

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
DECEMBER 10, 2018
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Village Clerk Kass Sigal (arrived 7:25pm), Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Joe Roth (Illinois Realtors), Bob Morgan (Illinois House of Representatives)

2. 01-12/10: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-12/10: **Introduction of Newly Elected State Representative Bob Morgan.**

State Representative elect, Bob Morgan introduced himself. He provided information on his previous experience, plans and challenges when he takes his office in January 2019.

4. 03-12/10: **Other (for non-agenda items).**

Joe Roth provided an additional thoughts, ideas and comments to the Village Board regarding the proposed transfer tax referendum.

5. 04-12/10: **Consider Approval of a Resolution Authorizing for Calendar Year 2019 the following:**

- **Acceptance of Illinois Public Risk Fund as the Village of Bannockburn's Workers' Compensation Insurance Carrier;**
- **Acceptance of Hanover for Property Coverage and American Alternative for Package and Excess Liability Coverages as the Village of Bannockburn's Insurance Carriers; and**
- **The Village Manager to Execute all Necessary Insurance Related Documents from Illinois Public Risk Fund and Hanover - American Alternative Public Entity.**

Trustee Boyle moved, second by Trustee Martin, to Approve Resolution 2018-R-61, a Resolution Authorizing for Calendar Year 2019 the following: Acceptance of Illinois

Public Risk Fund as the Village of Bannockburn's Workers' Compensation Insurance Carrier; Acceptance of Hanover for Property Coverage and American Alternative for Package and Excess Liability Coverages as the Village of Bannockburn's Insurance Carriers; and The Village Manager to Execute all Necessary Insurance Related Documents from Illinois Public Risk Fund and Hanover - American Alternative Public Entity. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-12/10: Consider Approval of a Resolution Establishing a Section 125 Flexible Benefit Plan.**

Trustee Lackner moved, second by Trustee Ansani, to Approve Resolution 2018-R-62, a Resolution Establishing a Section 125 Flexible Benefit Plan. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-12/10: Consider Approval of an Ordinance Amending the Village of Bannockburn Municipal Code to Set Regular Village Board Meetings on the Second Monday of Each Month.**

Trustee Herrmann moved, second by Trustee Korner, to Approve Ordinance 2018-37, an Ordinance Amending the Village of Bannockburn Municipal Code to Set Regular Village Board Meetings on the Second Monday of Each Month. On a roll call vote, the motion passed. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

On reconsideration, Trustee Korner moved, second by Trustee Martin, to Approve an Ordinance Amending the Village of Bannockburn Municipal Code to Set Regular Village Board Meetings on the Second Monday of Each Month. On a roll call vote, the motion failed and the ordinance is not approved. Ayes: None; Nays: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Absent: None.

8. **07-12/10: Discuss and Consider Approval of an Ordinance to Increase the Minimum Legal Age for the Sale and Possession of Tobacco Products and E-Cigarettes to Twenty-One.**

The Village Board discussed the ordinance as presented including combinations of the possession and sale of tobacco products, potential effects on citizens, and administration of the ordinance.

Trustee Herrmann moved, second by Trustee Lackner, to Approve an Ordinance to Increase the Minimum Legal Age for the Sale and Possession of Tobacco Products and E-Cigarettes to Twenty-One. On a roll call vote, the motion failed and the ordinance is not approved. Ayes: Three (Herrmann, Lackner, Martin); Nays: Four (Ansani, Boyle, Korner, Rothing); Absent: None.

9. **08-12/10: Discuss and Consider a Revised 2019 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

The Board discussed the reasons for reducing the number of regular Board meetings. The Board expressed concern with extended meeting lengths and loss of personal

connection with residence and staff. The Board also discussed other ways the meeting structure/time could be utilized such as committee of the whole, strategic planning and additional consent agenda items. The Board noted there is significant time spent preparing for the meetings by the Staff but the reason for changing the meeting scheduled should not be about saving dollars.

Trustee Korner moved, second by Trustee Ansani, to reconsider the approval of agenda item #6, in order to retain status quo on the Village Board meeting schedule. On a roll call vote, the motion passed. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: One (Herrmann); Absent: None.

10. **09-12/10: Consider Approval of an Ordinance Approving an Amended Policy Prohibiting Sexual Harassment for the Village of Bannockburn.**

Trustee Martin moved, second by Trustee Ansani, to Approve Ordinance 2018-37, an Ordinance Approving an Amended Policy Prohibiting Sexual Harassment for the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-12/10: Discuss and Consider Approval of a Resolution Regarding the Enhancement of Commuter Rail Service in Lake County, IL.**

Trustee Lackner moved, second by Trustee Ansani, to Approve Resolution 2018-R-63, a Resolution Approving the Enhancement of Commuter Rail Service in Lake County, IL. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-12/10: Discuss and Consider Directing Publication of Notice for Hearing on Submitting a Public Question to Establish a Real Estate Transfer Tax.**

Village Counsel Filippini noted an alternative approach for the real estate transfer tax (RETT), by use of a tiered tax. The Board discussed current ordinance enforcement, whether the tax will solve the lack of compliance, need to improve communication with community to communicate how the problem has been addressed.

Trustee Korner moved, second by Trustee Ansani, to direct Village Counsel to prepare a public notice at a tiered rate as discussed, plus prepare a set of FAQs with Staff regarding the proposed referendum. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: One (Herrmann), Absent: None.

13. **12-12/10: Consider Approval of the December Bill Submit List.**

General Fund	\$262,526.48
Water Fund	22,901.87
<u>Sewer Fund</u>	<u>6,406.61</u>
Total Vendor Invoices	\$291,834.96

Trustee Herrmann moved, second by Trustee Ansani, to Approve the December Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

Trustee Lackner temporarily left the meeting.

14. 13-12/10: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application to be Considered at the December 11, 2018 Architectural Review Commission Meeting:**

- **1891 Hilltop (Fence Installation).**

Trustee Herrmann moved, second by Trustee Martin, to Approve a Waiver to the Village Board Appeal Process Regarding the Architectural Review Commission Applications Approved at the December 11, 2018 Architectural Review Commission Meeting. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

15. 14-12/10: **Consider Approval of the November 26, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, second by Trustee Martin, to Approve the November 26, 2018 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: Absent: One (Lackner).

16. 15-12/10: **Consider Approval of the November 26, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, second by Trustee Martin, to Approve the November 26, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: Absent: One (Lackner).

Trustee Lackner returned to the meeting.

17. 16-12/10: **Village Engineer.**

Village Engineer Gewalt noted the following items:

- SCADA system is close to the install complete.
- Water Audit is due to Illinois Department of Natural Resources on 1/7/19
- Cross connection problems are still being reviewed.

18. 17-12/10: **Village Police Chief**

Chief Price noted the officers continued work on installation of the water head meter project. He noted the positive interaction with residents as a result of being involved with the project.

Chief Price reported that the Lincolnshire Police Department 911 communications will join the Deerfield Police 911 Dispatch center, allowing the Village to remain with Deerfield Police dispatch service.

19. 18-12/10: **Village Counsel.** None.

20. 19-12/10: **Village Clerk.**

Village Manager Lasday reported on behalf of Village Clerk Sigal the listing of Executive Session Meeting Tapes eligible for destruction. This listing covers the period *December 13, 2016 and June 13, 2017*. To remain further compliant with the Illinois Open Meetings Act and Local Records Act requirements, the most recent 18-months of tapes are not eligible for destruction.

The proposed date of destruction is December 15, 2018. Absent a written objection, verbatim records from the following meeting dates will be destroyed:

February 15, 2017, February 27, 2017, March 13, 2017, June 12, 2017

No objections were raised.

21. 20-12/10: **Village Commissioners.**

- Finance:
Trustee Ansani acknowledged Finance Director Hannon for receiving the Government Accounting Finance Office (GAFO) award for the Village of Bannockburn.
- Building:
Trustee Korer noted 2560 Telegraph is close to completion. He also noted status of 26 Aberdeen Court.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development:
Trustee Lackner noted she would like the Village's storm water management policy for newly constructed homes as a future agenda item.

Village Counsel Filippini noted that the Village has to adhere to the Lake County Watershed Development Ordinance, which covers storm water management policy. He noted the Village may be able to evaluate establishing stronger standards for larger homes.

Village Engineer Gewalt noted that not all new construction developments are required to have 100% on-site detention of water.

- Police: None.

22. 21-12/10: **Village Manager.**

Village Manager Lasday commented on the Lake Forest Boundary agreement

23. 22-12/10: **Village President.**

Village President Rothing noted the upcoming Winter Hay Ride event on December 16th. He noted the enjoyment of the appreciation dinner.

Village President Rothing reviewed and the Board discussed the draft of the Citizen Survey.

EXECUTIVE SESSION

For the Discussion of (i) Enforcement and (ii) Executive Session Minutes.

Trustee Martin moved, seconded by Trustee Herrmann, to enter into executive session for the discussion of (i) Enforcement and (ii) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered into at 9:32pm.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Lackner, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:51pm.

24. 23-12/10: Consider Action Per Review of Executive Session Minutes.

Trustee Ansani moved, second by Trustee Herrmann, to keep Executive Session Minutes Confidential. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT

Trustee Herrmann moved, seconded by Trustee Lackner to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 9:58pm.