

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
FEBRUARY 22, 2016  
MEETING MINUTES**

1. **Call to Order:** Pro Tem Chairman, David Korner called the meeting to order at 7:00pm.

Pro Tem Chairman: David Korner

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: President Frank Rothing

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Village Clerk Kass Sigal (arrived at 7:04pm), Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Jeffrey Napolski (Deerfield Park District)

2. 01-02/22: **Pledge of Allegiance.** Pro Tem Chairman Korner led everyone in reciting the Pledge of Allegiance.
3. 02-02/22: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:**
- Consider Approval of the Removal and Replacement of an Existing Exterior Wall Sign with a New Exterior Wall at Allstate Insurance Company in the Bannockburn Green Retail Center, Located at 2509 Waukegan Road, Bannockburn, Illinois, Submitted by Modern Signs, Inc. and AP POB Bannockburn, LLC.
  - Consider Approval of the Removal, Replacement and Relocation of Existing Exterior Lighting along Route 22 (Half Day Road) and the Addition of Exterior Lighting Near the Route 22 (Half Day Road) Entrance at the Existing Trinity International University Campus, Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.
  - Consider a Request for Approval of the Installation of a (1) A Concrete Pad and (2) a New Generator at the Property Located at 2345 Waukegan, Bannockburn, Illinois, Submitted by WSC-GSP B/L Office Park Holdings VII, LLC. c/o GlenStar.
  - Consider a Request for Approval of the Removal and Replacement of the Existing Roof from a Cedar Shake Roof to an Asphalt Shingle Roof at the Existing Home, Located at 1450 North Ave, Submitted by Robert and Stacey Tompkins.
  - Consider a Request for Approval of the (i) Removal of an Existing 382.3 Square Foot 1-Story Sunroom and (ii) the Installation of a 1-Story 598.5 Square Foot

Frame Addition with Excavated Crawl at the Rear Yard of the Existing Home, Located at 1450 North Ave, Submitted by Robert and Stacey Tompkins.

Village Manager Lasday reviewed the ARC recommendations. She noted the Allstate sign was approved. She noted the Trinity International University project was recommended to defer removal of existing lights until the new lights are in but the new lights were approved. She noted the 2345 Waukegan Road project was approved subject to execution of the compliance agreement. She noted the 1450 North Avenue changes were approved, subject to the deferred compliance with the tree requirements.

Trustee Boyle moved, seconded by Trustee Martin, to approve a Waiver to the Village Board Appeal Process Regarding the Architectural Review Commission Applications. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

4. **03-02/22: Consider Approval of a Deer Dash Request by the Deerfield Park District.**

Trustee Martin moved, seconded by Trustee Boyle, to approve the Deer Dash Request by the Deerfield Park District. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. **04-02/22: Consider Approval of a Resolution Accepting a Proposal for Auditing Services from Sikich, L.L.P. for 2016.**

Trustee Herrmann moved, seconded by Trustee Martin, to approve Resolution 2016-R-05, a Resolution for Proposed Auditing Services from Sikich, L.L.P. for 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-02/22: Consider Approval of a Resolution Approving an Authorization for Direct Deposit of Payments with the Office of the Comptroller State of Illinois.**

Finance Director McCulloch noted that the Village is looking at alternate direct deposit facilities for funds from the State, rather than utilizing Illinois Funds.

Trustee Lackner moved, seconded by Trustee Ansani, to approve Resolution 2016-R-06, a Resolution approving an Authorization for Direct Deposit of Payments with the Office of the Comptroller State of Illinois. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-02/22: Consider Approval of a Resolution Approving a Lake County Health Department and Community Health Center Animal Care and Control Program Fee for Service Agreement by and between the Village of Bannockburn and the Lake County Board of Health.**

Chief Priced noted that the Village has utilized the County's services for many years, and recommended approval of the County's standing agreement.

Trustee Martin moved, seconded by Trustee Herrmann, to approve Resolution 2016-R-07, a Resolution approving a Lake County Health Department and Community Health Center Animal Care and Control Program Fee for Service Agreement between the Village of Bannockburn and the Lake County Board of Health. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-02/22: Consider Approval of 2015 Lake Michigan Water Audit Results.**

Village Engineer Gewalt summarized the Village's 2015 water audit results. He noted that the Village is still has unaccounted flow of 18%, which is less than the 2014 audit of 22%, but still does not meet the Illinois Department of Natural Resources (IDNR) requirement of a maximum of 12% unaccounted flow. He noted that the Village will have to pursue additional measures to detect and eliminate leaks because they are above the 12% maximum. Village Manager Lasday noted that part of the solution might be to replace some of the older water mains. She noted that this could be accomplished through an IEPA low-interest loan program (which is federal funded). She will be looking for direction from the Board because this will take 2-3 years to get into the Illinois Environmental Protection Agency (EPA) system.

Trustee Herrmann moved, seconded by Trustee Lackner, to approve the 2015 Lake Michigan Water Audit Results. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-02/22: Village Engineer.**

Village Engineer Gewalt reported that the reservoir generator is no longer operational. He noted that the Village is renting a temporary generator. He noted that the replacement generator could cost about \$80,000. The Board discussed the circumstances leading up to the failure, as well as options for replacement. The Board also inquired about the sufficiency of the maintenance activity of the generator by the current vendor.

10. **09-02/22: Village Counsel.** None

11. **10-02/22: Village Clerk.** None

12. **11-02/22: Village Commissioners.**

- *Finance*: None
- *Building & Zoning*:  
Trustee Korner noted that 29 Aberdeen is ready for a temporary occupancy permit & will be occupied by the Gopin family.
- *Roads & R.O.W.*: None
- *Sewer & Water*: None

- *Community Development:* None
- *Police:* None

13. 12-02/22: Village Manager.

Village Manager Lasday noted the PCZBA meeting on March 8, 2016 will have consideration of approval for the Beeson's property development on the agenda. She reviewed the recent bills introduced in the General Assembly. She noted that she will be in Springfield on April 6<sup>th</sup> for discussion on the current budget situation. Trustee Boyle asked about the extent of Tort Immunity.

**EXECUTIVE SESSION**

For the Discussion of Executive Session Minutes.

The Board dispensed with the need for an Executive Session, since there were no comments on the February 8, 2016 Executive Session Meeting Minutes.

14. 13-02/22: Consideration of Approval of the February 8, 2016 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Martin, to approve the February 8, 2016 Board Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. 14-02/22: Consideration of Approval of the February 8, 2016 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Herrmann moved, seconded by Trustee Martin, to approve the February 8, 2016 Executive Session Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

**ADJOURNMENT**

Trustee Martin moved, seconded by Trustee Herrmann, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 7:54pm.