

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
AUGUST 13, 2018  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:03pm.  
  
Trustees Present: James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin  
  
Absent: David Ansani  
  
Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Chief Ron Price, Village Clerk Kass Sigal (arrived 7:10pm), Village Counsel Vic Filippini, Village Engineer Dave Gewalt, Assistant to the Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath  
  
Visitors: Barry Shack (2515 Telegraph Road), Agi Cibon (1875 Duffy), Carmi Dolan (2051 Waukegan), Jody Shelist (1750 Carol, DF), Michael Sobel (2105 Stirling), Dave Trumpy (Glenstar), Dave Brannigan (Glenstar), Julie Wong (Trinity International University)
  
2. 01-08/13: **Pledge of Allegiance.**  
President Rothing led everyone in reciting the pledge of allegiance.
  
3. 02-08/13: **Visitors Business:** None.
  
4. 03-08/13: **Public Hearing regarding the Submission of a Public Question to Establish a Real Estate Transfer Tax.**  
Village President opened the public hearing at 7:04pm.  
  
Barry Shack: He asked a question about the limitations on the tax increases.  
  
Agi Cibon: Representing the Northshore Board of Realtor, she expressed opposition to the transfer tax. She is concerned about cost in addition to the transfer compliance fee.  
  
Anonymous: What about building inspections?  
  
President Rothing closed the public hearing as comments concluded at 7:23pm.
  
5. 04-08/13: **Discuss and Consider Approval of a Resolution Initiating the Submission of a Public Question to Establish a Real Estate Transfer Tax.**  
The Board asked about the language in the resolution, communication with residents regarding the referendum and commercial compliance. Village Counsel Filippini

noted that the statutes dictate the terms of the referendum. In addition, he noted that implementing an ordinance will create the specifics of the interrelationship of the transfer compliance tax and transfer compliance.

Trustee Martin moved, seconded by Trustee Korner, to Approve Resolution 2018-R-50, a Resolution Initiating the Submission of a Public Question to Establish a Real Estate Transfer Tax. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

6. **05-08/13: Consider Approval of a Resolution Approving a Funding Request from the DBR Chamber of Commerce.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Resolution 2018-R-51, a Resolution Approving a Funding Request from the DBR Chamber of Commerce. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

7. **06-08/13: Discuss and Consider a Resolution Approving a Pilot Program in the College "C" District Relating to Portable Dugouts.**

Village Manager Lasday noted there has been a modification to the picture provided of the dugout structure. The Board discussed concerns about the temporary structure becoming permanent, resident feedback and the requirement to remove the structure after five days. The Board consensus was to include conditions to include proper anchoring of structure and the direction of the sound amplification of speakers.

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve a Resolution 2018-R-52, a Resolution Approving a Pilot Program in the College "C" District Relating to Portable Dugouts with added conditions to include; (i) the dugouts should be adequately anchored, and (ii) the speakers should be westerly directed amplification. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korner, Martin); Nays: One (Lackner); Absent: One (Ansani).

8. **07-08/13: Discuss Parking Issue at 2051 Waukegan Road.**

The Dolans asked for the continuation of parking for the Deerfield High School (DHS) students at 2051 Waukegan Road. Jody Shelist of Deerfield encouraged the Village Board to allow the parking use, which she sees as a benefit to the students. Chief Price noted there have been complaints from Metro Storage about cut-through pedestrian traffic by the students. Ms. Shelist said that she could work with parents to ensure no future cut-through pedestrian traffic.

The Village Board noted that the request to use the parking lot is not a permanent solution, and the request is only effective until (and if) the Dolans sell their building. After extensive discussion, the Board noted that: 1. This is not a long-term solution; 2. This had previously been definitively addressed and is now being raised again at the last minute.; and 3. The parking is a DHS, (not a Village of Bannockburn) issue. The Village Board did not direct any further action related to for this matter.

9. 08-08/13: **Report of the Plan Commission / Zoning Board of Appeals Meeting on August 6, 2018, which includes the following agenda items:**
- **Continued Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Other Zoning Relief Necessary in Connection with the Installation and/or Modification of Proposed Signage and Exterior Lighting on the Property Located at 2121 Waukegan Road, Bannockburn, Illinois, Also Commonly Known as Building V in The Bannockburn Lakes Office Development, Submitted by WSC. GSP B/L Office Park Owner VII, L.L.C.**
  - **Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Other Zoning Relief Necessary in Connection with the Installation and/or Modification of Existing Exterior Lighting on the Property Located at 2111 Waukegan Road, Bannockburn, Illinois, Also Commonly Known as Building VI in The Bannockburn Lakes Office Development, Submitted by Great Lakes Credit Union.**
  - **Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Other Zoning Relief Necessary in Connection with the Installation of New Signage and/or modification of existing signage, including but not limited to Wall signs on the Property Located at 2355 Waukegan Road, Bannockburn, Illinois, Also Commonly Known as Building III in The Bannockburn Lakes Office Development, Submitted by WSC. GSP B/L Office Park Owner VII, L.L.C.**
  - **Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Other Zoning Relief Necessary in Connection with the Installation of New Signage and/or modification of existing signage, including but not limited to joint identification, nameplate, and ground identification signs on the Property Located at 2333 Waukegan Road, Bannockburn, Illinois, Also Commonly Known as Building I in The Bannockburn Lakes Office Development, Submitted by WSC. GSP B/L Office Park Owner VII, L.L.C.**

Village Manager Lasday summarized the zoning relief requests reviewed by the PCZBA for 2121, 2111, 2355 and 2333 Waukegan Road. The Board discussed re-visiting the overall lighting standards in the “O” office district.

10. 09-08/13: **Report of the following Level I Architectural Reviews:**

Village Manager complemented Assistant to Village Manager Mentkowski for his work on Level 1 reviews. Assistant to Village Manager Mentkowski noted for the review of 1900 Wilmot Road, there were new windows and removal of a light fixture to maintain lighting compliance.

11. **10-08/13: Consider Approval of a Contract between the Village of Bannockburn and Superior Road Striping, Inc. in an amount not to exceed \$25,000 for pavement markings along Lakeside Drive at Half Day and Telegraph Road at Half Day, as well as Thermoplastic pavement marking touch ups along crosswalks on Waukegan Road, Telegraph Road, Wilmot Road, Duffy Lane and North Ave.**

Trustee Boyle moved, seconded by Trustee Martin, to Approve a Contract between the Village of Bannockburn and Superior Road Striping, Inc. in an amount not to exceed \$25,000 for pavement markings along Lakeside Drive at Half Day and Telegraph Road at Half Day, as well as Thermoplastic pavement marking touch ups along crosswalks on Waukegan Road, Telegraph Road, Wilmot Road, Duffy Lane and North Ave. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

12. **11-08/13: Consider Approval of an Ordinance Amending the Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Ordinance 2018-20, an Ordinance Amending the Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

13. **12-08/13: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications to be Considered at the Architectural Review Commission Meeting on August 14, 2018:**

- **Consider Approval of (i) Change to the Façade of an Existing Sun Room to Convert to a Den, (ii) Changes to the Existing Home's Elevations (Addition of Front and Rear Yard Porches and Three Dormers), (iii) Installation of a Concrete Stoop and Window off the New Den, and the (iv) Installation of Exterior Lighting at the Property Located at 1944 Meadow, Bannockburn, Submitted by Sali Pavlov & Gusti Konstantinov.**

Trustee Martin moved, seconded by Trustee Korner, to Approve a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications to be Considered at the Architectural Review Commission Meeting on August 14, 2018. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

14. **13-08/13: Consider Payment of the Following Invoices:**

- **Invoice #185301-F from Chicagoland Paving Contractors, Inc., Inc. in the amount of \$17,190.85 (Asphalt Patching of Various Village Streets).**

Trustee Boyle moved, seconded by Trustee Lackner, to Approve Invoice #185301-F from Chicagoland Paving Contractors, Inc., in the amount of \$17,190.85 (Asphalt Patching of Various Village Streets). On a roll call vote, the motion was approved.

Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

15. **14-08/13: Consider Approval of the July Supplemental Bill Submit List.**

Trustee Ansani moved, seconded by Trustee Boyle, to Approve the July Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Four (Boyle, Herrmann, Korner, Martin); Nays: None; Absent: One (Ansani); Abstain (Lackner).

16. **15-08/13: Consider Approval of the August Bill Submit List.**

General Fund	\$154,149.63
Water Fund	\$56,874.60
Sewer Fund	\$96,709.86
Total Vendor Invoices	\$307,734.09

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the August Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

17. **16-08/13: Consider Approval of the June Monthly Financial Budget Report.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the June Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

18. **17-08/13: Consider Approval of the Quarterly Investment Report.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

19. **18-08/13: Consider Approval of the July 9, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Lackner moved, seconded by Trustee Korner, to Approve the July 9, 2018 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

20. **19-08/13: Consider Approval of An Ordinance Amending Section 260-906 of the Bannockburn Code Regarding Signage Regulations.**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Ordinance 2018-21, an Ordinance Amending Section 260-906 of the Bannockburn Code Regarding Signage Regulations. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

21. **20-08/13: Consider Approval of An Ordinance Amending a Special Use Permit and Granting Variations and Other Approvals with Respect to Signage and**

**Exterior Lighting for Building V in the Bannockburn Lakes Office Development (2121 Waukegan).**

Trustee Lackner moved, seconded by Trustee Korner, to Approve Ordinance 2018-22, an Ordinance Amending a Special Use Permit and Granting Variations and Other Approvals with Respect to Signage and Exterior Lighting for Building V in the Bannockburn Lakes Office Development (2121 Waukegan). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

22. **21-08/13: Consider Approval of An Ordinance Granting Variations for Exterior Lighting for Building VI in the Bannockburn Lakes Office Development (2111 Waukegan).**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Ordinance 2018-23, an Ordinance Granting Variations for Exterior Lighting for Building VI in the Bannockburn Lakes Office Development (2111 Waukegan). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

23. **22-08/13: Consider Approval of An Ordinance Amending a Special Use Permit with Respect to Ground Signage for Building I in the Bannockburn Lakes Office Development (2333 Waukegan).**

Trustee Martin moved, seconded by Trustee Boyle, to Approve Ordinance 2018-24, of An Ordinance Amending a Special Use Permit with Respect to Ground Signage for Building I in the Bannockburn Lakes Office Development (2333 Waukegan). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

24. **23-08/13: Consider Approval of an Ordinance Amending a Special Use Permit with Respect to Wall Signage for Building III in the Bannockburn Lakes Office Development (2355 Waukegan).**

Trustee Martin moved, seconded by Trustee Lackner, to Approve Ordinance 2018-25, an Ordinance Amending a Special Use Permit with Respect to Ground Signage for Building I in the Bannockburn Lakes Office Development (2333 Waukegan). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

25. **24-08/13: Village Engineer.**

Village Engineer Gewalt reported on SCADA implementation and the completed sewer infiltration testing. He noted that sewer lines and manholes are the greatest possibility for sewer infiltration and reviewed the type of additional testing that is available to better determine the problem. He noted the worst sewer infiltration areas are on Robin, Meadow and Aitken roads.

26. **25-08/13: Village Police Chief.**

Chief Price reported on activity in the Village including apprehension of a weapon from a gang member and identifying the source of a recent fire. He and ongoing

actions for accreditation.

27. 26-08/13: **Village Counsel**. None.

28. 27-08/13: **Village Clerk**. None.

29. 28-08/13: **Village Commissions**.

- Finance: None.
- Building:  
Trustee Korner remarked about the message the Village is sending with respect to the picture published in the most recent newsletter.
- Roads & R.O.W.: None.
- Sewer & Water: Trustee Herrmann also expressed her concern regarding the “support police signs”.
- Community Development:  
Trustee Lackner noted a problem with an excessive amount of deer.
- Police: None.

30. 29-08/13: **Village Manager**.

Village Manager Lasday noted that she and Trustee Martin attended a meeting for STP. She noted she raised concerns about the current program benefiting larger communities.

Village Manager Lasday proposed to move staff reviews to a January 1<sup>st</sup> cycle inline with the Police reviews.

31. 30-08/13: **Village President**.

Village President Rothing remarked on the success of the Brad Schneider event held at Village Hall. He reviewed the proposed calendar of events for 2019. He reminded the Board about Bannockburn Day on September 8<sup>th</sup>, which is before the next Board meeting on September 12<sup>th</sup>.

#### **ADJOURNMENT.**

Trustee Lackner moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: One (Martin). The meeting was adjourned at 10:00pm.