

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 25, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:02pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Clerk Kass Sigal (arrived at 7:03pm), Chief Ron Price, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Annette Zborowski (Buffalo Grove, IL)

2. **01-09/25: Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. **02-09/25: Visitor Business.**

Village Manager Lasday introduced Annette Zborowski and provided an overview of her working experience with Annette.

Annette Zborowski introduced herself to the Board. The Board asked Annette details of aspects of her current position including: highlights of accomplishments, policy recommendations, job responsibilities, work hours and transition.

4. **03-09/25: Discuss Calendar Year 2018 Water and Sewer Rates.**

Village Manager Lasday noted she attended the City of Highland Park's annual water customer's meeting. She noted the City of Highland Park will be imposing a 5.0% water rate increase. She noted our contract rate will be adjusted from \$2.014 to \$2.115 per 100 cf. The Board discussed the options for proposed water rate increases to our retail and wholesale customers. She noted Staff is recommending an increase of 1.6% for water and a 2.0% increase for sewer rates. The Board's general consensus was to proceed with the Staff recommendation for the rate increases.

Village Manager Lasday noted Staff also recommend that the Village continue efforts to minimize unaccounted water flow and also continue the evaluation of extreme weather enhanced infiltration occurring into the sanitary sewer system.

5. **04-09/25: Discuss Amounts of Money to be Raised through Ad Valorem Property Taxes.**

Village Manager Lasday noted the Village's estimated Ad Valorem Property Tax Levy is projected to be 4.65% [2.1% CPI (Consumer Price Index) plus new growth and annexation impacts].

Finance Director McCulloch noted that the Village's portion of a tax bill is about 8%. She noted with recent single-family developments, commercial activity and increased lease rates, and the Mariano's development, the new growth component of the property tax levy is expected to be higher than in recent years. In addition, due to reassessments, the overall Equalized Assessed Valuation (EAV) is also expected to increase.

6. **05-09/25: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications from the Architectural Review Commission Meeting on September 11, 2017:**

- **Consider Approval of the Installation of a New Seating Area Consisting of a Seat Wall and Patio Area at the Property Located 1890 Telegraph Road, Submitted by Patrick and Kelly Heneghan.**
- **Consider Approval of the Installation of an Exterior Wall Sign at @ properties in the Bannockburn Green Retail Center, located at 2571 Waukegan Road, Bannockburn, Illinois, Submitted by @properties and AP POB Bannockburn, LLC.**
- **Consider Approval of the Installation and Maintenance of a New Starbuck's Coffee Wall Sign, at the Property Commonly Known as 23443 North Illinois Route 43 (Mariano's Grocery Store Development), also known as 2999 Waukegan Road, Bannockburn, Illinois, Submitted by Continental Beeson Corner LLC.**
- **Consider a Request for Approval of the Construction of an Addition at the Existing Residence Located at 1400 North Ave, Submitted by Marc Offit.**
- **Consider Approval of the (i) Removal and Replacement of 6 Existing Antennas with New Commscope Antennas, (ii) the Removal and Replacement of Three (3) Radios for New Radios, (iii) the Installation of Six (6) New Radios, and (iv) the Installation of Related Cabling at the Monopole Tower Located at 2051 Waukegan Road, Submitted by AT&T and Crown Castle USA.**

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve a Waiver to the Village Board Appeal Process Regarding the September 11, 2017 Architectural Review Commission Applications. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-09/25: Consider Approval of an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Phone Equipment).**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-26, an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn (Phone Equipment). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-09/25: Consider Approval of the September 11, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve the September 11, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-09/25: Consider Approval of the September 11, 2017 Executive Session Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve the September 11, 2017 Executive Session Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **10-09/25: Consider Approval of an Ordinance Amending Various Sections of the Bannockburn Zoning Code Regarding Fees.**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-27, an Ordinance Amending Various Sections of the Bannockburn Zoning Code Regarding Fees. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **11-09/25: Consider Approval of an Ordinance Approving a Revised Fee Schedule for the Village of Bannockburn.**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-28, an Ordinance Approving a Revised Fee Schedule for the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **12-09/25: Consider Approval of an Ordinance Granting an Amendment to an Existing Special Use Permit for Signage at Mariano's Grocery Store (23443 North Illinois Route 43).**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-29, Approval of an Ordinance Granting an Amendment to an Existing Special Use Permit for Signage at Mariano's Grocery Store (23443 North Illinois Route 43). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **13-09/25: Consider Approval of a Resolution Regarding Improvement and Access to Tarns of the Moor Equestrian Easement During FY 2018.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2017-R-48, a Resolution Regarding Improvement and Access to Tarns of the Moor

Equestrian Easement During FY 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **14-09/25: Consider Approval of a Resolution Approving an Amended and Restated Residential Solid Waste and Recycling Services Agreement between the Village of Bannockburn and Lakeshore Recycling Systems LLC for Waste Hauling Services for Residential Properties within the Village of Bannockburn.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2017-R-49, a Resolution Approving an Amended and Restated Residential Solid Waste and Recycling Services Agreement between the Village of Bannockburn and Lakeshore Recycling Systems LLC for Waste Hauling Services for Residential Properties within the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-09/25: Consider Approval of a Resolution Approving the Adoption of the 2017 Lake County All-Natural Hazard Mitigation Plan and Appointment of Maria Lasday as a Representative to the Lake County Mitigation Hazard Mitigation Planning Committee.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2017-R-50, a Resolution Approving the Adoption of the 2017 Lake County All-Natural Hazard Mitigation Plan and Appointment of Maria Lasday as a Representative to the Lake County Mitigation Hazard Mitigation Planning Committee. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **15-09/25: Village Engineer.**

Village Engineer Gewalt noted that M.E. Simpson will be starting water valve exercising October 4th, and the seal coating on the Telegraph Road path will begin on October 9th.

He informed the Board, of an upcoming meeting with the Wilmot Road residents to discuss the Wilmot Road pathway project has been scheduled for October 4th at 6:00 pm.

17. **16-09/25: Village Counsel.** None.

18. **17-09/25: Village Clerk.** None.

19. **18-09/25: Village Commissioners.**

- **Finance**: None.
- **Building**: None.
- **Roads & R.O.W.**: None.

- Sewer & Water: None.
- Community Development:
Trustee Lackner noted she attended several of the open houses on September 17th.
- Police: None.

20. 20-09/25: **Village Manager.**

Village Manager Lasday noted Mr. Richard Dolan (2051 Waukegan) has turned down two dates to appear before the Village Board to discuss the student parking on his property.

Village Manager Lasday noted she and Chief Price attended a meeting on the current status of the 911 consolidation.

She noted she met with the management of Bannockburn Green Retail Center to discuss the status of the Center and its tenants.

21. 21-09/25: **Village President.**

Village President Rothing reported on the Open House event on September 17th. He noted that there were 20 homes available for viewing.

He noted Bannockburn Golf day was successful. He recommended reviewing the events calendar for 2018 at the next Board meeting to consider an additional event. Trustee Herrmann noted we should evaluate the purpose for events and whether an event conflicts with surrounding communities' events and dates.

EXECUTIVE SESSION

For the Discussion of (i) Personnel and (ii) Executive Session Meeting Minutes.

Trustee Boyle moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Personnel and (ii) Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was entered at 8:37pm.

There being no further discussion in Executive Session, Trustee Boyle moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was exited at 9:12pm.

ADJOURNMENT.

Trustee Herrmann moved, seconded by Trustee Boyle to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 9:13pm.