

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, DECEMBER 14, 2015
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:01pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Trustees Absent: None

Also Present: Village Clerk Kass Sigal (arrived at 7:20pm), Village Manager Maria Lasday, Chief Ron Price, Finance Director Linda McCulloch, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Kathy & Art Daniels (1850 Duffy Lane), Todd, Noelle and Christian Daniels (1850 Duffy Lane), Yianni Konstantinou (1250 Cedarcrest Lane)
2. 01-12/14: **Pledge of Allegiance.** Trustee Boyle led everyone in reciting the Pledge of Allegiance.
3. 02-12/14: **Acceptance of Donated Canine Vest from the Daniels Family.** Chief Price introduced the Daniels family who donated the K-9 vest for Odin. He noted that this donation was in honor of Kathy Daniels' birthday.
4. 03-12/14: **Other (for non-agenda items).** None.
5. 04-12/14: **Consider Approval of Renewals for Health and Life Insurance with Blue Cross Blue Shield of Illinois (January 1, 2016 – December 31, 2016).**
Trustee Boyle reported on the Village's insurance committee's review and recommendations. He noted that it is the same basic policy with a small increase. Chief Price and Village Manager Lasday noted that the employees will be pleased with the continuity of the insurance providers.

Trustee Ansani moved, seconded by Trustee Martin, to approve the Renewals for Health and Life Insurance with Blue Cross Blue Shield of Illinois (January 1, 2016 – December 31, 2016). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
6. 05-12/14: **Consider Approval of an Insurance Renewal with Delta Dental (January 1, 2016 – December 31, 2016).**
Village Manager Lasday and Finance Director McCulloch reported on the renewal of

the dental insurance. The Board discussed the cost effectiveness of this insurance, which should be reviewed next year.

Trustee Herrmann moved, seconded by Trustee Martin, to approve an Insurance Renewal with Delta Dental (January 1, 2016 – December 31, 2016). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-12/14: Consider Approval of a Resolution Authorizing for Calendar Year 2016 the following:**

- **Acceptance of Illinois Public Risk Fund as the Village of Bannockburn's Workman's Compensation Insurance Carrier;**
- **Acceptance of Hanover - American Alternative Public Entity as the Village of Bannockburn's General Liability Insurance Carrier;**
- **Acceptance of the Terms in a Service Fee Letter from Mesirow Financial Agency for the Procurement of General Liability and Workman's Compensation Insurance for the Village of Bannockburn; and**
- **The Village Manager to Execute all Necessary Insurance Related Documents from Illinois Public Risk Fund, Hanover - American Alternative Public Entity, and Mesirow Financial Agency.**

Trustee Korner noted that the General Liability insurance is up 20% because of "anticipated claims". He noted that the workman's comprehensive insurance was reduced. Village Manager Lasday noted that the overall increase for insurances is 1.75%.

Trustee Boyle moved, seconded by Trustee Herrmann, to approve Resolution #2015-R-45, a Resolution approving the Acceptance of Illinois Public Risk Fund as the Village of Bannockburn's Workman's Compensation Insurance Carrier; Acceptance of Hanover - American Alternative Public Entity as the Village of Bannockburn's General Liability Insurance Carrier; Acceptance of the Terms in a Service Fee Letter from Mesirow Financial Agency for the Procurement of General Liability and Workman's Compensation Insurance for the Village of Bannockburn; and The Village Manager to Execute all Necessary Insurance Related Documents from Illinois Public Risk Fund, Hanover - American Alternative Public Entity, and Mesirow Financial Agency. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-12/14: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:**

- Consider a Request for Approval of the (i) Removal, Replacement and Modification of a Portion the Existing Roof that is a Flat Roof to a Sloped Cedar Shake Roof, and the (ii) Removal and Replacement of an Existing Window in the South Elevation (front elevation) of the existing home, Located at 1450 North Ave, Submitted by Robert and Stacy Tompkins.
- Consider a Request for Approval of Removal and Replacement of 3 Existing Antennas with 3 New Antennas and the Installation of 3 New RRUS-32 Units, 1

Raycap Unit, 2 New AT&T DC Power Cables at an Existing Monopole, Located at 2051 Waukegan Road, Submitted by AT&T and Crown Castle USA.

- Consider Approval of the Installation of a New Exterior Wall Sign at Rosati's Pizza in the Bannockburn Green Retail Center, Located at 2539 Waukegan Road, Bannockburn, Illinois, Submitted by Rainbow Signs, on behalf of Rosati's Pizza, and AP POB Bannockburn, LLC.

Village Manager Lasday summarized the approvals from the ARC. President Rothing noted that the Rosati's application for a sign is identified with the wrong store location which affects the zoning analysis.

Trustee Martin moved, seconded by Trustee Herrmann, to approve a Waiver to the Village Board Appeal Process Regarding the November 17, 2015, Architectural Review Commission Applications. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-12/14: Consider Approval of the 2015 Annual Tax Levy Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016.**

Trustee Ansani moved, seconded by Trustee Boyle, to approve Ordinance 2015-28, An Ordinance Approving the 2015 Annual Tax Levy Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-12/14: Consider Approval of the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016.**

Trustee Lackner moved, seconded by Trustee Boyle, to approve Ordinance 2015-29, an Ordinance Approving the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-12/14: Consider Approval of the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016.**

Trustee Lackner moved, seconded by Trustee Boyle, to approve Ordinance 2015-30, an Ordinance Approving the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-12/14: Consider Approval of the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve Ordinance 2015-31, an Ordinance Approving the 2015 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **12-12/14: Consider Approval of an Ordinance for the Abatement of a 2015 Tax Levy (Series 2010 General Obligation Bond).**

Trustee Korner moved, seconded by Trustee Martin, to approve Ordinance 2015-32, an Ordinance Approving the Abatement of a 2015 Tax Levy (Series 2010 General Obligation Bond). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-12/14: Consider Approval of a Resolution Authorizing an Intergovernmental Agreement between the Village of Bannockburn and the Village of Deerfield for the North Avenue Reconstruction Project.**

The Board discussed whether a path is included in the project. Village Engineer Gewalt noted that there would not be a path.

Trustee Herrmann moved, seconded by Trustee Lackner, to approve Resolution #2015-R-46, a Resolution authorizing an Intergovernmental Agreement between the Village of Bannockburn and the Village of Deerfield for the North Avenue Reconstruction Project in substantial conformance with attached agreement. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-12/14: Report of the Tree Commission Meeting on November 17, 2015.**

The Board discussed the Tree Commission recommendations in regards to the proposed modifications to the Tree Ordinance as it relates to the buffer yard requirements in the Village. Trustee Lackner expressed concern with the recommendation proposed by the Tree Commission as being inconsistent with the Village's Comprehensive plan. She noted concerns with the impact on the street scape, especially with the recommendation to waive opacity for front yards.

Consensus of the Board was to direct the Plan Commission Zoning Board of Appeals (PCZBA) to consider standards for front yard opacity. The Board noted the issues including the trigger for opacity, the standards, and the broader implementation issues. Village Counsel Filippini noted that different activity can have different opacity requirements and that front yard opacity should continue to be considered. The Board asked Village Counsel Filippini to develop conceptual approaches for the January 11, 2016 Board meeting.

16. 15-12/14: **Village Engineer.**

Village Engineer Gewalt summarized the Route 22 projects, the Village Credits, and final bill for the project due from the Village to IDOT. He noted that the Lake County Council of Mayors meeting in January will consider whether the Village gets 80% cost share for the North Avenue project, and it will be important for someone to attend.

17. 16-12/14: **Village Police Chief.**

Chief Priced noted that the department has met its training objective, which has focused on being prepared and equipped to control situations through de-escalation & programs like verbal judo. He noted that the training includes cultural sensitivity and racial profiling awareness. He noted the department's support of the holiday season, Shop with a Cop program and Deerfield's annual toy drive. He discussed a recent traffic stop by Officer Sears which resulted in 2 DUI's in one traffic stop.

18. 17-12/14: **Village Counsel.** None.

19. 18-12/14: **Village Clerk.**

Kass Sigal reported the proposed destruction of verbatim records. Village Counsel Filippini further reviewed the procedures. No action was recommended.

20. 19-12/14: **Village Commissioners.**

- *Finance.*

Trustee Ansani summarized the December Bill submit list. He noted that there are prepayments recommended due to the cancelation of the second meeting in December. Trustee Ansani reviewed the Village's monthly financial report. President Rothing inquired about the 9-1-1 dispatch fee. Chief Price noted that we receive outstanding service from Deerfield. He noted that Deerfield dispatch understands how to service the residents of Bannockburn. He noted that he and Village Manager Lasday will be meeting with Deerfield to discuss our service and contract.

Trustee Koror asked if we will be supplementing the Village's IMRF contribution this year. Trustee Boyle noted that the market has been very volatile which warrants not providing a supplemental contribution.

Trustee Ansani moved, seconded by Trustee Boyle to approve the December Bill submit list and to Authorize the Special Pre-Approval of Payment for Outstanding Bills Due before the January 11, 2016 Village Board Meeting. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Koror, Lackner, Martin); Nays: None; Absent: None.

- *Building:* None.

- *Community Development:*

Trustee Lackner expressed disappointment with the Lake County Municipal League dinner at which Governor Rauner did not speak.

- *Roads & R.O.W:*

Trustee Martin noted the cost savings on the North Avenue project.

- *Water & Sewer:* None.

- *Police:*

Trustee Boyle complimented the Village on the Appreciation Dinner.

21. 20-12/14: **Village Manager.**

Village Manager Lasday noted the appreciation of the staff for the bonuses and for the Appreciation dinner. She noted she attended the Del Mar water meeting. She noted that recent state law changes are set to release the Municipal Fuel Tax (MFT) and E911 moneys, which helps the Village's bottom line. She noted the upcoming Northwest Municipal Conference (NWMC) legislative breakfast in January.

22. 21-12/14: **Village President.**

President Rothing noted the upcoming winter hayride and sing-a-long on December 20th. He noted the U.S post office box was relocated from near Walgreen's to a drive thru mailbox near Sleepy's. He thought the relocated mail box could increase traffic flow in the center.

EXECUTIVE SESSION

For the Discussion of (1) Probable or Imminent Litigation Pursuant to 5 ILCS 120/2(c)(11), (2) Personnel, and (3) Executive Session Minutes.

Trustee Boyle moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (1) Probable or Imminent Litigation Pursuant to 5 ILCS 120/2(c)(11), (2) Personnel, and (3) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 9:12pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:44pm.

23. 22-12/14: **Consider Action Per Review of Executive Session Minutes.**

Trustee Korner moved, seconded by Trustee Boyle, to keep the Executive Session Minutes confidential. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

24. 23-12/14: **Possible Consideration of Action Regarding Tree Ordinance Enforcement.**

No action was taken by the Board, and President Rothing directed Staff to send a letter confirming the Executive Session discussion to the property owner.

25. **24-12/14: Consider Appointment of a Person to be Designated as a Member of the Village of Bannockburn's Plan Commission / Zoning Board of Appeals.**

President Rothing presented Gerry Laures to be a member of the Plan Commission and Zoning Board of Appeals (PCZBA).

Trustee Ansani moved, seconded by Trustee Korner, to approve the appointment of Gerry Laures to the PCZBA. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

26. **25-12/14: Consideration of Approval of the November 23, 2015 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Martin moved, seconded by Trustee Korner, to approve the November 23, 2015 Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

27. **26-12/14: Consideration of Approval of the November 23, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve the November 23, 2015 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

28. **New Business: Strategic Planning Discussion**

Trustee Herrmann asked the Board for an opportunity to review the strategic considerations in implementing the Comprehensive plan goals. President Rothing asked Trustee Lackner and Trustee Herrmann to take on this task.

ADJOURNMENT.

Trustee Ansani moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:49pm.