

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 26, 2016**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Finance Director Linda McCulloch, Chief Ron Price, Village Clerk Kass Sigal, Village Counsel Bob Pickrell, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: None.

2. 01-09/26: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-09/26: **Visitors Business.** None

4. 03-09/26: **Discuss Calendar Year 2017 Water and Sewer Rates.**

Finance Director McCulloch reviewed the current rates for water and sewer. She noted the City of Highland Park will be imposing a 5.0% water rate increase and our contract rate will be adjusted from \$1.918 to \$2.014 per 100 cubic feet. She noted, the sewer fund has a small negative balance; the water fund has a significant positive balance. She noted that monies are being accumulated to replace the water main on Half Day Road, which is scheduled to take place in Fiscal Year 2022/2023, water reservoir pumps, Hilltop water main project in the next 3 – 5 years, and to reduce unaccounted for flow activities and costs.

She noted that our policy has been to increase costs in smaller increments versus a larger increase in future years. President Rothing noted that we are passing on the increases that are being passed on to the Village.

5. 04-09/26: **Discuss Amounts of Money to be Raised through Ad Valorem Property Taxes.**

Finance Director McCulloch noted the Village's estimated Ad Valorem Property Tax levy is projected to increase to 3.60% [0.7% CPI (Consumer Price Index) plus new growth and annexation impacts], the 2016 tax rate is projected to be a slight decline of .543. She noted the Village's portion of your overall tax bill is expected to be the

same proportionate historic share of 7%. She noted recent single family residential developments, commercial activity and increased lease rates, and the Mariano's annexation, the new growth component of the property tax levy is expected to be higher than in recent years. She noted due to reassessments, the overall Equalized Assessed Valuation (EAV) is also expected to increase. She noted the resulting tax rate should be below the conservative 54 cents per \$100 EAV referenced above.

6. **05-09/26: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on September 20, 2016:**

- Consider Approval of the Installation of an Exterior Wall Sign at Jersey Mike's Subs in the Bannockburn Green Retail Center, located at 2565 Waukegan Road, Bannockburn, Illinois, Submitted by Corporate Identification Solutions and AP POB Bannockburn, LLC.
- Consider a Request for Approval of the Removal and Replacement of an Existing Cedar Shake Roof to a Laminate Asphalt Shingle Roof at the Existing Home, located at 3 Broadleys, Submitted by Mr. Stuart and Mrs. Linda Atkinson.
- Consider a Request for Approval of the Removal and Replacement of an Existing Cedar Shake Roof to a Laminate Asphalt Shingle Roof, located at 2 Bridle Lane, Submitted by Jerry and Liz Weiss.
- Consider Approval of Modified Elevations and Plans to a Previously Approved Residence, which includes (1) a New 7,199 Sq. Ft. Home, (2) Three Garages, (3) One Patio (4) One Covered Porch (5) Exterior Lighting, (6) Landscaping, and (7) Driveway at 28 Aberdeen Court in the Tarns of the Moor Subdivision, Submitted by Capitol Custom Homes, Inc. for Foxford12 LLC.

Assistant to the Village Manager Mentkowski noted that applications for 2565 Waukegan, 3 Broadley's, 2 Bridle Lane were approved by the ARC. He noted that the plans for 28 Aberdeen were originally approved on 6/21/16. He noted that the modified plans submitted by the owner was for a smaller home with revised lighting, which was approved.

Trustee Ansani moved, seconded by Trustee Korner, to Approve a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on September 20, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

7. **06-09/26: Consider Approval of a Resolution Approving an Agreement between the Village of Bannockburn and North Shore Water Reclamation District.**

Village Engineer Gewalt reviewed the need for the agreement with the North Shore Water Reclamation District ("NSWRD") to determine the best way to provide sanitary sewer service to the Mariano's Grocery Store. He noted that since the sanitary sewer pipe will be installed partly on the adjacent property (Tom Beeson's property), NSWRD is requiring the Village to provide service to Mariano's Grocery

Store and Tom Beeson's property, which is a problem since we do not have a contract with Tom Beeson. He noted for the Village to provide sanitary sewer service to both Tom Beeson's property and Mariano's Grocery Store, the Village needs to enter into a contract with NSWRD to provide sanitary sewer service to Tom Beeson's property and Mariano's Grocery Store through the Village's sanitary sewer pipe.

Trustee Herrmann moved, seconded by Trustee Korner, to approve Resolution 2016-R-50, a Resolution approving an Agreement between the Village of Bannockburn and North Shore Water Reclamation District, as amended. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

8. **07-09/26: Consider Approval of a Change Order to the Total Cost Detailed in the Agreement between Wunderlich-Malec and the Village of Bannockburn for SCADA Modifications to the Water Reservoir and Sanitary Pump Stations, Which Includes an Increase of \$3,600 (total cost of \$18,100).**

Village Engineer Gewalt provided noted during the installation of the original SCADA work with the new generator, he and Murney Swanson determined that a more suitable auto-dialer was needed to upgrade the system, as well as changing the hard wire phone network to cellular service. He noted he is requesting the Village Board approve Change Order #1 for Wunderlich-Malec for the ongoing communication work on the Bannockburn SCADA Monitoring System in the Village of Bannockburn. He noted the new auto-dialer would increase the total Wunderlich-Malec cost by \$3,600.00 and bring the total SCADA improvement amount to \$18,100.00.

The Board discussed the specific details, responsibility and benefits of this additional equipment. Village Engineer Gewalt noted that this addition would allow for an audible alarm in the event one of the systems has an alarm. He noted that based on the Boards request, they will inquire about vendors who can provide a maintenance contract for the generator.

Trustee Korner moved, seconded by Trustee Herrmann, to approve a Change Order to the Total Cost Detailed in the Agreement between Wunderlich-Malec and the Village of Bannockburn for SCADA Modifications to the Water Reservoir and Sanitary Pump Stations, Which Includes an Increase of \$3,600 (total cost of \$18,100). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

9. **08-09/26: Village Engineer.**

Village Engineer Gewalt noted that there is a check valve stuck in the partially open position at the Village's water reservoir and it will need to be replaced. He noted the process of evaluation includes isolating the check valve. He noted the minimum cost will be \$6,000. He noted to the Board the Village Manager Lasday would use her manager authority to approve the project cost, up to her limit of \$20,000 for the repair because it is not something the Village should wait to fix.

10. 09-09/26: **Village Counsel.**

Village Counsel Pickrell noted that they are representing the Village in a response to an inquiry regarding a recent bicycle accident.

11. 10-09/26: **Village Clerk.** None.

12. 11-09/26: **Village Commissioners.**

- *Finance:*
Trustee Ansani reviewed the September supplemental bill list.

- *Building:* None

- *Water & Sewer:* None

- *Roads & R.O.W:*
Trustee Martin noted that continuing with long standing Village practice, last February the Village opted to participate in the State bulk road salt purchasing program. The results of that bid for bulk road salt costs were lower than in recent years.

- *Community:*
Trustee Lackner noted the upcoming Haunted Trail event on October 31st.

- *Police:*
Trustee Boyle noted that he attended the State of Illinois Police Dog Memorial.

Trustee Ansani moved, seconded by Trustee Martin, to approve Supplemental September bill submit list. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. 12-09/26: **Village Manager.** None

14. 13-09/26: **Village President.**

Village President Rothing noted that he spoke with a Deerfield resident, who expressed concern over the “We Support Our Police” signs. He noted he explained to the resident, that the signs were created with the intention of our 9/11 ceremony, honoring the 1st responders. He noted there is no agenda and having a sign was voluntary on the part of the resident. Chief Price noted that he signs were not purchased with tax payer dollars but by private donations.

Village President Rothing noted that he requested help for the Haunted Trail event from Trinity International University students. He noted that there will be a costume contest for the Trinity students, in which one person will win a \$50 meal card.

Village President noted that the golf outing was held on September 17th and 36 golfers participated, which was lower than in previous years. He noted participation is about half Bannockburn residents.

EXECUTIVE SESSION

For the Discussion of (i) Enforcement and (ii) Executive Session Meeting Minutes.

Trustee Ansani moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Enforcement, (ii) Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was entered at 8:30pm

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Lackner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was exited at 8:37pm.

15. **14-09/26: Consider Approval of the September 12, 2016 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Martin, to approve the September 12, 2016 Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

16. **15-09/26: Consider Approval of the September 12, 2016 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Korner, to approve the September 12, 2016 Executive Session Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Boyle moved, seconded by Trustee Korner, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:38pm.