

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
NOVEMBER 28, 2016
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Trustees Absent: None

Also Present: Village Manager Maria Lasday, Police Chief Ronald Price, Village Counsel Vic Filippini (arrived at 7:12pm), Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Bonnie and Rachael Roberts

2. 01-11/28: **Pledge of Allegiance.**
President Rothing led everyone in reciting the pledge of allegiance.
3. 02-11/28: **Visitors Business.** None
4. 03-11/28: **Village Clerk Swearing in of Officer George A. Roberts III to the Village of Bannockburn Police Department Sergeant Position.**
Village Clerk Sigal administered the oath to Officer George A. Roberts for the Village of Bannockburn Police Department as Sergeant.
5. 04-11/28: **Consider Approval of an Ordinance Further Amending Ordinance No. 85-17, Relating to Licensing and Regulation of Businesses, Occupations and Activities.**
Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Ordinance 2016-30, an Ordinance Further Amending Ordinance No. 85-17, Relating to Licensing and Regulation of Businesses, Occupations and Activities. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Korner, Martin); Nays: None; Absent: None.
6. 05-11/28: **Consider Approval of an Amendment to the Village of Bannockburn Personnel Policies and Procedures.**
Trustee Herrmann moved, seconded by Trustee Boyle, to Approve an Amendment to the Village of Bannockburn Personnel Policies and Procedures. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Korner, Martin); Nays: None; Absent: None.

7. **06-11/28: Consider Approval of a Resolution Approving a Bailment Agreement and Illinois Public Deposits Security Agreement with First Bank of Highland Park.**

Trustee Korner moved, seconded by Trustee Boyle, to Approve Resolution 2016-64, a Resolution approving a Bailment Agreement and Illinois Public Deposits Security Agreement with First Bank of Highland Park On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Korner, Martin); Nays: None; Absent: None.

8. **07-11/28: Village Engineer.**

Village Engineer Gewalt reported the check valves at the Lift Station were replaced. He noted that the water reservoir SCADA system installation is now complete. The Board discussed the re-planting of an area next to the Peter's residence, since the North Avenue road project is now complete.

Village Counsel Filippini arrived at meeting.

9. **08-11/28: Village Counsel.** None.

10. **09-11/28: Village Clerk.**

Village Clerk Sigal asked about proper disposal of paint within the Village.

11. **10-11/28: Village Commissioners.**

- *Finance:* None.
- *Building:*
Trustee Korner inquired about the status of the Bentley's window sign. Village Manager Lasday noted that a pre-application meeting has been requested by Bentley's.
- *Road & R.O.W:*
Trustee Martin asked about the status of the PACE shuttle program. Village Manager Lasday noted that PACE is working on securing vehicles.
- *Sewer & Water:* None
- *Community Development:* None
- *Police:*
Trustee Boyle noted that he and Village Manager Lasday will be attending FEMA training next week.

12. **11-11/28: Village Manager.**

Village Manager Lasday asked about the Boards availability on January 14th for a strategic planning meeting. The Board consensus was to have an early morning start time.

She noted that La Quinta has submitted a request for a liquor license.

Village Manager Lasday reported that the Bannockburn Green Retail Center is looking to subdivide the McDonald's and PNC, as individual lots. She noted that the Village will need

zoning data of the proposal before the Village can assess the need for zoning relief.

Village Manager Lasday noted that Taste Bud's would like a Bring Your Own Bottle (BYOB) liquor license. The Board consensus was this would be a positive addition to the Village but Basset training and other conditions would be noted. The Board requested Village Counsel Filippini to draft a new license category.

Village Manager Lasday noted that the review period for the Intercity Rail has been extended.

Village Manager Lasday reviewed the recent Architecture Review Commission (ARC) activity. The Board discussed whether the Village should routinely seek easements from new home builders.

Village Manager Lasday noted that Matt Gopin (29 Aberdeen) objected to the Village's requiring more than a paper application for a project to be in que for the next ARC meeting. Village Counsel Filippini noted that the zoning code sets forth the ARC requirements [11-104, 11-301 E14, 11-606].

13. **12-11/28: Village President.**

Village President Rothing and Village Counsel Filippini reviewed the scope of the letter to the PCZBA, which sets deadlines for PCZBA and a response to Board on the tree revisions.

Village President Rothing noted that he will be working on the details for the strategic planning meeting on January 14, 2017.

Village President Rothing noted his review of which establishments he thought should be included in the new food & beverage tax. He noted that this tax will be collected by and for the Village without passing through Springfield. The Board discussed other establishments that might be included in the tax including office cafeteria's, food courts at grocery stores and lunch counters. Village President noted that a 2% early payment credit and a 10% late fee should be instituted. The Board requested Village Counsel Filippini to draft an ordinance for presentation at the December 12, 2016 board meeting.

14. **13-11/28: Consider Approval of the November 14, 2016 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Martin, to approve the November 14, 2016 Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

15. **14-11/28: Consider Approval of the November 14, 2016 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve the November 14, 2016 Executive Session Meeting Minutes, subject to minor corrections. On a voice vote, the

motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Herrmann, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:18pm.