

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
OCTOBER 22, 2018  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:05pm.

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Kerry Martin

Absent: Diane Lackner

Also Present: Village Manager Maria Lasday, Chief Ron Price, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Village Engineer Dave Gewalt, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath

Visitors: None.

2. 01-10/22: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-10/22: **Other (for non-agenda items).** None

4. 03-10/22: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application Considered at the October 16, 2018 Architectural Review Commission Meeting:**

- **Consider Approval of the Construction of (1) a New 5,012 Sq. Ft. Home, (2) Driveway, (3) One 3-Car Attached Garage, (4) Exterior Lighting, (5) Rear and Front Covered Porches, (6) Generator, (7) Landscaping at 1530 Robin, Submitted by Douglas and Tammy Swill.**

Village Manager noted the approval of the Midtown project is subject to ARC conditions.

Trustee Ansani moved, second by Trustee Herrmann, to Approve a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application Considered at the October 16, 2018 Architectural Review Commission Meeting: Construction of (1) a New 5,012 Sq. Ft. Home, (2) Driveway, (3) One 3-Car Attached Garage, (4) Exterior Lighting, (5) Rear and Front Covered Porches, (6) Generator, (7) Landscaping at 1530 Robin, Submitted by Douglas and Tammy Swill. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

5. 04-10/22: **Consider Approval of the October 9, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, second by Trustee Herrmann, to Approve the October 9, 2018 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the

motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

6. **05-10/22: Consider Approval of an Ordinance Amending Section 260-901. D.10 of the Bannockburn Zoning Code Regarding Exterior Lighting.**

Trustee Ansani moved, second by Trustee Herrmann, to Approve Ordinance 2018-30, An Ordinance Amending Section 260-901.D.10 of the Bannockburn Zoning Code Regarding Exterior Lighting. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

7. **06-10/22: Consider Approval of an Ordinance Amending Section 260-906 of the Bannockburn Zoning Code Regarding Signage Regulations.**

Trustee Ansani moved, second by Trustee Herrmann, to Approve Ordinance 2018-31, an Ordinance Amending Section 260-906 of the Bannockburn Zoning Code Regarding Signage Regulations. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

8. **07-10/22: Consider Approval of an Ordinance Amending a Special Use Permit with Respect to Façade Changes, Exterior Lighting, Site Plan and Floor Plan Modifications, and Related Improvements and Granting a Special Use Permit and Setback Variation for a New Identification Wall Sign at the Midtown Athletic Club (2211 Waukegan Road).**

Trustee Ansani moved, second by Trustee Herrmann, to Approve Ordinance 2018-32, an Ordinance Amending a Special Use Permit with Respect to Façade Changes, Exterior Lighting, Site Plan and Floor Plan Modifications, and Related Improvements and Granting a Special Use Permit and Setback Variation for a New Identification Wall Sign at the Midtown Athletic Club (2211 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

9. **08-10/22: Report of the following Level I Architectural Reviews:**

• **2585 Waukegan (Bannockburn Green Retail Center) - Uncle Dan's New Wall Signage**

Assistant to the Village Manager Mentkowski reviewed the submitted proposal for the new Uncle Dan's signage, which was approved.

10. **09-10/22: Discuss Calendar Year 2019 Water and Sewer Rates.**

Finance Director Hannon reviewed the analysis of the impact of the Highland Park water rate increase on the Village's rate structure. She noted that Highland Park is increasing water rates to customers by 15%.

The Board discussed ways to minimize current and future increases in our rates to the residents. The proposed rates will increase the minimum water bill but not by 15%.

11. **10-10/22: Consider Approval of an Ordinance Approving a Revised Fee Schedule for the Village of Bannockburn.**

Trustee Herrmann moved, second by Trustee Boyle, to Approve Ordinance 2018-33, an Ordinance Approving a Revised Fee Schedule for the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

12. **11-10/22: Consider Approval of the September 2018 Monthly Financial Budget Report.**

Trustee Ansani moved, second by Trustee Martin, to Approve the September 2018 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

13. **12-10/22: Consider Payment of the Following Invoice: Invoice #698418 from Superior Road Striping, Inc. in the amount of \$23,289.03 (Pavement Marking in the Village).**

Trustee Boyle moved, second by Trustee Korner, to Approve Invoice #698418 from Superior Road Striping, Inc. in the amount of \$23,289.03 (Pavement Marking in the Village). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

14. **13-10/22: Consider Approval of the Supplemental October Bill Submit List.**

General Fund	\$ 96,432.45
Water Fund	\$855.71
Sewer Fund	<u>\$180.34</u>
Total Vendor Invoices	\$87,468.50

Trustee Herrmann moved, second by Trustee Korner, to Approve the October Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

15. **14-10/22: Village Engineer.** None.

16. **15-10/22: Village Police Chief.** None.

17. **16-10/22: Village Counsel.** None.

18. **17-10/22: Village Clerk.** None.

19. **18-10/22: Village Commissions.**

- *Finance*: None.

- Building: None.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development: None.
- Police: None.

20. 19-10/22: Village Manager.

Village Manager Lasday congratulated Officer Mike Volling on his presentation at the Lake County Municipal League meeting. She noted there have been several inquiries on various possible developments in the Village of Bannockburn.

21. 20-10/22: Village President.

Village President Rothing reported that the transfer tax referendum was not filed prior to the deadline needed. The Board discussed whether the Village needs to develop a stronger communication plan for a proposed referendum in the future.

He noted the strong response for attendance at the Haunted trail on October 31<sup>st</sup>.

Village President Rothing noted the Village received a FOIA request for his emails. He noted that this FOIA request is being review by Village Counsel.

He noted that the Hayride is scheduled for December 16, 2018.

**EXECUTIVE SESSION**

For the Discussion of (i) Potential litigation/Enforcement and (ii) Personnel

Trustee Martin moved, seconded by Trustee Lackner, to enter into executive session for the discussion of (i) Potential litigation/enforcement and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (None). Executive Session was entered into at 8:09pm.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Herrmann, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:15pm.

22. 21-10/22: Consider Approval of Personnel Decisions from Executive Session.

Trustee Ansani moved, second by Trustee Herrmann, to Approve Joan Koriath's hourly rate to \$30, increase full time staff pay by 3%, bonuses of \$1,000 for full time staff and \$500 for Joan Koriath and Ken Williams. On a roll call vote, the motion

was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner).

**ADJOURNMENT.**

Trustee Ansani moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Lackner). The meeting was adjourned at 9:20pm.