

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
MAY 14, 2018  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:04pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Chief Ron Price, Village Counsel Vic Filippini, Village Clerk Kass Sigal, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Seth Miller, Cody Goodman, Zach Willens, Matthew Dawson (students from Deerfield High School).

2. 01-05/14: **Pledge of Allegiance.**

Trustee Boyle led everyone in reciting the pledge of allegiance.

3. 02-05/14: **Visitor Business.** None

4. 03-05/14: **Consider Approval of a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Shelter Rental Fees for a Bannockburn School K-2<sup>nd</sup> Grade Field Day Event (Inflatable Obstacle Course) on May 18, 2018.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Shelter Rental Fees for a Bannockburn School K-2<sup>nd</sup> Grade Field Day Event (Inflatable Obstacle Course) on May 18, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. 04-05/14: **Consider Approval of the April 23, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the April 23, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-05/14: Consider Approval of the April 23, 2018 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the April 23, 2018 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-05/14: Consider Approval of a Resolution Authorizing the Village Finance Director to Pay Certain Vendors Prior to Submitting the Bills to the Village Board of Trustees**

The Board discussed adding a condition that would ensure that the Finance Commissioner approves such payments.

Trustee Korner moved, seconded by Trustee Ansani, to Approve Resolution 2018-R-36, a Resolution Authorizing the Village Finance Director to Pay Certain Vendors Prior to Submitting the Bills to the Village Board of Trustees. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-05/14: Consider Acceptance and Authorization of a Letter Agreement Regarding Continental Beeson Corners, LLC. between Continental Beeson Corners, LLC, the North Shore Water Reclamation District and the Village of Bannockburn.**

Village Counsel Filippini provided the Board an update on the settlement. The Board consensus was to have the Village President or the Village Manager sign the settlement agreement in the final form, if it is consistent with the packet version. He noted the signed document will be presented to the Board for ratification.

9. **08-05/14: Consider Approval of a Resolution Approving an E-Payment Service Agreement with Point & Pay, LLC.**

Finance Director Hannon reviewed the proposed new program.

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Resolution 2018-R-37, a Resolution Authorizing an E-Payment Service Agreement with Point & Pay, LLC. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-05/14: Consider Ratification of Approval of Bills Paid on May 8, 2018 and Approval of the May Bill Submit List.**

General Fund	\$47,819.65
Police	23,662.53
Road & Bridge	2,980.05
Water Fund	32,953.94
<u>Sewer Fund</u>	<u>3,045.89</u>
Total	\$110,462.06

Village Manager Lasday noted the ratification of the May 8, 2018 bills is an example to support action item #6 “Consider Approval of a Resolution Authorizing the Village Finance Director to Pay Certain Vendors Prior to Submitting the Bills to the Village Board of Trustees”. Trustee Ansani noted that a Certificate of Deposit (CD) currently at the Bank of Highland Park has been extended with a higher percentage. He also noted that the request to add \$500,000 for a new CD be added to the May Bill Submit List.

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve the Ratification of Bills Paid on May 8, 2018, Approval of the May Bill Submit List and to direct staff to transfer \$500,000 to a new higher rate certificate of deposit at First Bank of Highland Park. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-05/14: Report of the following Level I Architectural Reviews:**

Assistant to Village Manager Mentkowski noted the recent ARC Level 1 approvals for 2525 Waukegan Road (Bannockburn Green Retail Center) – Modified Pylon and Directory Signage and 1388 Aitken – Modified Rear Elevation to Add Window.

12. **11-05/14: Discuss an Intergovernmental Agreement between the Regional Transportation Authority and the Village of Bannockburn regarding Pilot Project for Last Mile Transportation Services.**

Village Manager Lasday reviewed the proposed pilot project for the shuttle service to the Metra stations. She noted the Village will need to enter into an agreement with the Regional Transportation Authority (RTA) and with Glenstar, to utilize the grant funds. She noted upon receiving grant monies from the RTA, the monies would be distributed by the Village to Glenstar (owner of the office buildings at BLOP) to cover 25% of their cost of the shuttle program, provided we have an agreement in place with Glenstar to reimburse them 25% of their cost of the shuttle program. The Village Board was amenable to the terms of the agreement, to facilitate the Village’s pilot shuttle program.

13. **12-05/14: Discuss the Recently Adopted Senate Bill 1451 (Small Cell Wireless Bill).**

Village Counsel Filippini reviewed the Senate adopted Senate Bill 1451, which relates to siting and installing small cell wireless facilities in the Right of Ways which will become effective on 6/1/18. He reported how this Bill will affect the Village of Bannockburn & their Right of Ways.

Trustee Herrmann motioned, seconded by Trustee Korner, to direct Village Counsel to prepare an ordinance related to small cell wireless. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-05/14: Village Engineer.**

Village Engineer Gewalt reported on the following top projects:

- Allen Controls is working on SCADA system and should be implemented this summer.
- The flow meters have generated data and preliminary indications is that leaking manholes, pipes and services could be the cause. He noted that isolating the deviations may be hard to pinpoint.
- Chicagoland Paving is expected to start patching roadways next week.

15. 14-05/14: **Village Police.**

Chief Price congratulated Sergeant Dennis Sears on the successful active shooter training program at Trinity University. He noted the program was attended by local Police and Fire departments and the U.S. Navy.

Chief Price reported on several new cases of fraud, employee theft and retail theft.

15. 15-05/14: **Village Counsel.** None.

16. 16-05/14: **Village Clerk.** None.

17. 17-05/14: **Village Commissions.**

- Finance: None.
- Building:  
Trustee Korer noted the recent occurrences of unauthorized renovations and construction work by home owners. He also provided a status update to the commercial vehicle situation at 1800 Telegraph.
- Roads & R.O.W.: None.  
Trustee Martin reported on his recent attendance at the Lake County Mayors/Managers Association, where the classification of local roads for funding was discussed.
- Sewer & Water: None.
- Community Development:  
Trustee Lackner noted the Wine & Cheese Event is on June 1<sup>st</sup>.
- Police:  
Trustee Boyle reported on his participation in the Arbor Day event. He noted the Garden Club & the Bannockburn School students did a great job.

15. 18-05/14: **Village Manager.**

Village Manager Lasday noted that no ARC review is needed when like for like fence replacement is proposed, as long the fence is facing outwards.

Village Manager Lasday led a discussion on commercial vehicles, which the PCZBA

Commissioner had requested direction from the Village Board to review. The Board consensus was that no refinement of the commercial vehicle regulations is needed and would not send direction to the PCZBA to review.

16. 19-05/14: **Village President.**

Village President reported on his attendance at the recent Metro Mayors Caucus event. He noted the upcoming Wine & Cheese event on June 1<sup>st</sup> in the Open Space Shelter.

He also noted the recent proposals for replacing the roof at Village Hall were received and Prate Roofing was the lowest proposal. He also reviewed the proposals received to fix the leak in the basement of Village Hall.

**ADJOURNMENT**

Trustee Korner moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:47pm.