

**VILLAGE OF BANNOCKBURN  
THE BOARD OF TRUSTEES  
JUNE 25, 2018  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:06pm.  
  
President: Frank Rothing  
  
Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin  
  
Absent: None  
  
Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath  
  
Visitors: Steve Sadin (Deerfield Review)
2. 01-06/25: **Pledge of Allegiance.**  
Trustee Lackner led everyone in reciting the pledge of allegiance.
3. 02-06/25: **Other (for non-agenda items).** None.
4. 03-06/25: **Consider Approval of the June 11, 2018 Board Meeting Minutes (Subject to Minor Corrections).**  
Trustee Boyle moved, seconded by Trustee Martin, to Approve the June 11, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
5. 04-06/25: **Consider Approval of the June 11, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections).**  
Trustee Boyle moved, seconded by Trustee Martin, to Approve the June 11, 2018 Executive Session Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
6. 05-06/25: **Consider Approval of a Request by Lucy Hammerberg (2140 Telegraph Road) for (i) Use of the Village's Open Space Shelter/Park on Friday July 27, 2018, (ii) a Family Reunion Get Together to Take Place After Dusk (between 3:00 p.m. and 9:00 p.m.), and (iii) to Allow Alcohol at the Event.**  
Trustee Herrmann moved, seconded by Trustee Ansani, to Approve a Request by Lucy Hammerberg (2140 Telegraph Road) for (i) Use of the Village's Open Space Shelter/Park on Friday July 27, 2018, (ii) a Family Reunion Get Together to Take

Place After Dusk (between 3:00 p.m. and 9:00 p.m.), and (iii) to Allow Alcohol at the Event. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-06/25: Consider Approval of an Ordinance Amending Section 260-1104 Correcting Ordinance No. 2017-33 Regarding the Membership of the Architectural Review Commission.**

Trustee Martin moved, seconded by Trustee Korner, to Approve Ordinance 2018-17, an Ordinance Amending Section 260-1104 Correcting Ordinance No. 2017-33 Regarding the Membership of the Architectural Review Commission. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-06/25: Consider Approval of Resolution Approving a Proposal from American Underground Inc. for Jet Rod Cleaning of a Storm Sewer (Telegraph Road).**

Village Manager Lasday reviewed the history of flooding and the current situation at the south end of Telegraph Road. The Board discussed the efficiency of rodding and preventative measures that can be taken in the future.

Trustee Korner moved, seconded by Trustee Boyle, to Approve Resolution 2018-45, a Resolution Approving a Proposal from American Underground Inc. for Jet Rod Cleaning of a Storm Sewer (Telegraph Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-06/25: Consider Approval of an Ordinance Amending Chapter 220 of the Village Code Regarding Regulation and Permitting of Small Wireless Facilities.**

Village Counsel Filippini reviewed the changes required for the regulation.

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Ordinance 2018-18, an Ordinance Amending Chapter 220 of the Village Code Regarding Regulation and Permitting of Small Wireless Facilities. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-06/25: Consider Approval of an Ordinance Amending Chapter 196 of the Village of Bannockburn Municipal Code Relating to Maintenance of Certain Storm water Management Facilities.**

Village Counsel Filippini reviewed the draft ordinance. Village Manager Lasday discussed the conditions of ponds within the Village as the reason for bringing this ordinance forward. The Board discussed the scope of the proposed regulation and whether it can be enforced. They also discussed whether the proposed ordinance is for public health or aesthetics. The Board consensus was to inform the resident in the newsletter and defer this item until the August Board meeting.

11. **10-06/25: Discuss and Consider Approval of a Resolution Initiating the Submission of a Public Question to Establish a Real Estate Transfer Tax.**

Village President Rothing noted the transfer tax will aid the Village in enforcing cross-connection regulation and other code compliance. Village Counsel Filippini identified a three-step process for placing this question on the ballot: Who will pay the tax; What is the rate of the tax; and What is the purpose of tax. The Board discussed a tax rate. They noted the rate can be greater in the referendum than what is actually implemented and collected from the tax. The Board discussed a rebate like process for buying and selling property similar to Lake Forest. The Board consensus was to propose a rate of \$1 per \$1,000 imposed on the buyer in the referendum. The Board consensus is to schedule a public hearing for August 13, 2018.

12. **11-06/25: Consider Approval of the June Supplemental Bill Submit List.**

General Fund	\$26,078.12
Police	36,189.27
Road & Bridge	2,625.40
Water Fund	30,260.22
<u>Sewer Fund</u>	<u>435.00</u>
Total	\$95,588.01

Finance Director Hannon noted additions to the list of payees for health insurance.

Trustee Korner moved, seconded by Trustee Boyle, to Approve the June Supplemental Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Martin); Nays: None; Absent: None; Abstain: One (Lackner).

13. **12-06/25: Consider Approval of the May 2018 Monthly Financial Budget Report.**

Trustee Korner moved, seconded by Trustee Boyle, to Approve the May 2018 Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-06/25: Consider Approval of a Resolution Approving an Amendment to The Village of Bannockburn Personnel Policies and Procedures.**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve Resolution 2018-46, a Resolution Approving an Amendment to The Village of Bannockburn Personnel Policies and Procedures. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-06/25: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on June 19, 2018:**

- **Consider Approval of (1) a New 13,985.78 sq. ft. Home, (2) Two Attached Garages (total 3,432 sq. ft.) (3) One Patio (4) Two Balcony Porches (5) Four**

**Pillars (6) Railings, (7) Exterior Lighting, (8) Landscaping, (9) Retaining Walls, (10) Front Entry Gate and (11) Driveway on the Property Commonly Known as 1885 Hilltop Lane, Submitted by Mike Bousis.**

Village Manager Lasday explained the concerns regarding the building of 1885 Hilltop.

Trustee Herrmann moved, seconded by Trustee Martin, to Approve the Waiver to the Village Board Appeal Process subject to Village Counsel modified changes on civil engineering condition, Regarding the 1885 Hilltop Lane Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on June 19, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. 15-06/25: **Report of the following Level I ARC Review:**

- **1841 Hilltop - (i) Modifications to a Driveway, (ii) the Installation of Pillars and Railings in the Front Yard, (iii) Modifications to a Rear Yard Terrace, (iv) the Extension of a Garden Retaining Wall, (v) Installation of a New Garden Seat Wall, (vi) Installation of Wood Screens, and (vii) Modifications to a Previously Approved Site Plan to Eliminate a Detached Garage at the Previously Approved New 11,598 Sq. Ft. Home at 1841 Hilltop, Submitted by David Friedman and Mary Szela.**

Village Manager Lasday reviewed the Level 1 approved projects at 1841 Hilltop Lane. She noted the changes were modifications to the previously approved house.

17. 16-06/25: **Village Engineer.** None.

18. 17-06/25: **Village Counsel.** None.

19. 18-06/25: **Village Clerk.** None.

20. 19-06/25: **Village Commissions.**

- Finance: None

- Building: None

- Roads & R.O.W.: None

- Sewer & Water: None

- Community Development:

Trustee Lackner noted she, Trustee Herrmann and Village Manager Lasday attended the Northwest Municipal Conference (NWMC) Annual Gala attended on June 20<sup>th</sup>.

- Police:  
Trustee Boyle noted his participation and certification in the recent CPR training with the Bannockburn Police Department.

21. 20-06/25: Village Manager.

Village Manager Lasday reported on the new online ticket payment system and the success of our new collection agency.

22. 21-06/25: Village President.

Village President Rothing noted the upcoming online payment systems for water & sewer bills. He noted the Forester provided an evaluation and identification of tree at Village Hall and the Open Space area that should be removed as of result of disease/death.

**ADJOURNMENT**

Trustee Herrmann moved, seconded by Trustee Lackner to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:34pm.