

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 12, 2018
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:03pm.

Trustees Present: David Ansani, James Boyle, David Korner, Diana Lackner, Kerry Martin

Absent: Mary Herrmann

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Chief Ron Price, Village Clerk Kass Sigal (arrived 7:30pm), Village Counsel Vic Filippini, Village Engineer Dave Gewalt, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath

Visitors: Terri Frydman, Kristin Fine, Justin Fine, Jody Shelist, Sam Shapira, Bella Lewis, Julie Lewis, Paige Farber, Debra Kate, Brooke Plofsky, Micah Plofsky, Julie, Weill, Sam Weill, Andee Wilkov, Michelle Jackson, Lymm Blumberg, Robin Malace, Daniel Malace, Stacy Feldman, Trevor Vernier, Abbi Gurevitz, Karen Frey, Curtis Baddeley, Claire Kaplan, Libby Ansani

2. 01-09/12: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-09/12: **Visitors Business:**

Village President Rothing welcomed those gathered for the meeting. He noted that he would extend the customary 10-minute visitor business period to 20 minutes.

Jody Shapira:

She noted Deerfield High School (DHS) has now begun looking at additional parking, which would be at the north end of the campus, which could cause a drainage concern to Bannockburn. She asks that the parking lot at 2051 Waukegan Road be made available for parking for the high school students.

Karen Fry:

The parking at 2051 Waukegan is a simple solution for DHS students and alleviates taxes for property owner. She noted, for community relations, this parking should be allowed, even if subject to annual review. She felt that this is a Village issue, and not a DHS issue. She noted that we are a community. She requested quick action.

Village Trustee Korner:

He asked whether anyone has approached the Village of Deerfield to allow parking along North Trail.

Unidentified student:

He explained that it is hard on him not to have convenient parking near DHS.

Bonnie Sherwood:

She noted that if the building were sold or rented at 2051 Waukegan Road, you have a better way of knowing the occupants. She noted there is no crime, vandalism or safety issue.

Janette Wolk:

For her it is a necessity (not a luxury) to have parking at 2051 Waukegan Road.

Curtis Baddeley:

A father of DHS student, believes the Village should make it easier for the students who participate in extracurricular activities to have parking.

Terri Frydman: Mother of a DHS graduate and student noted because of his activities, bus service is not a safe or convenient option.

Robyn Malace:

She noted the parking space rental options on North Trail are very expensive from private residences. She said school bus service is not available after 4:30pm. She noted, as a single mother, the lack of convenient parking at DHS impacts her ability to take advantage of other job opportunities.

Karen Fry:

The cost at 2051 Waukegan parking is about half the cost of renting a space from residents at North Trail.

Jody Shelist:

She said she did not like how the conversation was left with the Board at the last meeting. She read a letter from the Dolans. She stated on behalf of the Dolans, they are asking the Village to make an exception. She asked for a guarantee of zoning relief. She said there were no complaints by Metro Storage. She said they are willing to work with Metro Storage to provide a hold harmless. The Dolans never asked for police to come to private property but parents are willing to provide crossing guard/security services. Finally, this can be a divisive issue with the community.

Village President Rothing summarized the events regarding the parking at 2051 Waukegan Road from last year including that the Dolan's signed an agreement regarding the parking. In particular, he noted that the Village provided an accommodation last year, even though this is a zoning violation. He asked what the residents (here today) have done to address this issue with DHS. He challenged the parents to approach DHS or the Village of Deerfield. He also noted there is free parking on Chestnut Road in Deerfield.

Village President Rothing noted have been sent the zoning application forms twice but no

application has been filed. He noted that no guaranty will be provided without even seeing an application. He noted the Village is not inclined to simply ignore its laws. He noted that trustees do communicate with residents and receive feedback but there are Open Meeting Acts rules that are adhered to.

The Board discussed possible zoning relief and communication between the Village and the property owners regarding zoning.

The discussion and visitor business concluded at 8:00pm.

4. **03-09/12: Consider Approval of the August 13, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the August 13, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

5. **04-09/12: Consider Approval of the 2019 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the 2019 Calendar Year Schedule for the Village Board of Trustees Regular Meetings. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

6. **05-09/12: Consider Approval of the 2019 Schedule for the Village of Bannockburn Special Events.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the 2019 Schedule for the Village of Bannockburn Special Events. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

7. **06-09/12: Consider Approval of an Ordinance Amending Chapter 196 of the Village of Bannockburn Municipal Code Relating to Maintenance of Certain Stormwater Management Facilities.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve Ordinance 2018-26, An Ordinance Amending Chapter 196 of the Village of Bannockburn Municipal Code Relating to Maintenance of Certain Stormwater Management Facilities. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

8. **07-09/12: Consider a Request by the Garden Club and Social Arts Club of a Waiver of Fees for Use of the Village Shelter on October 10, 2018 to assemble bulb packets for delivery to the residents of the Village of Bannockburn.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve a Request by the Garden Club and Social Arts Club of a Waiver of Fees for Use of the Village Shelter on October 10, 2018 to assemble bulb packets for delivery to the residents of the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

9. **08-09/12: Consider Approval of a Referral to the Plan Commission / Zoning Board of Appeals of Modifications to Zoning Code Sections in the Village of Bannockburn Municipal Code Related to Commercial Exterior Lighting Regulations.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve a Referral to the Plan Commission / Zoning Board of Appeals of Modifications to Zoning Code Sections in the Village of Bannockburn Municipal Code Related to Commercial Exterior Lighting Regulations. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

10. **09-09/12: Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2018-Spring 2019).**

The Board discussed concerns about waiving competitive bidding and the possibility of getting bids before a contract is awarded. Chief Priced discussed the procedure for calling out the salt and snow removal trucks during a weather event. The Board consensus was to defer action on these items to explore competitive bidding.

11. **10-09/12: Discuss and Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2018- Spring 2019).**

The Board consensus was to defer action on this item to explore competitive bidding.

12. **11-09/12: Consider Approval of the August Supplemental Bill Submit List.**

Trustee Boyle moved, seconded by Trustee Martin, to Approve the August Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Korner, Martin); Nays: None; Absent: One (Herrmann); Abstain: One (Lackner).

13. **12-09/12: Consider Approval of the September Bill Submit List.**

General Fund	\$40,362.38
Water Fund	\$48,654.11
<u>Sewer Fund</u>	<u>\$475.51</u>
Total Vendor Invoices	\$89,492.00

Trustee Ansani moved, seconded by Trustee Korner, to Approve the September Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Korner, Martin); Nays: None; Absent: One (Herrmann); Abstain: One (Lackner).

14. **13-09/12: Consider Approval of the July 2018 Monthly Financial Budget Report.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the July 2018 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann).

15. 14-09/12: **Report of the following Level I Architectural Reviews:**
2640 Telegraph – Garage Door
2475 Telegraph - Roof
2115 Stirling – Exterior House Modifications (2 Windows, Roof, Hardi Board Installation)

Village Manager Lasday complimented Assistant to Village Manager Mentkowski on his work doing Level I review. Assistant to Village Manager Mentkowski reviewed the details of the ARC Level I reviews.

16. 15-09/12: **Village Engineer.**

Village Engineer Gewalt provided an update on current projects. He noted the SCADA project is close to 25% completed. He noted there are still outstanding easements that need to be signed for the Wilmot Road pathway. He reported the Infiltration study has identified some specific addresses that may be violation of codes.

17. 16-09/12: **Village Police Chief.**

Chief Price reported on a recent burglary at one of the Village's businesses. He noted an arrest for trespassing.

18. 17-09/12: **Village Counsel.** None.

19. 18-09/12: **Village Clerk.** None.

20. 19-09/12: **Village Commissions**

- Finance: None.
- Building:
Trustee Korner commented on the outstanding work done for a successful Bannockburn Day.
- Roads & R.O.W.:
Village Manager Lasday noted the shuttle program will be launched soon.
- Sewer & Water: None.
- Community Development:
Trustee Lackner commented on the success of Bannockburn Day.
- Police: None.

21. 20-09/12: **Village Manager.**

Village Manager Lasday provided updates on the shuttle program, pending transfer compliance reviews and an upcoming project at Midtown Athletic Club. She reported she met with the City of Lake Forest to discuss for support for a pilot program for additional train service.

22. 21-09/12: **Village President.**

Village President Rothing noted the success of Bannockburn Day. He thanked everyone who made the event a success. He noted he attended the Metro Mayors Caucus lunch at which Governor Rauner was in attendance.

ADJOURNMENT.

Trustee Lackner moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann). The meeting was adjourned at 9:14pm.