

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
NOVEMBER 13, 2018  
MEETING MINUTES**

1. Call to Order. President Rothing called the meeting to order at 7:11pm.

Trustees Present: James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: David Ansani

Also Present: Village Manager Maria Lasday, Chief Ron Price, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Village Engineer Dave Gewalt, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath

Visitors: Izzy Johnson, Nicole Piatk, Jillian Sondag, Talia Solomn, Lexie Bergman, Lily Bernstien, Jordyn Gitler, Isabelle Katz (students from Deerfield High School), Audrey Sutchar (J. Krug & Associates, Inc.)

2. 01-11/13: Pledge of Allegiance.

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-11/13: Other (for non-agenda items). None

4. 03-11/13: Discuss and Consider Approval of Proposed Insurance Renewals for (i) Health Insurance with Blue Cross Blue Shield Insurance and (January 1, 2019 – December 31, 2019), (ii) Dental Insurance with Delta Dental (January 1, 2019 – December 31, 2019), and (iii) Life Insurance with Standard Insurance Company (January 1, 2019 – December 31, 2019).

Audrey Sutchar from J. Krug & Associates, Inc, provided an overview of the new proposed plans for health, life and dental insurance for full-time employees for 2019.

Trustee Lackner moved, second by Trustee Martin, to Approve the Proposed Insurance Renewals for (i) Health Insurance with Blue Cross Blue Shield Insurance and (January 1, 2019 – December 31, 2019), (ii) Dental Insurance with Delta Dental (January 1, 2019 – December 31, 2019), and (iii) Life Insurance with Standard Insurance Company (January 1, 2019 – December 31, 2019). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

5. 04-11/13: Discuss and Consider Approval of Proposed Service from Flex Benefit Service Corporation for Health Reimbursement Arrangements.

Trustee Herrmann moved, second by Trustee Lackner, to Approve the Proposed

Service from Flex Benefit Service Corporation for Health Reimbursement Arrangements. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

6. **05-11/13: Consider Ratification of Approval of a Second October Supplemental Bill Submit List.**

General Fund	\$7,130.26
Water Fund	2,955.04
<u>Sewer Fund</u>	<u>33,552.29</u>
Total vendor invoices	\$43,637.59

Trustee Herrmann moved, second by Trustee Boyle, to Approve Ratification of a Second October Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

7. **06-11/13: Consider Approval of the November Bill Submit List.**

Trustee Lackner moved, second by Trustee Herrmann, to Approve the November Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

8. **07-11/13: Consider Approval of the Quarterly Investment Report.**

Trustee Boyle moved, second by Trustee Herrmann, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

9. **08-11/13: Consider Approval of a Resolution Approving and Authorizing the Execution of a Contract Renewal Extension with Elevator Inspection Service Co., Inc.**

Trustee Boyle moved, second by Trustee Lackner, to Approve Resolution, 2018-R-56, a Resolution Authorizing the Execution of a Contract Renewal Extension with Elevator Inspection Service Co., Inc. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

10. **09-11/13: Discuss the Village's 2019 Water Rates and Water Conservation Initiatives and Policy.**

Village Manager Lasday noted the Board directed Staff at the October 22, 2018 Village Board meeting to review water rates to continue the Village's water conservation initiatives. She noted Staff evaluated various options for tiered water rates based on usage.

She noted the Village Board approved a 4.4% increase to current rates at the October 22, 2018 meeting to cover some of the Village of Highland Park 15%.

The Board discussed and considered a differentiation of rates for water conservation.

The Board consensus was to remain at the previously approved October 22, 2018 tiered rate system.

11. 10-11/13: **Discuss Initiating a Referendum for a Municipal Real Estate Transfer Tax.**

Village President Rothing led a discussion on whether the Board would like the Referendum for a Municipal Real Estate Transfer Tax to appear on the April 2019 ballot.

The Board discussed context for the referendum, making a compelling case, costs to the Village to investigate sewer leaks and possible communication methods to the community.

12. 11-11/13: **Discuss the 2019 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

Village President Rothing suggested changing the Board meeting schedule to once a month. The Board consensus was to keep the schedule as approved for 2019, which is generally meeting twice a month.

13. 12-11/13: **Report of the following Level I Architectural Review:**

- **Midtown Athletic Club (2211 Waukegan -Façade Improvements and Wall Sign)**
- **Gigi's Playhouse (Bannockburn Green Retail Center – Wall Sign)**

Village Manager Lasday reported on the Level 1 Architectural Reviews for Midtown Athletic Club and GiGi's Playhouse.

14. 13-11/13: **Village Engineer.**

Village Engineer Gewalt noted the SCADA project is on-going and will be complete in December. He noted another letter regarding the easements for the Wilmot pathway was sent to a resident.

15. 14-11/13: **Village Police Chief.**

Chief Price reported on several cases involving stolen vehicles and counterfeit money. He noted the police department Staff has successfully installed 93 new water meter heads since October 24<sup>th</sup>.

16. 15-11/13: **Village Counsel.** None.

17. 16-11/13: **Village Clerk.** None.

18. 17-11/13: **Village Commissions.**

- Finance: None.
- Building: None.

- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development:  
Trustee Lackner noted concern about larger homes being built on a higher grade because of water flow.
- Police:  
Trustee Boyle noted his participation in a Lake County Emergency Management meeting.

19. 18-11/13: Village Manager.

Village Manager Lasday noted several upcoming events including the Lake County Municipal League (LCML) dinner on 12/5 and Deerfield Bannockburn Riverwoods chamber (DBR) luncheon on 12/6. She noted that at the recent Surface Transportation Project (STP) meeting, there were suggested changes to new draft rules related to Surface Transportation Funding projects in Lake County.

20. 19-11/13: Village President.

Village President Rothing noted that the Appreciation Dinner on December 3<sup>rd</sup>.

**EXECUTIVE SESSION**

For the Discussion of (i) Enforcement and (ii) Personnel

Trustee Martin moved, seconded by Trustee Lackner, to enter into executive session for the discussion of (i) Potential litigation/enforcement and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani). Executive Session was entered into at 8:56pm.

There being no further discussion in Executive Session, Trustee Lackner moved, seconded by Trustee Herrmann, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani) None. Executive Session was adjourned at 9:15pm.

21. 20-11/13: Consider Approval of the October 22, 2018 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Lackner moved, second by Trustee Herrmann, to Approve the October 22, 2018 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

22. 21-11/13: Consider Approval of the October 22, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Lackner moved, second by Trustee Herrmann, to Approve the October 22,

2018 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

23. **22-11/13: Consider Approval of a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Police Chief.**

Trustee Lackner moved, second by Trustee Herrmann, to Approve Resolution 2018-R-57, a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Police Chief. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

24. **23-11/13: Consider Approval of a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Assistant to the Village Manager.**

Trustee Lackner moved, second by Trustee Herrmann, to Approve Resolution 2018-R-58, a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Assistant to the Village Manager. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

25. **24-11/13: Consider Approval of a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Village Manager.**

Trustee Lackner moved, second by Trustee Herrmann, to Approve Resolution 2018-R-59, a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Village Manager. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

26. **25-11/13: Consider Approval of a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Finance Director.**

Trustee Lackner moved, second by Trustee Herrmann, to Approve Resolution 2018-R-60, a Resolution Approving a Repealed and Replaced Employment Agreement for the Position of Finance Director, as amended. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

**ADJOURNMENT.**

Trustee Boyle moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani). The meeting was adjourned at 9:18pm.