

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, NOVEMBER 9, 2015
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None.

Also Present: Village Clerk Kass Sigal (arrived at 7:05pm), Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

Visitors: None.
2. 01-11/09: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-11/09: **Visitors Business:** None
4. 03-11/09: **Public Hearing for Proposed Property Tax Increase for Village of Bannockburn (Truth in Taxation).**
Village President Rothing opened the public hearing at 7:01pm. There being no comments from the public, Village President Rothing closed the public hearing at 7:02pm.
5. 04-11/09: **Consider Approval of a Resolution Amending Rules Concerning Public Comment and Participation.**
Trustee Ansani moved, seconded by Trustee Korner, to approve Resolution 2015-44, a Resolution Amending Rules Concerning Public Comment and Participation. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
6. 05-11/09: **Intentionally Deleted.**
7. 06-11/09: **Consider Approval of a Change Order of the Contract between the Village of Bannockburn and Peter Baker & Son for the 2015 Motor Fuel Tax Road Improvement Project (Lakewood and Bridle Road Resurfacing Project) to Reduce the Contract Amount from \$238,885.65 to \$221,759.42.**
Trustee Korner asked for the basis for the change orders. Village Engineer Gewalt noted that various unit items came in at a lower cost than expected or were not needed

as a part of the construction. Village Manager Lasday noted that our cost was also lower than the original budget, as a result of the joint contract with the Village of Lincolnshire and the City of Highland Park.

Trustee Martin moved, seconded by Trustee Korner, to approve a Change Order of the Contract between the Village of Bannockburn and Peter Baker & Son for the 2015 Motor Fuel Tax Road Improvement Project (Lakewood and Bridle Road Resurfacing Project) to Reduce the Contract Amount from \$238,885.65 to \$221,759.42. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. 07-11/09: **Village Engineer Report:**

Village Engineer Gewalt reported on the pay request and status of the top project list, including Lakewood/Bridle Lane paving, Rt. 22 tree planting program and 319 grant project. Village Engineer Gewalt noted that he was asked to look into a possible drainage issue at 1745 Telegraph. He noted that when the property was subdivided, there was a memorialized agreement, which is a private agreement for the drainage path for 1727 Telegraph. He noted that this means the homeowner understands and is obligated to maintain the drainage swale but there is not an agreement that expressly involves the Village. Village Counsel Filippini noted that the Illinois drainage law allows the Village to prevent blockages, but not a clear right to get reimbursed if services are performed on public property.

9. 08-11/09: **Village Police Chief:**

Police Chief Price noted that the Village provided mutual aid to the Fox Lake Police Department and the Village of Fox Lake. He noted that the Village was not privy to the inner-circle of the investigation and the Village was duped as were many other departments. Chief Price noted that he participated in a medical marijuana panel sponsored by Senator Julie Morrison. He also thanked the Board for his ability to attend the International Association of Police Chiefs conference in Chicago, IL. Lastly, he noted that Officer Lemmer and K9 Odin assisted in the investigation of a bank robbery at an ATM in Northbrook.

10. 09-11/09: **Village Counsel:** None.

11. 10-11/09: **Village Clerk:** None.

12. 11-11/09: **Village Commissioners:**

- *Finance:*

Trustee Ansani reviewed the November bill submit list for payment.

Trustee Ansani moved, seconded by Trustee Boyle, to approve the November bill submit list. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

Trustee Ansani moved, seconded by Trustee Boyle, to approve the October Monthly Financial Budget Report. On a roll call vote, the motion was approved.

Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

- *Building:*

Trustee Korner asked about the status of the Rosati's restaurant permit. Village Manager Lasday noted that she has attempted to contact Rosati's several times about submitting their ARC application for wall signage and exterior building modifications. Assistant to Village Manager Mentkowski noted that there have been more attempts recently from Rosati's to work through the pending issues with the building permit.

- *Police:* None.
- *Water & Sewer:* None.
- *Roads & R.O.W:* None.
- *Community Development:* None.

13. 12-11/09: Village Manager.

Village Manager Lasday reported that the Halloween Haunted Trail was a success. She thanked Village President Rothing and Trustee Lackner for their organizing the event. She noted that she has asked Village Engineer Gewalt to revisit our subdivisions development process list. She noted that the new special events calendar and meeting schedule have been presented for review. She noted that the Village processed five comprehensive transfer compliance requests for commercial properties, which generated over \$65,000 in fees and was well above the \$500 budgeted for this line item.

14. 13-11/09: Village President.

Village President Rothing noted a mid-year update of the Village goals. He also asked the Trustees to consider possible new goals for next year. Trustee Herrmann noted that the goal sheet might be refined to identify both the immediate tasks and long term objectives. Trustee Lackner concurred with Trustee Herrmann. Village Manager Lasday asked the Trustees to email her suggestions for specific goals, ideas and priorities.

EXECUTIVE SESSION

For the Discussion of (1) Personnel and (2) Executive Session Minutes.

Trustee Lackner moved, seconded by Trustee Herrmann, to enter into Executive Session for the discussion of (1) Personnel, and (2) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 7:52pm.

There being no further discussion in Executive Session, Trustee Boyle moved, seconded by Trustee Martin, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:10pm.

15. **14-11/09: Consider Approval of the October 26, 2015 Board Meeting Minutes.**

Trustee Ansani moved, seconded by Trustee Martin, to approve the October 26, 2015 Board Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **15-11/09: Consider Approval of the October 26, 2015 Executive Session Meeting Minutes.**

Trustee Herrmann moved, seconded by Trustee Korner, to approve the October 26, 2015 Executive Session Meeting Minutes, as amended. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Korner moved, seconded by Trustee Ansani, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:16pm.