

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
JANUARY 14, 2019  
MEETING MINUTES**

1. Call to Order. President Rothing called the meeting to order at 7:00pm.

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Chief Ron Price, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath.

Visitors: Joe Roth (Illinois Realtors), Avery Martin (2085 Stirling)

2. 01-01/14: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-01/14: **Other (for non-agenda items).**

Avery Martin, a Deerfield High School student, proposed a project for her Girl Scout Gold Award. Avery outlined an idea to promote exercise utilizing the Open Space paths. She noted a full plan and funding options are still being developed.

4. 03-01/14: **Public Hearing regarding the Submission of a Public Question to Establish a Real Estate Transfer Tax.**

Village President Rothing opened the public hearing at 7:11pm. Joe Roth of Illinois Realtors raised objections to the proposed tax.

There being no other comments, Village President Rothing closed the public hearing at 7:12pm.

5. 04-01/14: **Discuss and Consider Approval of a Resolution Initiating the Submission of a Public Question to Establish a Real Estate Transfer Tax.**

Trustee Martin moved, second by Trustee Ansani, to Approve Resolution 2019-R-01, a Resolution Initiating the Submission of a Public Question to Establish a Real Estate Transfer Tax. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: One (Herrmann); Absent: None.

6. 05-01/14: **Discuss and Consider Approval of a Resolution Approving a Third Amendment to a Jurisdictional Boundary Agreement between The City of Lake Forest and the Village of Bannockburn.**

Village Manager Lasday explained the purpose for this boundary agreement.

Trustee Herrmann moved, second by Trustee Martin, to Approve Resolution 2019-R-02, a Resolution Approving a Third Amendment to a Jurisdictional Boundary Agreement between The City of Lake Forest and the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-01/14: Consider Approval of the November Monthly Financial Budget Report.**

Trustee Ansani moved, second by Trustee Lackner, to Approve the November Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-01/14: Consider Approval of the December Supplemental Bill Submit List.**

General Fund	\$61,176.28
Water Fund	\$16,213.88
Sewer Fund	<u>\$3,999.55</u>
Total Vendor Invoices	\$81,389.71

Trustee Herrmann moved, second by Trustee Boyle, to Approve the December Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-01/14: Consider Approval of the January Bill Submit List.**

General Fund	\$56,315.37
Water Fund	\$31,470.64
Sewer Fund	<u>\$45,958.70</u>
Total Vendor Invoices	\$133,744.71

Trustee Ansani moved, second by Trustee Lackner, to Approve the January Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-01/14: Consider a Ratification of Approval of 2018 Lake Michigan Water Audit Results.**

Village Engineer Gewalt reported on the water audit. He noted the Village unaccounted for water flow is 5%, a 1% decrease from 2017. He noted the residential water consumption increase and commercial consumption decreased. He noted the field leak detection surveying, old meter replacements, and calibration all contributed to the reduction.

11. **10-01/14: Consider Approval of a Village of Bannockburn Proclamation Commemorating Village of Bannockburn School Choice Week.**

This item was removed from the agenda.

12. **11-01/14: Consider Approval of the December 10, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Lackner moved, second by Trustee Boyle, to Approve the December 10, 2018 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. 12-01/14: **Consider Approval of the December 10, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Lackner moved, second by Trustee Boyle, to Approve the December 10, 2018 Executive Session Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. 13-01/14: **Consider Approval of an Ordinance Amending Chapter 67 (Public Safety) by Establishing Administrative Procedures to Determine Eligibility Under the Public Safety Employee Benefits Act.**

Trustee Lackner moved, second by Trustee Boyle, to Approve Ordinance 2019-01, an Ordinance Amending Chapter 67 (Public Safety) by Establishing Administrative Procedures to Determine Eligibility Under the Public Safety Employee Benefits Act. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. 14-01/14: **Village Engineer.**

Village Engineer Gewalt provided a summary of the Illinois Drainage Law regarding stormwater management. He also noted the Watershed Development Ordinance places limits on diversion to storm water systems when wetlands are impacted.

16. 15-01/14: **Village Police Chief.**

Chief Price reported on a recent residential burglary. He noted that Shire/Takeda provided the Village a \$10,000 donation.

17. 16-01/14: **Village Counsel.**

Village Counsel noted that the Real Estate Transfer Tax resolution must be filed by January 24, 2019.

18. 17-01/14: **Village Clerk.** None.

19. 18-01/14: **Village Commissioners.**

- Building:

Trustee Korner noted the status of Gigi's Playhouse construction.

- Finance:

Finance Director Hannon noted the proposals from audit firms will be due on January 31, 2019.

- Roads & R.O.W.: None.

- Sewer & Water:

Trustee Herrmann thanked the Police Department and Village Staff for a great job installing water meter head replacements.

- Community Development:

Trustee Lackner noted the hayride last month was a success.

- Police:

Trustee Boyle noted that as of January 1, 2019, a ticket for texting while driving is considered a moving violation.

20. 19-01/14: Village Manager.

Village Manager Lasday noted that the Village needs to review new building codes for adoption. Village Counsel Filippini will review the building code for the February agenda discussion.

She noted that Bannockburn Green Retail Center property management is still evaluating the proposed lease.

Related to the membership to Lake County Partner, the Board consensus is to support the Lake County Partners membership.

21. 20-01/14: Village President.

Village President Rothing led a Board conversation on the newsletter distribution and frequency of issues.

**EXECUTIVE SESSION**

For the Discussion of (i) Litigation/Enforcement.

Trustee Ansani moved, seconded by Trustee Boyle, to enter into Executive Session for the discussion of (i) Litigation/Enforcement. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered into at 8:22pm.

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Martin, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 8:39pm.

**Other Business:**

Trustee Korner inquired about what strategic items were going to be discussed at the next Board meeting.

**ADJOURNMENT.**

Trustee Lackner moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:41pm.