

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
FEBRUARY 11, 2019
MEETING MINUTES**

1. Call to Order. President Rothing called the meeting to order at 7:07pm.

Trustees Present: David Ansani, James Boyle, David Korner, Diana Lackner, Kerry Martin

Absent: Mary Herrmann

Also Present: Village Manager Maria Lasday, Chief Ron Price, Finance Director Stephanie Hannon, Village Counsel Filippini, Village Engineer Gewalt, Administrative Coordinator Joan Koriath

Visitors: Julie Wong (Trinity International University)

2. 01-02/11: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-02/11: **Recognition of Part-time Officer Brian Verbeke 16 Years of Service.**

Chief Price recognized Officer Verbeke for his excellent years of service with the Bannockburn Police Department. Chief Price presented Officer Verbeke with a commemorative plaque.

4. 03-02/11: **Other (for non-agenda items).** None.

5. 04-02/11: **Consider a Resolution of the Village of Bannockburn, Illinois Reallocating 2019 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Bannockburn's Private Activity Bond Volume Cap Allocation of \$165,795.00 to be Pooled into the Lake County Private Activity Bond Clearinghouse).**

Trustee Ansani moved, second by Trustee Boyle, to Approve Resolution 2019-R-03, a Resolution of the Village of Bannockburn, Illinois Reallocating 2019 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Bannockburn's Private Activity Bond Volume Cap Allocation of \$165,795.00 to be Pooled into the Lake County Private Activity Bond Clearinghouse). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

6. 05-02/11: **Consider Approval of a Waiver of Competitive Bids and a Resolution Authorizing an Agreement between SE Inc. and the Village of Bannockburn for Landscape Maintenance Services at Various Locations throughout the Village of Bannockburn During Spring, Summer, Fall and Winter 2019.**

Trustee Ansani moved, second by Trustee Boyle, to Approve a Waiver of Competitive Bids and Resolution 2019-R-04, a Resolution Authorizing an Agreement between SE Inc. and the Village of Bannockburn for Landscape Maintenance Services at Various Locations throughout the Village of Bannockburn During Spring, Summer, Fall and Winter 2019. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

7. **06-02/11: Consider Approval of a Waiver of Competitive Bids and a Resolution Authorizing an Agreement between Pinestone Lawn & Snow and the Village of Bannockburn for Landscape Maintenance Services in Spring, Summer and Fall 2019.**
Trustee Ansani moved, second by Trustee Boyle, to Approve a Waiver of Competitive Bids and Resolution 2019-R-05, a Resolution Authorizing an Agreement between Pinestone Lawn & Snow and the Village of Bannockburn for Landscape Maintenance Services in Spring, Summer and Fall 2019. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
8. **07-02/11: Consider Approval of the January 28, 2019 Board Meeting Minutes (Subject to Minor Corrections).**
Trustee Ansani moved, second by Trustee Boyle, to Approve the January 28, 2019 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
9. **08-02/11: Consider Approval of a Resolution Authorizing the Approval of an Intergovernmental Agreement Establishing Joint Emergency Telephone System Board.**
Trustee Ansani moved, second by Trustee Boyle, to Approve Resolution 2019-R-06, a Resolution Authorizing the Approval of an Intergovernmental Agreement Establishing Joint Emergency Telephone System Board. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
10. **09-02/11: Consider Approval of an Ordinance Suspending the Operations of the Village of Deerfield and the Village of Bannockburn Joint Emergency Telephone System Board.**
Trustee Ansani moved, second by Trustee Boyle, to Approve 2019-03, an Ordinance Authorizing the Approval of an Intergovernmental Agreement Establishing Joint Emergency Telephone System Board. On a roll call vote, the motion was approved as amended. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
11. **10-02/11: Consider a Request by the Garden Club and Social Arts Club of a Waiver of Fees for Use of the Village Shelter in March 2019, October 2019 and November 2019.**
Trustee Ansani moved, second by Trustee Boyle, to Approve the Request by the Garden Club and Social Arts Club of a Waiver of Fees for Use of the Village Shelter in March 2019, October 2019 and November 2019. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
12. **11-02/11: Consider Approval of a Resolution Accepting a Proposal for Auditing Services from Sikich, L.L.P. for Fiscal Years Ending April 30, 2019, 2020 and 2021.**
Trustee Lackner moved, second by Trustee Boyle, to Approve Resolution 2019-R-07, a Resolution Accepting a Proposal for Auditing Services from Sikich, L.L.P. for Fiscal Years Ending April 30, 2019, 2020 and 2021. On a roll call vote, the motion was approved as amended. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).
13. **12-02/11: Consider Approval of an Ordinance Amending the Village's Annual Budget for Fiscal Year 2018-2019.**

Trustee Ansani moved, second by Trustee Martin, to Approve Ordinance 2019-04, an Ordinance Amending the Village's Annual Budget for Fiscal Year 2018-2019. On a roll call vote, the motion was approved as amended. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

14. **13-02/11: Consider Approval of the February Bill Submit List.**

Trustee Ansani moved, second by Trustee Lackner, Approve the February Bill Submit List. On a roll call vote, the motion was approved as amended. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

15. **14-02/11: Report of the following Level 1 Architectural Review:**

- **2223 Half Day Road (College Park Athletic Club - Window Installation).**

Village Manager Lasday noted the approved changes for the College Park Athletic Club.

16. **15-02/11: Report of the Plan Commission / Zoning Board of Appeals Meeting on February 4, 2019, which includes the following agenda items:**

- **Village Clerk Swearing in of Barry Shack as a Member of the Village of Bannockburn's Plan Commission & Zoning Board of Appeals.**
- **Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2019 on the Existing Trinity International University Campus Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.**

Village Manager Lasday noted that the Trinity plan was approved with a condition to noise limits. The Board directed Village Counsel Filippini to prepare the Special Use Permit.

17. **16-02/11: Discussion Pertaining to Pavement Maintenance in the Village for Fiscal Year 2019-2020.**

Village Engineer Gewalt reviewed the expected maintenance work for the roads including sealing, marking and patching. He estimates the budget to complete the balance of the work in the Village is \$10,000 for patching, \$15,000 for sealing and \$20,000 to \$43,000 for marking.

18. **17-02/11: Village Engineer.**

Village Engineer Gewalt reported that the SCADA system is going through its final testing. Village Manager Lasday noted that the STP funding is on a 5-year cycle, she asked the Village Engineer Gewalt to provide a list of "shovel ready" projects.

Village Counsel Filippini provided suggestion on next steps for addressing an outstanding sewer service issue on Robin road. The Board directed the Village Counsel to prepare a draft letter for violation.

19. **18-02/11: Village Police Chief.**

Chief Price provided an update on recent criminal activity, previous cases and recent training. Chief Price presented the Board with the Annual Report.

20. **19-02/11: Village Counsel. None.**

21. 20-02/11: **Village Clerk**. None.

22. 21-02/11: **Village Commissioners**.

- Building:
Trustee Korner inquired about the road plowing and salting this season.
- Finance: None.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development: None.
- Police:
Trustee Boyle noted Emergency Management Agency training opportunities.

23. 22-02/11: **Village Manager**.

Village Manager Lasday asked the Board to review the budget “wish list” provided in the packet. She noted about the upcoming legislative days in Springfield and meetings to discuss the legalization of cannabis.

24. 23-02/11: **Village President**.

Village President Rothing asked Village Engineer Gewalt about the flooding issues on Broadley’s Court. Village Engineer Gewalt noted that the culverts have been rotted out.

Village President Rothing asked whether the Bannockburn Brae subdivision should have a homeowner’s association.

Village Counsel was directed by the Board to prepare a list of options for enforcement, including the accumulation of fines for 26 Aberdeen Court.

EXECUTIVE SESSION

For the Discussion of (i) Enforcement.

No action was taken to move into Executive Session.

ADJOURNMENT.

Trustee Lackner moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann). The meeting was adjourned at 8:34pm.