

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 24, 2018
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None.

Also Present: Chief Ron Price, Finance Director Stephanie Hannon, Village Counsel Vic Filippini, Village Engineer Dave Gewalt, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath

Visitors: None.

2. 01-09/24: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-09/24: **Other (for non-agenda items).** None.

4. 03-09/24: **Consider Approval of an Ordinance Repealing and Replacing Ordinance No. 2018-16 regarding the Simplified Municipal Telecommunications Tax and Amending Chapter 210, Article VI of the Village Code.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2018-27, an Ordinance Repealing and Replacing Ordinance No. 2018-16 regarding the Simplified Municipal Telecommunications Tax and Amending Chapter 210, Article VI of the Village Code. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. 04-09/24: **Consider Approval of a Resolution Accepting an Easement (1900 Wilmot).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Resolution 2018-R-53, a Resolution Accepting an Easement (1900 Wilmot). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. 05-09/24: **Consider Approval of an Ordinance Enlarging Bannockburn Special Service Area No. 9 (1900 Wilmot Road).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2018-28, an Ordinance Enlarging Bannockburn Special Service Area No. 9 (1900 Wilmot Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-09/24: Consider Approval of a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Shelter Rental Fees for a Photo Shoot for Bannockburn School Families on October 13, 2018.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Shelter Rental Fees for a Photo Shoot for Bannockburn School Families on October 13, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-09/24: Consider Approval of the September 12, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the September 12, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-09/24: Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2018-Spring 2019).**

Chief Price reviewed the proposals he had received for snow removal and salt application. He noted the challenge in getting responses from companies whom we requested proposals. The Board discussed the overall cost of the service, the level of salt utilized and future reporting on activity.

Trustee Ansani moved, seconded by Trustee Korner, to Approve a Waiver of Competitive Bids and Resolution 2018-R-54, a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2018- Spring 2019). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-09/24: Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2018- Spring 2019).**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve a Waiver of Competitive Bids and Resolution 2018-R-55, a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2018- Spring 2019). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. 10-09/24: **Consider Payment of the Following Invoice:**

- **Invoice #1364 from Allan Integrated Control Systems, Inc. in the amount of \$23,567.00 (Pay Application #1 for Work related to Reservoir SCADA Upgrades).**

Trustee Korner moved, seconded by Trustee Ansani, to Approve Invoice #1364 from Allan Integrated Control Systems, Inc. in the amount of \$23,567.00 (Pay Application #1 for Work related to Reservoir SCADA Upgrades). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. 11-09/24: **Consider Approval of the September Supplemental Bill Submit List.**

General Fund	\$32,100.65
Water Fund	\$31,196.33
<u>Sewer Fund</u>	<u>0.00</u>
Total Vendor Invoices	\$63,296.98

Trustee Ansani moved, seconded by Trustee Lackner, to Approve September Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. 12-09/24: **Consider Approval of the August 2018 Monthly Financial Budget Report.**

Trustee Lackner moved, seconded by Trustee Ansani, to Approve the August 2018 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. 13-09/24: **Discuss Calendar Year 2019 Water and Sewer Rates.**

Finance Director Hannon summarized the recent meeting with the City of Highland Park regarding upcoming water rate changes. She noted that staff will provide recommendations for the calendar year 2019 water rates. She noted a future project includes an evaluation of cost structures for water and sewer.

15. 14-09/24: **Village Engineer.**

Village Engineer Gewalt reviewed the process for submitting for a permit for a controlled burn at the Village of Bannockburn's Village hall open space.

16. 15-09/24: **Village Police Chief.**

Chief Price noted he has contacted Metra about the condition of our railroad crossing at Route 22.

17. 16-09/24: **Village Counsel.** None.

18. 17-09/24: **Village Clerk.** None.

19. 18-09/24: **Village Commissions.**

- Finance: None.

- Building:
Trustee Korner noted the recent tree removal violations, 2560 Telegraph update and the College Park Athletic Club occupancy enforcement.
- Roads & R.O.W.: None.
Trustee Herrmann noted she has been contacted by a resident with questions about the possible third rail project.
- Sewer & Water: None.
- Community Development: None.
- Police:
Trustee Boyle noted Officer Lemmer's participation in the K9 Memorial.

20. **19-09/24: Village President.**

Village President Rothing noted that Bannockburn Green Retail Center (BGRC) will be under new management starting October 1st. Village President Rothing asked about increasing the smoking age to 21 in the Village. The Board discussed vaping and was split on whether to consider changing the age. No action was taken.

He reported on a recent FOIA request received by the Village.

He noted the Village of Bannockburn will be hosting Senator Julie Morrison on Saturday, October 6th for a legislative update town hall.

Village President Rothing asked the Board for thoughts, ideas and comments on the 12 acre-site on Duffy. The Board discussed the available space for use and the reservoir.

EXECUTIVE SESSION

For the Discussion of (i) Pending Litigation and (ii) Personnel

Trustee Martin moved, seconded by Trustee Lackner, to enter into executive session for the discussion of (i) Pending litigation and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered into at 8:13pm.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Herrmann, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 8:22pm.

ADJOURNMENT

Trustee Boyle moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:25pm.