

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
JULY 11, 2016  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:10pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Koror

Absent: Diana Lackner, Kerry Martin

Also Present: Village Manager Maria Lasday, Village Clerk Kass Sigal, Finance Director Linda McCulloch, Lt. Jack Heneghan, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Michael Mazza (LKL, LLC), Jean Anderson (Berkshire Hathaway), Terry Newhouse (1196 N. Greenbay Road, Lake Forest), RJ Doctica (605 Thorn Valley Lane, Lake Bluff), Tom Doetsch (1010 Highland, Lake Forest), Mary Mauer (1800 Half Day Road), Barry Shack (2515 Telegraph Road), Dustin Tallisman (13 Dunsinane), Debbie Barnes (Bannockburn School)

2. **01-07/11: Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. **02-07/11: Visitors' Business.**

Mary Mauer (1800 Half Day Road) thanked the Board for ensuring the Village remains the very special place it was when she moved in.

4. **03-07/11: Discuss the Village's Residential Real Estate Signage Requirements Pertaining to 1880 Duffy Lane.**

Terry Newhouse explained the Doetsch family request for a larger real estate sign on the property. President Rothing is concerned about the mis-leading information on the sign. Village Counsel Filippini expressed concern about the sign indicating "potential for 3-lot development" if approved, but noted that the sign could read "sub dividable". Village Manager Lasday noted the maximum height for the sign is 6'.

Trustee Herrmann moved, seconded by Trustee Boyle, to approve a single, double-faced sign, 4'x5', not more than 6' in height, and limiting reference to "sub dividable", and subject to Village Manager approval and locational approval (but no fee). On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Koror); Nays: None; Absent: Two (Lackner, Martin).

5. **04-07/11: Report of the Plan Commission / Zoning Board of Appeals Meeting on July 11, 2016, which includes the Following Agenda Items:**

- Public Hearing for the Consideration of an Amendment to the Planned Unit Development Approval for Dunsinane Woods And Other Necessary Zoning Relief Relating to the Building Box for Lot 13, Located at the 13 Dunsinane, Bannockburn, Illinois, Submitted by Dustin and Candace Tallisman.
- Public Hearing for the Consideration of an Amendment to a Previously-Approved Special Use Permit and Variation Pertaining to Exterior Lighting, which Amendment is Requested to Modify Conditions on Overnight Illumination of Parking Lot Light Fixtures on the Property Commonly Known as the Bannockburn School Located at 2165 Telegraph Road, Bannockburn, Illinois, Submitted by the Bannockburn School.
- Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Special Use Permits, Variations, and/or other Necessary Zoning Relief Relating To Proposed Signage on the Property Commonly Known as the Bannockburn Professional Center and Located at 2101 Waukegan Road, Bannockburn, Illinois Submitted by LKL, LLC.
- Other.
  - Review of an Ordinance Amending Section 6 of The Bannockburn Tree Ordinance and Section 9-107 of the Bannockburn Zoning Code Regarding Removal and Replacement of Dead and Diseased Trees and Shrubs.

Village Manager Lasday reviewed the PCZBA Board meeting. Dustin Tallisman noted his acceptance of the risk in the event that the Declaration amendment is challenged. He asked the Board about the waiver of the Architecture Review Commission (ARC). President Rothing noted he is not inclined to waive the process (as opposed to the Board waiver of its right to appeal).

Village Manager Lasday summarized the Bannockburn School discussion of the lighting technology and and its limitation. She noted the history of the signage at 2101 Waukegan Road and the limitations of the approval. She noted that all petitions were approved.

Village Counsel Filippini summarized the PCZBA discussion on the tree amendment. The Board confirmed that irrespective of the Board action on the agenda tonight, the Planning Commission Zoning Board of Appeals (PCZBA) can still examine the tree ordinance.

6. **05-07/11: Consider Approval of an Ordinance Amending Ordinance No. 2016-07 Regarding A Special Use Permit and Variations for Exterior Lighting at the Bannockburn School.**

Trustee Boyle moved, seconded by Trustee Herrmann, to approve Ordinance 2016-19 an Ordinance Amending Ordinance No. 2016-07 Regarding A Special Use Permit and Variations for Exterior Lighting at the Bannockburn School with minor language changes. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

7. **06-07/11: Consider Approval of an Ordinance Granting a Special Use Permit for Installation of a Ground Nameplate Sign and Repealing Ordinance No. 2011-02 (2101 Waukegan Road).**

Trustee Ansani moved, seconded by Trustee Boyle, to approve Ordinance 2016-20, an Ordinance Granting a Special Use Permit for Installation of a Ground Nameplate Sign and Repealing Ordinance No. 2011-02 (2101 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

8. **07-07/11: Consider Approval of a Resolution Approving a Twelfth Amendment to the Dunsinane Woods Declaration of Covenants, Conditions, Restrictions, and Easements of Record.**

Trustee Herrmann moved, seconded by Trustee Korner, to approve Resolution 2016-R-44, a Resolution approving a Twelfth Amendment to the Dunsinane Woods Declaration of Covenants, Conditions, Restrictions, and Easements of Record subject to delivery of final signature and final plat. On a roll call vote, the motion was approved, Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

9. **08-07/11: Consider Approval of an Ordinance Further Amending Ordinance No. 78-22 Regarding Lot 13 of the Dunsinane Woods Planned Unit Development and Amendments to Declaration of Covenants, Conditions, Restrictions, and Easements of Record.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve Ordinance 2016-21, an Ordinance Further Amending Ordinance No. 78-22 Regarding Lot 13 of the Dunsinane Woods Planned Unit Development and Amendments to Declaration of Covenants, Conditions, Restrictions, and Easements of Record subject to delivery of final signature and final plat. On a roll call vote, the motion was approved, Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

10. **09-07/11: Consider Approval of an Ordinance Amending Section 6 of the Bannockburn Tree Ordinance and Section 9-107 of the Bannockburn Zoning Code Regarding Removal and Replacement of Dead and Diseased Trees and Shrubs.**

Village Manager Lasday and Village Counsel Filippini reviewed the draft and suggested language changes per the PCZBA discussion. The Board discussed whether to and if so, how, to regulate dead/diseased trees resulting from neglect. The Board discussed Section 6.6. (c) of the proposed tree ordinance including how it applies to residential properties. The Board discussed the following revisions: provide clarification regarding “hazardous” tree conditions; limit to non-residential properties; add a provision for residential properties that had previously received specific Board approval.

Trustee Korner moved, seconded by Trustee Boyle, to approve Ordinance 2016-22, an Ordinance Amending Section 6 of the Bannockburn Tree Ordinance and Section 9-107 of the Bannockburn Zoning Code Regarding Removal and Replacement of Dead

and Diseased Trees and Shrubs with revisions arising from Board discussion. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

11. **10-07/11: Consider Approval of a Resolution Approving a Proposal from American Underground to Inspect and Test the Telegraph Road Pump Station in an Amount not to exceed \$5,000.00.**

Trustee Herrmann moved, seconded by Trustee Korner, to approve Resolution 2016-R-45, a Resolution Approving a Proposal from American Underground to Inspect and Test the Telegraph Road Pump Station in an Amount not to exceed \$5,000.00. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

12. **11-07/11: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications to be Considered at the Architectural Review Commission Meeting on July 19, 2016:**

- Consider Approval of an Installation of a Flag Pole at the Property Located at 2250 Wilmot, Submitted by Steve Levy.
- Consider Approval of the Removal, Replacement and Expansion of a Deck at 13 Dunsinane, Submitted by Dustin and Candace Tallisman.
- Consider Approval of the Installation of Exterior Signage at the Property Located at 2101 Waukegan Road, Bannockburn, Submitted by LKL, LLC.

Village Manager Lasday reviewed the items scheduled for the ARC review and proposed agenda items. Trustee Ansani noted that he may be on the agenda for a request for back stairs repair.

Trustee Boyle moved, seconded by Trustee Korner, to approve a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications to be Considered at the Architectural Review Commission Meeting on July 19, 2016. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin). Abstain: One (Ansani).

13. **12-07/11: Village Engineer Report.**

Village Engineer Gewalt noted there have been inquiries from residents regarding the tree replacement plan for the North Avenue project. He noted that the standard practice is that trees will be replaced if they can be accommodated under good forestry practices.

Village President Rothing asked about the status of the median maintenance. Village Engineer Gewalt noted he will be meeting with the Garden Club representative, Corinne Peters, to review the status of the medians. He noted the various maintenance work can be accommodated under various existing contracts.

14. **13-07/11: Village Police Chief.**

Lt. Jack Heneghan (present in Chief Price's absence), summarized some of the items

in the monthly report. He noted liquor compliance checks, Shell station theft, and drug arrests at La Qunita. Lt. Heneghan noted the increase in car thefts in the north suburban communities.

Village President Rothing thanked the Police for their service to the Village.

15. 14-07/11: **Village Counsel.** None

16. 15-07/11: **Village Clerk.**

Village Clerk Sigal asked if the Village has any plans in the event of a fire in the Village regarding dead trees. Village Manager Lasday noted that the Village Emergency Management plan addresses this issue.

Village Clerk Sigal noted that she has a coyote issue on her property, and it has affected the safety of her dogs and horses.

17. 16-07/11: **Village Commissioners.**

- *Finance.*

Trustee Ansani noted some anticipated amendments to the appropriation ordinance. Finance Director McCulloch noted that amendments to the appropriation ordinance, will not affect the bottom line; just the allocation among various line items.

Trustee Ansani reviewed the monthly financial report.

Trustee Ansani moved, seconded by Trustee Boyle, to approve the July bill submit list. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

- *Roads and R.O.W:* None

- *Building:* None

- *Sewer & Water:*

Village President Rothing asked Village Engineer Gewalt whether the Trinity water line break was metered.

- *Community:* None

- *Police:* None

18. 17-07/11: **Village Manager.**

Village Manager Lasday noted that Continental closing for the property is scheduled for later this week. She noted that she will be installed on the Lake County Municipal League as an officer.

Village Manager Lasday asked Lt. Heneghan to contact the Aberdeen Court contractor about ensuring the street is cleaned. She also asked about the status of ordering Village logo shirts.

President Rothing reviewed a possible t-shirt for residents to purchase as depicted in the Managers' report.

19. **18-07/11: Village President.**

President Rothing noted the community tennis event is scheduled for next weekend. He added a reminder that the picnic/concert in the park follows the tennis event on 7/17. He noted that he attended a recent Chamber of Commerce meeting. He noted that a 250,000 sq. ft. Woodman's store is slated for the northwest corner of Milwaukee and Deerfield roads in Buffalo Grove. He noted this could create a shortage of available employees for other grocers.

**EXECUTIVE SESSION:**

For the Discussion of (i) Enforcement, (ii) Personnel, and (iii) Executive Session Meeting Minutes.

Trustee Boyle moved, seconded by Trustee Herrmann, to enter into Executive Session for the discussion of (i) Enforcement, (ii) Personnel, and (iii) Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin). Executive Session was entered at 9:16pm

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Ansani, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin) Executive Session was adjourned at 9:51pm.

20. **19-07/11: Consider Approval of the June 27, 2016 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Boyle, to approve the June 27, 2016 Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

21. **20-07/11: Consider Approval of the June 27, 2016 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Korner, to approve the June 27, 2016 Executive Session Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner); Nays: None; Absent: Two (Lackner, Martin).

**ADJOURNMENT.**

Trustee Herrmann moved, seconded by Trustee Boyle, to adjourn the meeting. On a

voice vote, the motion was approved. Ayes: Four (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: Two (Lackner, Martin). The meeting was adjourned at 9:54pm.