

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
APRIL 23, 2018
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:06pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: None

2. 01-04/23: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-04/23: **Visitor Business.** None

4. 20-04/23: **Police Chief.**

Chief Price updated the Village Board on the Serna case. In a Federal jury trial, the Village and Sergeant Dennis Sears were found not guilty. He noted that the Village offered \$60,000 to settle, but Ms. Serna declined. No award was granted.

Chief Price exited the meeting at 7:13pm.

5. 03-04/23: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following April 17, 2018 Architectural Review Commission Applications:**

- Consider Approval of the Installation of an (i) In-Ground Pool and Spa, (ii) Pool Deck/Patio, (iii) Interior Pool Lighting, (iv) Fencing, (v) Pool Equipment Pad, (vi) Retaining Wall and (vii) Landscaping for the Property Located at 24 Aberdeen Court in the Tarns of the Moor Subdivision, Submitted by Braven Imai
- Consider Approval of the Installation of Flush Mounted Solar Energy Systems (Solar Panels) on Two of the Existing South Facing Roofs at College Park Athletic Club for the Property Located at 2223 Half Day Road, Bannockburn, Illinois, Submitted by College Park Athletic Club.

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve a Waiver to the Village Board Appeal Process Regarding the Architecture Review Commission meeting on April 17, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **04-04/23: Consider Approval of a Waiver of Competitive Bids for Public Works' Maintenance and Repair Projects in the Village's Public Areas and Facilities and Approval of a Resolution Authorizing a Contract between the Village of Bannockburn and SE Inc., Sciarretta Enterprises for Public Works Maintenance and Repair Projects in the Village's Public Areas and Facilities (Fiscal Year 2018-2019).**

Trustee Ansani moved, seconded by Trustee Korner, to Approve a Waiver of Competitive Bids Resolution and 2018-R-35, a Resolution Authorizing a Contract between the Village of Bannockburn and SE Inc., Sciarretta Enterprises for Public Works Maintenance and Repair Projects in the Village's Public Areas and Facilities (Fiscal Year 2018-2019) On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Martin); Nays: None; Absent: None; Abstain: One (Lackner).

7. **05-04/23: Consider Approval of a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises for the Village's Bannockburn Day Event to be held on September 8, 2018 in an amount not to exceed \$6,677.00.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2018-R-30, a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises for the Village's Bannockburn Day Event to be held on September 8, 2018 in an amount not to exceed \$6,677. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **06-04/23: Consider Approval of a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises in an amount not to exceed \$4,485.00 (Update Village Hall Storage Room and Install Window).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2018-R-31, a Resolution Approving a Proposal from SE Inc., Sciarretta Enterprises in an amount not to exceed \$4,485.00 (Update Village Hall Storage Room and Install Window). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **07-04/23: Consider Approval of a Resolution Approving an Equipment Maintenance Agreement with CDS Office Technologies and an Equipment Lease Agreement with GreatAmerica Financial Services Corporation.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2018-R-32, a Resolution Approving an Equipment Maintenance Agreement with CDS Office Technologies and an Equipment Lease Agreement with GreatAmerica Financial Services Corporation. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **08-04/23: Consider Approval of an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Copiers, Printers, Server and Software).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2018-11, an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Copiers, Printers, Server and Software). On a roll call vote, the motion was approved. Ayes: Six (Ansan, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **09-04/23: Consider Approval of a Resolution Approving a Contract Between the Village of Bannockburn and Allan Integrated Control Systems, Inc. for Bannockburn Water Reservoir Scada System Upgrades for the 2018 Water Storage Reservoir Scada Upgrade Project (Fiscal Year 2018-2019) in the amount of \$43,547.00.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2018-R-33, a Resolution Approving a Contract Between the Village of Bannockburn and Allan Integrated Control Systems, Inc. for Bannockburn Water Reservoir Scada System Upgrades for the 2018 Water Storage Reservoir Scada Upgrade Project (Fiscal Year 2018-2019) in the amount of \$43,547.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **10-04/23: Consider Approval of a Resolution Approving a Bid from Chicagoland Paving in the amount not to exceed \$20,000.00 Based on the Unit Prices Bid under the 2018 MPI Jointing Bidding Opening of March 22, 2018 for Patching Contract.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2018-R-34, a Resolution Approving a Bid from Chicagoland Paving, on the conditioned on an amount not to exceed \$20,000.00 and paragraphs 3-4 as amended. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **11-04/23: Consider Approval of an Ordinance Granting a Variation from the Definition of Grade for Purposes of Measuring the Height of a Single-Family Home (1885 Hilltop Lane).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2018-12, an Ordinance Granting a Variation from the Definition of Grade for Purposes of Measuring the Height of a Single-Family Home (1885 Hilltop Lane). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **12-04/23: Consider Approval of the April 9, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the April 9, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **13-04/23: Consider Approval of an Ordinance Approving Revisions to the Fee Schedule for the Village of Bannockburn.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2018-13, an Ordinance Approving Revisions to the Fee Schedule for the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **14-04/23: Consider Approval of an Ordinance Approving the Annual Budget for Fiscal Year 2018-2019.**

Chief Priced noted the bids for the replacement of the Village Hall roof were received. He Noted the lowest bid was \$53,000. Finance Director Hannon noted that an adjustment to the budget might be needed to reflect the cost of roofing project.

Trustee Ansani moved, seconded by Trustee Boyle, to Approve Ordinance 2018-14, an Ordinance Approving the Annual Budget for Fiscal Year 2018-2019 to include a revised line item of \$53,000 for Village Hall roof. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

17. **15-04/23: Consider Approval of the April Supplemental Bill Submit List.**

General Fund	\$28,036.09
Police	27,866.55
Road & Bridge	1,768.39
<u>Water Fund</u>	<u>38,101.75</u>
Total invoices	\$95,772.18

Payroll, related Taxes: \$57,822.05 April 15, 2018 payroll

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the April Supplemental Bill Submit List, as amended. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

18. **16-04/23: Consider Approval of the March Monthly Financial Budget Report.**

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve the March Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

19. **17-04/23: Discuss the Dunsinane Woods Subdivision's Declaration of Covenants.**

Village President Rothing summarized the current situation with residents requesting approval for projects within the building box or conservancy. Village Counsel Filippini noted that conservancy areas have remained stable but many adjustments have been made to the building boxes. Village Counsel Filippini also noted the

conservancy is relevant to the density reductions in the comprehensive plan for planned unit developments (PUD). The Village Board discussed that the conservancy and building boxes are two separate issues.

20. 18-04/23: **Report of the following Level I Architectural Reviews:**

Assistant to Village Manager Mentkowski reported on the Level 1 review for 1636 Wilmot (Generator).

21. 19-04/23: **Village Engineer.**

Village Engineer Gewalt noted that the flow monitoring showed a good indication of identifying a problem. He noted that the Village has received a request from the Illinois Department of Transportation to change the light fixtures to LED on the tollway from Route 22 to 120.

22. 21-04/23: **Village Counsel.** None.

23. 22-04/23: **Village Clerk.** None.

24. 23-04/23: **Village Commissioners.**

- Finance: None.
- Building:
Trustee Korer discussed the status of 1388 Aitken, 1944 Meadow and temporary certificate of occupancy (TCO) for 2560 Telegraph Road.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development: None.
- Police: None.

25. 24-04/23: **Village Manager.**

Village Manager Lasday noted that Finance Director Hannon continues to evaluate all policies, procedures and internal controls. She noted she attended a meeting for the Lake County Department of Transportation to discuss the Lake County's Council of Mayors' Surface Transportation Program (STP). Village Manager Lasday discussed the various legislative activities and their status of concern to municipalities.

26. 25-04/23: **Village President.**

Village President Rothing noted the upcoming Arbor day celebration on Friday, April 27th. He noted he met with Jim Thomas to review the corner landscaping and rain gardens. He noted he opened accounts with the Mulch Center and Arthur Cleason

Fertilizer.

EXECUTIVE SESSION

For the Discussion of (i) Pending Litigation

Trustee Boyle moved, seconded by Trustee Herrmann, to enter into Executive Session for the discussion of (i) Pending Litigation. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 8:27pm.

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Ansani, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 8:34pm.

25-04/23: Village President.

Village President Rothing reported on the discussion with Bannockburn Green Retail Centers (BGRC) managements further interest in the Planned Unit Development (PUD). The Board discussed the open restaurant space, and the “balkanization” of BGRC. The Board consensus was not receptive of PUD. Village Manager Lasday will report back to BGRC.

Trustee Boyle inquired about the status of K. Barkemeyer FOIA requests. Village Manager Lasday noted that the Village has met all of the FOIA requirements.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:01pm.