

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 11, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:05pm.

President: Frank Rothing

Trustees Present: James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: David Ansani

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Village Engineer David Gewalt, and Administrative Assistant Joan Koriath

Visitors: Matt Gopin (29 Aberdeen), Brett & Julie Soloway (24 Aberdeen), Lauren Holksworth (Catholic missionary).

2. 01-09/11: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-09/11: **Visitor Business.**

Lauren Holksworth (Catholic missionary of consecrated women) introduced themselves and indicated they have expressed interest living in the Bannockburn area. She commented on the proposed amended ordinance for the definition of family and how it could impact their goal of moving.

4. 03-09/11: **Discuss Maintenance Responsibilities of the Pathways, Parkways, Trees and Improvements located at Tarns of the Moor.**

Matt Gopin noted that he would like clarification on who is responsible for maintaining the parkway and entrance areas along Aberdeen. He also requested an update on the possible expansion to the pathway on the northside of the subdivision to Dunsinane. President Rothing noted that the Home Owners Association (HOA) is responsible for the maintenance.

Brett Soloway inquired about the status of the pathway easements holding equestrian status. He noted the equestrian status increases the HOA insurance premiums. Village Counsel replied there are no plans to improve the equestrian pathways. The Village Board discussed letting the vegetation grow over the path. The general consensus was to have Village Counsel Filippini prepare a resolution annually regarding the fact the Village has no current plans to improve the equestrian pathway.

5. **04-09/11: Report of the Plan Commission / Zoning Board of Appeals Meeting on September 11, 2017, which includes the Following Agenda Items:**

- Public Hearing for the Consideration of Zoning Map Amendments, Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Any Other Zoning Relief to Permit the Installation and Maintenance of Signage, including the Number, Location, Size, Height, and Design of such Proposed Signage, at the property commonly known as 23443 North Illinois Route 43 (Mariano’s Grocery Store Development), Bannockburn, Illinois, Submitted by Continental Beeson Corner LLC;
- Continued Public Hearing for the Consideration of Potential Zoning Code Text Amendment(s) to the Bannockburn Zoning Code Regarding the Architectural Review of Developments within the Village, including (i) Such Regulations Relating to the Requirements for Architectural Review; (ii) the Scope, Procedures, and Standards Applicable to Architectural Review; and (iii) the Jurisdiction, Authority, and Procedures of the Architectural Review Commission, Submitted by the Village of Bannockburn; and
- Public Hearing for the Consideration of Potential Zoning Code Text Amendment(s) to the Village of Bannockburn Municipal Code Related to (i) the Definition of “Family” as set forth in the Zoning Code, which Proposed Amendment may provide that not more than Three Unrelated Persons Living Together Shall Constitute a “Family”; (ii) Establishing New Standards, Regulations, and Procedures Relating to Group or Congregate Homes in which more than Three Unrelated Persons Reside; and (iii) Zoning Application Fees and Other Fees as set forth in the Zoning Code, Submitted by the Village of Bannockburn.

Village Counsel Filippini summarized the meeting noting discussion on the new ARC requirement levels, the definition of family and the updated fee schedule. Trustee Boyle noted the lighting at Mariano’s has been on most overnight hours. The Village Board directed Village Counsel Filippini to prepare an Ordinance for the Starbucks signage.

6. **05-09/11: Consider Approval of the 2018 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve the 2018 Calendar Year Schedule for the Village Board of Trustees Regular Meetings. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

7. **06-09/11: Consider Approval of the 2018 Schedule for the Village of Bannockburn Special Events.**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve the 2018 Schedule for the Village of Bannockburn Special Events. On a roll call vote, the

motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

8. **07-09/11: Consider Approval of the August 14, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve the August 14, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

9. **08-09/11: Consider Approval of a Resolution Approving a Proposal from Barreca Blacktop Sealcoating in an amount not to exceed \$5,760.00 for Maintenance Services along the Village's Telegraph Road Pathway and the Pathway in Front of Village Hall.**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-45, A Resolution Approving a Proposal from Barreca Blacktop Sealcoating in an amount not to exceed \$5,760.00 for Maintenance Services along the Village's Telegraph Road Pathway and the Pathway in Front of Village Hall. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

10. **09-09/11: Consider Approval of a Request by the Garden Club of a Waiver of Fees for Use of the Village Shelter on a Date to be Determined in October 2017 to Package for Distribution Daffodil Bulbs to Village Residents and on a Date to be Determined in November 2017 for Wreath Fluffing.**

Trustee Martin moved, seconded by Trustee Herrmann, to Approve the Garden Club's Waiver of Fees for Use of the Village Shelter on a Date to be Determined in October 2017 to Package for Distribution Daffodil Bulbs to Village Residents and on a Date to be Determined in November 2017 for Wreath Fluffing. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

11. **10-09/11: Consider Approval of a Resolution Approving a Proposal from Lifco Construction to Seal Ten (10) Leaking Manholes in an amount not to exceed \$7,000.00.**

Village Engineer Gewalt noted the specific process to seal the leaking manholes.

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-46, A Resolution Approving a Proposal from Lifco Construction to Seal Ten (10) Leaking Manholes in an amount not to exceed \$7,000.00. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

12. **11-09/11: Consider Approval of the September Bill Submit List.**

Finance Director McCulloch summarized the bill submit list.

Trustee Boyle moved, seconded by Trustee Korner, to Approve the September Bill

Submit List. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

13. **12-09/11: Consider Approval of the August Monthly Financial Budget Report.**

Finance Director McCulloch noted the financial receipts are above expectations with the timing of the property tax receipts.

Trustee Lackner moved, seconded by Trustee Martin, to Approve the August Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

14. **13-09/11: Consider Approval of the Quarterly Investment Report.**

Finance Director McCulloch and Village President Rothing noted the Village is looking at alternative investment strategies. The Board discussed seeking an investment consultant.

Trustee Lackner moved, seconded by Trustee Boyle, to Approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

15. **14-09/11: Consider Approval of an Ordinance Amending Various Sections of the Bannockburn Zoning Code Regarding Group Homes, Congregate Homes, and the Definition of Family.**

Trustee Martin moved, seconded by Trustee Boyle, to Approve Ordinance 2017-25, An Ordinance Amending Various Sections of the Bannockburn Zoning Code Regarding Group Homes, Congregate Homes, and the Definition of Family as amended by the PCZBA. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

16. **15-09/11: Consider Approval of a Resolution Approving a Proposal from M.E. Simpson Co. to Maintain and Exercise 240 of the Village's Water Valves for \$16,560.00.**

The Village Board asked Village Engineer Gewalt to explain the proposed work to be done and its benefits. Village Engineer Gewalt noted that identifying and checking the water valves will allow future problems with water to be more quickly addressed.

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-47, A Resolution Approving a Proposal from M.E. Simpson Co. to Maintain and Exercise 240 of the Village's Water Valves for \$16,560.00. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

17. **16-09/11: Village Engineer**

Village Engineer Gewalt noted he has been working with the Wilmot Road residents to obtain the easements needed for the path. He suggested representatives from the Village may want to initiate extended conversations with these residents.

The Board discussed having a meeting with Wilmot residents to explain the proposed path. The Board discussed the need to update water meters on an aging schedule.

18. 17-09/11: **Police Chief.**

Chief Price reported he attended the 9/11 Memorial ceremony at Stevenson High School. He reported there was significant attendance at the National Night Out event in Lincolnshire. He noted that the new fence installed by Metra is helping to keep people from crossing tracks. He noted that Metra will be closing the tracks to all traffic in both directions for track work from September 28th until October 2th.

19. 18-09/11: **Village Counsel.** None.

20. 19-09/11: **Village Clerk.** None.

21. 20-09/11: **Village Commissioners.**

- Finance: None
- Building:
Trustee Korer noted the concern about the access/exit control signs at Mariano's. He noted that Mariano's has added more signs for exiting.
- Roads & R.O.W.: None
- Sewer & Water: None
- Community Development: None
- Police: None

22. 21-09/11: **Village Manager.**

Village Manager Lasday noted the Freight Train Symposium on October 11th at TIU. She reported that In Box & More continues to have U-Haul trucks on site, even after being told the trucks are not allowed. She noted the Village and CBRE has also notified the owner of the non-compliance matter.

Village Manager Lasday noted that Mariano's has rented space under a Special Use Permit from a school for hiring staff. The general consensus of the Board was to not require a business license for the rented Mariano's space on Lakeside Drive.

Village Manager Lasday reported that 2051 Waukegan Road property is renting parking spaces to Deerfield High School students. She noted this is a non-compliant use of the property. Village Counsel Filippini noted that the integrity of the zoning

code is being jeopardized and recommended contacting the property owner. The Board discussed the pros and cons of allowing a temporary use for parking. Trustee Lackner noted her clear objection to allowing student parking at the site.

Village Manager Lasday noted she was contacted by Sears regarding a previous drainage project easement. She noted Sears would like to create a template for use in other communities.

Village Manager Lasday noted that Mariano's would like permission to have extended interior work hours October 1-6th to stock the store for the October 10th opening. The general consensus of the Board was to allow extended interior work hours but no deliveries beyond the original approved hours as defined in the Special Use Permit.

23. 22-09/11: Village President.

Village President Rothing noted that Bannockburn Day was a success with close to 200 in attendance. He noted that the Open House for homes is Sunday, September 17th. He noted the Golf event is Sunday, September 24rd.

EXECUTIVE SESSION

For the Discussion of (i) Personnel, (ii) Litigation.

Trustee Martin moved, seconded by Trustee Lackner, to enter into Executive Session for the discussion of Personnel & Litigation. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: One (Ansani). Executive Session was entered at 9:25pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Lackner, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: One (Ansani). Executive Session was exited at 10:03pm.

ADJOURNMENT.

Trustee Herrmann moved, seconded by Trustee Korner, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: One (Ansani). The meeting was adjourned at 10:03pm.