

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
FEBRUARY 26, 2018
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:14pm.

President: Frank Rothing

Trustees Present: James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: David Ansani

Also Present: Village Manager Maria Lasday, Finance Director Stephanie Hannon, Finance Director Linda McCulloch, Chief Ron Price, Lt. George Roberts, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Officer Ernest Banac's family

2. 01-02/26: **Pledge of Allegiance.**
President Rothing led everyone in reciting the pledge of allegiance.
3. 02-02/26: **Other (for non-agenda items).** None
4. 03-02/26: **Recognition of Part-Time Officer Ernest Banac's 15 Years of Service.**
Chief Price commended Officer Banac for his 15 years of service. He noted that Officer Banac is retiring from the Bannockburn Police Department.
5. 04-02/26: **Introduction and Village Clerk Swearing in of New Part-Time Police Officer Gary Wrzesinski.**
Village Clerk Sigal administered the oath to Officer Gary Wrzesinski for the Village of Bannockburn Police Department.
6. 05-02/26: **Introduction and Village Clerk Swearing in of New Part-Time Police Officer Richard Davies.**
Village Clerk Sigal administered the oath to Officer Richard Davies for the Village of Bannockburn Police Department.
7. 06-02/26: **Consider Approval of a Resolution Recognizing Linda McCulloch's Retirement as Finance Director.**
Trustee Lackner moved, seconded by Trustee Ansani, to Approve Resolution 2018-R-15, A Resolution Recognizing Linda McCulloch's Retirement as Finance Director. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

8. **07-02/26: Consider Approval of a Resolution Approving a Transferee Assumption Agreement (Newport Coffee House).**

Trustee Boyle moved, seconded by Trustee Lackner, to Approve Resolution 2018-R-16, A Resolution Approving a Transferee Assumption Agreement (Newport Coffee House). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

9. **08-02/26: Consider Approval of Supplemental February Bill Submit List.**

Fund	Amount
General Fund	\$14,760.93
Police	22,863.80
Road & Bridge	18,880.54
Water	<u>1,654.37</u>
	\$58,159.64

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the Supplemental February Bill Submit List. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

10. **09-02/26: Consider Approval of the January Monthly Financial Budget Report.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the January Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

11. **10-02/26: Approval of the Quarterly Investment Report.**

Finance Director Hannon noted she will reviewing investment options. She noted she will also be reviewing reserve policy and moving transactions from accrual to cash basis.

Trustee Martin moved, seconded by Trustee Lackner, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

12. **11-02/26: Consider Approval of An Ordinance Further Amending Ordinance No. 76-7.26-1, As Amended, Granting Special Use Permits and Various Other Zoning Relief for The College Park Athletic Club.**

Trustee Boyle moved, seconded by Trustee Lackner, to Approve Ordinance 2018-06, An Ordinance Further Amending Ordinance No. 76-7.26-1, As Amended, Granting Special Use Permits and Various Other Zoning Relief for The College Park Athletic Club (2223 Half Day Road). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

13. 12-02/26: **Consider Approval of the February 13, 2018 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Lackner, to Approve the February 13, 2018 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

14. 13-02/26: **Village Engineer.** None.

15. 14-02/26: **Village Counsel.**

Village Counsel Filippini noted the options of the PUD for Bannockburn Green Retail Center. The Board discussed the benefit to the Village. The Board would consider the PUD as long as it is (i) consistent with zoning principles, (ii) no reduction in the Village's ability to control the maintenance obligations, and (iii) some demonstrable benefit to the Village. The Board consensus was to have no certainty of support.

Village Counsel noted the Villages need to have a uniform system for reviewing, reporting and consequences related to backflow administration. He noted there is currently no way for imposing penalties on those that don't comply with the annual inspection.

16. 15-02/26: **Village Clerk.** None.

17. 16-02/26: **Village Commissions.**

- Finance: None
- Building: None
- Roads & R.O.W.: None
- Sewer & Water: None
- Community Development: None
- Police:

Trustee Boyle noted that the Village of Riverwoods raised the age to 21 for purchasing cigarettes. Chief Price noted that Sexual Harassment training is available through the Village's insurer.

18. 17-02/26: **Village Manager.**

Village Manager Lasday noted the Deer Run Dash has requested a change in event date from May 12th to May 19th. She noted she is continuing to work on the shuttle service with RTA/Lyft.

Village Manager Lasday provided information that the Village of Lincolnshire is being sued over dues that are paid to the Illinois Municipal League lobbyist.

Village Manager Lasday noted that the Village budget hearing will be at 6:45pm on March 12, 2018.

Finance Director Hannon noted that the Village's sewer fund will show a paper loss on the balance sheet because of the conveyance of the sewers to Lake County.

19. 18-02/26: Village President.

Village President Rothing noted the Village received a letter from Taste Buds regarding their requirement to provide a bond of \$1,000, as required by the liquor license and ordinance. Amanda noted she is a Bring Your Own (BYO) alcohol license holder and doesn't sell liquor, so she should be exempt from the requirement. The Board consensus was to follow through with the enforcement of the required Bond.

Finance Director McCulloch noted that the annual liquor license renewals are almost complete. She recommended update may be warranted next year.

Village President Rothing went to Washington D.C with other Mayors from the Illinois Municipal League.

EXECUTIVE SESSION

For the Discussion of (i) Pending Litigation and (ii) Personnel

Trustee Martin moved, seconded by Trustee Herrmann, to enter into Executive Session for the discussion of (i) Pending Litigation and (ii) Personnel. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani). Executive Session was entered at 8:36pm.

There being no further discussion in Executive Session, Trustee Boyle moved, seconded by Trustee Martin, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani). Executive Session was adjourned at 10:26pm.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani.). The meeting was adjourned at 10:27pm.