1. Call to Order. President Rothing called the meeting to order at 7:10pm.

Trustees Present: James Boyle, Mary Herrmann, David Korer, Diana Lackner, Kerry Martin

Absent: David Ansani

Also Present: Village Manager Maria Lasday, Chief Ron Price, Finance Director Stephanie Hannon, Village Counsel Filippini, Village Engineer Gewalt, Assistant to Village Manager Mentkowski, Administrative Coordinator Joan Koriath

Visitors: Barry Shack (2515 Telegraph Road)

2. 01-03/11: Pledge of Allegiance. Completed at Special Meeting of the Board of Trustees.

3. 02-03/11: Other (for non-agenda items). None.

4. 03-03/11: Report of the Plan Commission / Zoning Board of Appeals Meeting on March 11, 2019, which includes the following agenda items:
   - Approval of the February 4, 2019 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes.
   - Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit, Variations, and/or Any Other Zoning Relief in connection with the Proposed Subdivision of the Property Commonly Known as 1555 Half Day Road, Bannockburn, Illinois into Two Or More Lots that are Smaller than the Generally-Applicable Minimum Lot Size of 160,000 Square Feet within the A Residential District, Submitted by Dr. Ghodraft Sarrafi.

   Village Manager Lasday discussed the Sarrafi variation request. She noted the matter will be continued to the PCZBA meeting on May 6, 2019 pending receipt of additional material requested by the PCZBA.

5. 04-03/11: Discuss the Draft Budget and Capital Projects for Fiscal Year 2019-2020.

   Village Manager Lasday noted that resident, Barry Shack inquired about the condition of the guard rail at Wilmot road and Duffy Lane. Chief Price noted he will obtain pricing for replacing the guard rail. There were no additional comments about the budget.
6. **05-03/11**: Report of the following Level 1 Architectural Review:
   - 1841 Hilltop – Window Installations
   - 29 Aberdeen – Landscape Lighting

   Village Manager Lasday noted a recent Level 1 ARC application which reflected a “lighting creep” for multiple Level 1 reviews. Village Counsel Filippini noted that the Village Manager has discretion in determining threshold.

7. **06-03/11**: Consider Approval of a Proclamation Recognizing Arbor Day in the Village of Bannockburn (April 26, 2019).

   Trustee Herrmann moved, second by Trustee Martin, to Approve a Proclamation Recognizing Arbor Day in the Village of Bannockburn (April 26, 2019). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

8. **07-03/11**: Consider Approval of the February 25, 2019 Board Meeting Minutes (Subject to Minor Corrections).

   Trustee Herrmann moved, second by Trustee Martin, to Approve the February 25, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

9. **08-03/11**: Consider Approval of the February 25, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections).

   Trustee Herrmann moved, second by Trustee Martin, to Approve the February 25, 2019 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).


    Trustee Herrmann moved, second by Trustee Martin, to Approve Resolution 2019-R-08, a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services and the Acceptance of a Certified Water System Operator Contract (For Contractual Operation of Public Water Supply). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

Trustee Herrmann moved, second by Trustee Martin, to Approve Waiver of Competitive Bids for Public Works’ Maintenance and Repair Projects in the Village’s Public Areas and Facilities and Resolution 2019-R-09, a Resolution Authorizing a Contract between the Village of Bannockburn and SE Inc., Sciarretta Enterprises for Public Works Maintenance and Repair Projects in the Village’s Public Areas and Facilities (Fiscal Year 2019-2020). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

12. 11-03/11: Consider Approval of a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises for the Village’s Bannockburn Day Event to be held on September 8, 2019 in an amount not to exceed $6,677.00.
Trustee Herrmann moved, second by Trustee Martin, to Approve Resolution 2019-R-10, a Resolution Authorizing a Proposal from SE Inc., Sciarretta Enterprises for the Village’s Bannockburn Day Event to be held on September 8, 2019 in an amount not to exceed $6,677.00. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

13. 12-03/11: Consider Approval of a Resolution Ratifying and Approving an Easement for Pathway between the Village of Bannockburn and Daniel Kuzmicki (2200 Wilmot).
Trustee Herrmann moved, second by Trustee Martin, to Approve Resolution 2019-R-11, a Resolution Ratifying and Approving an Easement for Pathway between the Village of Bannockburn and Daniel Kuzmicki (2200 Wilmot). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

14. 13-03/11: Consider Approval of a Resolution Approving the 2019 Bannockburn Green Retail Center Seasonal Plan for Outdoor Seating and Table Arrangements and Outdoor Uses.
Trustee Boyle moved, second by Trustee Lackner, to Approve Resolution 2019-R-12, a Resolution Approving the 2019 Bannockburn Green Retail Center Seasonal Plan for Outdoor Seating and Table Arrangements and Outdoor Uses. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

15. 14-03/11: Consider Approval of the March Bill Submit List
   General Fund $41,963.08
   MFT Fund 606.00
   Water Fund 15,520.46
   Sewer Fund 2,863.78
   Total Vendor Invoices $60,953.32

Finance Director Hannon noted two changes to the list including a check for Roc Design per the agreement and Badger Meter is being deferred.

Trustee Lackner moved, second by Trustee Boyle, to Approve, the March Bill
Submit List as Amended. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

16. 15-03/11: Consider Approval of a Motion to Amend the Village of Bannockburn Personnel Policies and Procedures.
Finance Director Hannon noted the flexibility would be provide with annual employee evaluations of compensation by removing the compensation benchmark of Consumer Price Index (CPI). The Board discussed the benefits of this change understanding that the Board can adjust compensation. Finance Director Hannon noted having the CPI noted in the Personnel Handbook sets an expectation of compensation adjustment. The Board consensus was to have a reference to the CPI remain in the Personnel Handbook.

Trustee Lackner moved, second by Trustee Boyle, to Approve with revision per Village Attorney, a Motion to Amend the Village of Bannockburn Personnel Policies and Procedures. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani).

17. 16-03/11: Village Engineer.
Village Engineer Gewalt noted that the Village received another easement from 2200 Wilmot Road. He noted the two remaining properties have drainage issues preventing them from agreeing to the easement. The Board discussed examining possible drainage improvements to the area. Village Manager Lasday noted that possible improvements could be funded in future road projects with 80/20 funding.

Village Engineer Gewalt recommend some dye-testing of the Village storm sewers to determine if there is infiltration from the sewer.

18. 17-03/11: Village Police Chief.
Chief Price noted that a burglary ring that targets cars in parking lots has returned to the area. He noted we participating in a 2-2 traffic campaign, which had a successful outcome.

19. 18-03/11: Village Counsel. None

20. 19-03/11: Village Clerk. None

21. 20-03/11: Village Commissioners.

- **Building**: None.

- **Finance**: None.

- **Roads & R.O.W.**: 
  Trustee Martin remarked about the new Lyft shuttle program.

- **Sewer & Water**: None.
• **Community Development:** None.
• **Police:** None.

22. **21-03/11: Village Manager.**
Village Manager Lasday noted the Village of Bannockburn ranking in the Niche publication. She noted the successful launch of the Lyft shuttle program.

23. **22-03/11: Village President.**
Village President Rothing noted that Stericycle will move their Global HQ to Bannockburn in the summer of 2019. He noted the meter head replacements are nearly complete.

**EXECUTIVE SESSION**
For the Discussion of (i) Enforcement & (ii) Personnel.

Trustee Martin moved, seconded by Trustee Herrmann, to enter into Executive Session for the discussion of (i) Enforcement and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani). Executive Session was entered into at 8:29pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Herrmann, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani). Executive Session was exited at 9:25pm.

**ADJOURNMENT.**
Trustee Lackner moved, seconded by Trustee Herrmann, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korer, Lackner, Martin); Nays: None; Absent: One (Ansani,). The meeting was adjourned at 9:25pm.