

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, NOVEMBER 23, 2015
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:01pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None.

Also Present: Village Clerk Kass Sigal (arrived at 7:05pm), Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

Visitors: Craig Creamean (ComEd), Darren Boundy (ComEd)
2. 01-11/23: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-11/23: **Visitors Business:** None.
4. 03-11/23: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on November 17, 2015:**
 - Consider Approval of the Removal and Replacement of an Existing Brick Patio with a New Blue Stone Patio for the Property Located 1890 Telegraph Road, Submitted by Patrick and Kelly Heneghan.
 - Consider Approval of the Installation of a (i) In-Ground Pool and Spa, (ii) Pool Deck/Patio, (iii) Interior Pool Lighting, (iv) Pool Fencing, (v) Pool Equipment Pad and (iv) Landscaping for the Property Located 3 Broadleys, Submitted by Mr. Stuart and Mrs. Linda Atkinson.
 - Consider Approval of (i) a New 5,941 Sq. Ft. Home, (ii) Two (2) Two-car Attached Garages, (iii) Cedar Deck with Railing (iv) Terrace, (v) Exterior Lighting, (vi) Landscaping, (vii) a Pillar with an Attached Sloping Wall, (viii) Two Second Floor Balconies, and (viii) a Driveway with an Apron and an Area for Guest Parking, at 24 Aberdeen Court in the Tarns of the Moor Subdivision, Submitted by Capitol Custom Homes, Inc. for Foxford12 LLC.
 - Consider Approval of a Modification to the Previously Approved Rear Elevation Plan to (i) Relocate and Expand the Previously Approved Patio, (ii) Install Exterior Landscape Lighting and to (iii) Install a Built-in Grill, Seat walls and a Fire-pit for the Home Presently Under Construction at 29 Aberdeen Court in the Tarns of the Moor Subdivision, Submitted by Matt Gopin.

Village Manager Lasday provided a summary of the ARC meeting. She noted that the deck application for 2115 Stirling was asked to resubmit to the commission utilizing a different deck material. She noted that 29 Aberdeen was approved except for the exterior lighting. She noted a new single family home at 24 Aberdeen was approved.

Trustee Lackner moved, seconded by Trustee Korner, to Approve a Waiver to the Village Board Appeal Process Regarding the Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on November 17, 2015. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. **04-11/23: Consider Approval of an Ordinance Repealing Ordinance No. 2015-O-26 and Adopting by Reference Title 77, Part 890 of the Illinois Administrative Code, Being the Illinois Plumbing Code.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Ordinance 2015-27, an Ordinance Repealing Ordinance No. 2015-O-26 and Adopting by Reference Title 77, Part 890 of the Illinois Administrative Code, Being the Illinois Plumbing Code. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-11/23: Discuss the ComEd Smart Meter Program.**

Darrin Boundy (ComEd) discussed the highlights of the Smart Meter program. He noted the program will be rolling out the residential portion in Bannockburn in December and the commercial businesses by the 1st quarter 2016. Craig Creamean (ComEd) highlighted new features of the program including better service, greater control over your energy use, shorter outages and potential cost savings passed on to the homeowner. Customers will be receiving a notice prior to installation at their home.

7. **06-11/23: Report of the Tree Commission Meeting on November 17, 2015.**

President Rothing asked all Trustees to review the Tree Commission Report and associated Ordinances for the December 14, 2015 Board meeting. He noted the members should pay special attention to opacity; overplanting, what plantings would look like in 3-4 years, and what should events should trigger the opacity requirement. Trustee Korner noted that the Village is looking to keep the regulations simplistic, easier to read and providing forestry practices.

8. **07-11/23: Village Engineer.**

Village Engineer Gewalt provided a summary of top projects. He noted that Deerfield will be the lead on the North Avenue Reconstruction project. He noted that the funding will be between IDOT and Deerfield and Bannockburn will only receive an invoice for their 20% portion from Deerfield. He noted that there will be an intergovernmental agreement between Deerfield and Bannockburn that will have to be approved by the Village Board.

9. 08-11/23: **Village Counsel**. None.

10. 09-11/23: **Village Clerk**. None.

11. 10-11/23: **Village Commissioners**.

- *Finance:*

Trustee Ansani summarized the supplemental November bill submit list. Finance Director McCulloch summarized the recommended policy and changes to the Village's investment protocol. She noted that the First Bank of Highland Park replaced Chase.

Finance Director McCulloch provided a history of the supplemental voluntary employer contribution for IMRF. She noted the Village's 2015-2016 budget currently excludes a line item for a contribution and if the Board opts to make a supplemental payment, it should be posted before calendar year end.

Finance Director McCulloch provided a summary of the Quarterly Investment Report. She noted that both the water & sewer fund have positives balances. She noted that the Villages funds are currently placed with four financial institutions that meet our 105% collateral requirements and with Illinois Funds. The Board discussed how the IMRF investment systems is designed and works.

- *Building:* None.

- *Roads & ROW:* None.

Trustee Martin provided a summary of snow removal from the recent storm.

- *Water & Sewers:* None.

- *Community Development:* None

- *Police:*

Trustee Boyle noted that he and Lt. Heneghan attended an Emergency Management meeting where crude oil trains, conceal carry implications, and weather emergency notification mappings was discussed.

12. 11-11/23: **Village Manager**.

Village Manager Lasday noted that she is working on several plan reviews for development. She noted that she attended succession planning and planning workshops at the ICMA conference November 21nd & 22rd in Kansas City. She noted that the focus of this conference workshop was to try to get programs into the ICMA national program for cities with a population of less than 5000.

13. 12-11/23: **Village President**.

President Rothing noted that Trustee Korner and Trustee Boyle are a part of the Insurance Committee and will be reviewing upcoming proposals from medical, workman's comp and general liability insurance. He noted that the laws are rapidly changing with the Cadillac tax.

President Rothing read into the record a Village of Bannockburn proclamation for support of the program “Community, The Anti-Drug;” He proclaimed that December 6-12 2015, will be the designated Community Anti-Drug week in the Village of Bannockburn.

He noted that the Lake County Municipal League (LCML) Dinner is December 3, 2015. He also reminded everyone that Appreciation Dinner is at Marigold Maison on Tuesday, December 8th starting at 6:00pm.

He noted that the Winter Hayride is Sunday, December 20, 2015. He noted that all parents/guardians need to sign a waiver prior to boarding the hayride.

EXECUTIVE SESSION

For the Discussion of (1) Executive Session Meeting Minutes.

Trustee Herrmann moved, seconded by Trustee Korner, to enter into Executive Session for the discussion of Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 8:46pm.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Martin, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 8:47pm.

14. **13-11/23: Consider Approval of the November 9, 2015 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Korner, to approve the November 9, 2015 Board Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-11/23: Consider Approval of the November 9, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to approve the November 9, 2015 Executive Session Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:48pm.