campus Development Plan, which includes the Removal of an Existing Berm at Trinity International University. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

10. 09-07/08: Consider Approval of an Ordinance Amending Section 260-406C(15) of the Bannockburn Zoning Code Regarding Lot Coverage in the Retail District.

Trustee Boyle moved, seconded by Trustee Feeney, to Approve Ordinance 2019-13, an Ordinance Amending Section 260-406C(15) of the Bannockburn Zoning Code Regarding Lot Coverage in the Retail District. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

11. 10-07/08: Consider Approval of an Ordinance Further Amending the Existing Special Use Permit For, And Granting Variations and other Approvals Related to Signage and Lot Coverage for a Fast Food Restaurant At, The Bannockburn Green Retail Center (2529 And 2595 Waukegan Road).

Trustee Herrmann moved, seconded by Trustee Feeney, to Approve Ordinance 2019-14, an Ordinance Further Amending the Existing Special Use Permit For, And Granting Variations and other Approvals Related to Signage and Lot Coverage for a Fast Food Restaurant At, The Bannockburn Green Retail Center (2529 And 2595 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

12. 11-07/08: Consider Approval of an Ordinance Approving Revisions to the Fee Schedule for the Village of Bannockburn.

Trustee Herrmann moved, seconded by Trustee Feeney, to Approve Ordinance 2019-15, an Ordinance Approving Revisions to the Fee Schedule for the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.
13. **12-07/08:** Consider Approval of a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises, in an Amount not to Exceed $1,115.00 (Remodeling of the Police Department’s Cell into an Office/Interview Room).

Trustee Boyle moved, seconded by Trustee Feeney, to Approve Resolution 2019-R-25, a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises, in an Amount not to Exceed $1,115.00 (Remodeling of the Police Department’s Cell into an Office/Interview Room). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

14. **13-07/08:** Consider Approval of a Resolution Approving a Law Enforcement Agreement between the Village of Bannockburn Police Department and LexisNexis Coplogic Solutions and an Order No.1 between the Village of Bannockburn Police Department and LexisNexis Coplogic Solutions Regarding the Utilization of a LexisNexis eCrash Report Writing Program.

Trustee Boyle moved, seconded by Trustee Feeney, to Approve Resolution 2019-R-26, a Resolution Approving a Law Enforcement Agreement between the Village of Bannockburn Police Department and LexisNexis Coplogic Solutions and an Order No.1 between the Village of Bannockburn Police Department and LexisNexis Coplogic Solutions Regarding the Utilization of a LexisNexis eCrash Report Writing Program. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

15. **14-07/08:** Consideration of Approval of a Resolution Appointing a Director and Alternates to Solid Waste Agency of Lake County, Illinois (SWALCO).

Trustee Ansani moved, seconded by Trustee Feeney, to Approve Resolution 2019-R-27, a Resolution Appointing a Director and Alternates to Solid Waste Agency of Lake County, Illinois (SWALCO). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

16. **15-07/08:** Consider Approval of a Resolution Authorizing the Appropriation of Funds from the Village of Bannockburn’s Motor Fuel Tax Fund in the Amount of $90,000.00 to Prepare the Phase I Engineering Plans for the Telegraph Road Resurfacing Project.

Trustee Ansani moved, seconded by Trustee Feeney, to Approve Resolution 2019-R-28, a Resolution Authorizing the Appropriation of Funds from the Village of Bannockburn’s Motor Fuel Tax Fund in the Amount of $90,000.00 to Prepare the Phase I Engineering Plans for the Telegraph Road Resurfacing Project. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

17. **16-07/08:** Consider Approval of an Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code (Phase I Engineering Plans for the Telegraph Road Improvement Project).

Trustee Ansani moved, seconded by Trustee Feeney, to Approve an Illinois
Trustee Ansani moved, seconded by Trustee Feeney, to Approve a Preliminary Engineering Services Agreement for Motor Fuel Tax Funds between the Village of Bannockburn and Gewalt Hamilton Associates, Inc. (Phase I Engineering Plans for the Telegraph Road Improvement Project). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

19. 18-07/08: Consider Approval of the June Supplemental Bill Submit List.
Trustee Ansani moved, seconded by Trustee Feeney, to Approve the June Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

20. 19-07/08: Consider Approval of the July Bill Submit List.
General Fund $71,354.49
MFT Fund -
Water Fund 37,067.68
Sewer Fund 5,216.33
Total $113,638.50
Trustee Ansani moved, seconded by Trustee Feeney, to Approve the July Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

Trustee Ansani moved, seconded by Trustee Feeney, to Approve the May 2019 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

22. 21-07/08: Consider Approval of the June 10, 2019 Board Meeting Minutes (Subject to Minor Corrections).
Trustee Ansani moved, seconded by Trustee Feeney, to Approve the June 10, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.
23. **22-07/08**: Consider Approval of the June 10, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections).
   Trustee Ansani moved, seconded by Trustee Feeney, to Approve the June 10, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

24. **23-07/08**: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following July 16, 2019 Architectural Review Commission Applications:
   • LaQuinta Inn & Suites - 2000 South Lakeside Dr. (New Sign)
   • Bannockburn Green Retail Center / Elements Massage - 2519 Waukegan Rd. (New Sign)
   • 2200 Wilmot Road (Additions to Existing Home, Exterior Elevation Changes, Addition of a Patio, Landscaping).
   Trustee Ansani moved, seconded by Trustee Feeney, to Approve a Waiver to the Village Board Appeal Process Regarding the Following July 16, 2019 Architectural Review Commission Applications: LaQuinta Inn & Suites - 2000 South Lakeside Dr. (New Sign); Bannockburn Green Retail Center / Elements Massage - 2519 Waukegan Rd. (New Sign); 2200 Wilmot Road (Additions to Existing Home, Exterior Elevation Changes, Addition of a Patio, Landscaping). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None.

25. **24-07/08**: Village Engineer.
   Village Engineer Gewalt reported the Wilmot road drainage repair is completed. He noted that Dr. Karkazis urged the Village to coordinate private drainage efforts, especially because he does not want water on his property. He noted they will request an easement again from Dr. Karkazis for the Wilmot Road path.

   Chief Trillhaase noted the final send off and celebrations for Ron Price. He noted that the D.A.R.E. golf cart was able to participate in the Deerfield July 4th parade with the assistance of Jim Boyle.

27. **26-07/08**: Village Counsel. None.


29. **28-07/08**: Village Commissions.
   • Building:
     Trustee Korer noted the solar panel project permit for Collage Park Athletic Club has been re-issued.
- **Finance:** None

- **Roads & R.O.W.:** None

- **Sewer & Water:**
  Trustee Feeney inquired about clean-up of the culvert near the Metra tracks.

- **Community Development:**
  Trustee Herrmann suggested to include in the newsletter events from Lake County Forest Preserve.

- **Police:**
  Trustee Boyle reported on a recent emergency response to flooding after a significant rainfall in the Village.

30. 29-07/08: **Village Manager.**
Village Manager reported that staff is very busy with projects, property transfers and economic development. She noted the Highland Park water program would significantly increase the Village’s water rates. She noted a possible concern from residents from using irrigation wells.

31. 30-07/08: **Village President.**
Village President Rothing noted the memo from Village Counsel discussing adopting a “red flag” resolution regarding recreational cannabis business. He noted the next Board meeting is not until August 12, 2019. The Board consensus is to have a special meeting on July 15, 2019 at 7:30 to consider the “red flag” resolution.

**EXECUTIVE SESSION**
For the Discussion of (i) Enforcement.

Trustee Ansani moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Enforcement. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. Executive Session was entered into at 8:51pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Ansani, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. Executive Session was exited at 9:02pm.

**ADJOURNMENT**
Trustee Boyle moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Feeney, Herrmann, Korer, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:02pm.