

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JUNE 26, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:04pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Koror, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Lieutenant Jack Heneghan, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: John E. Streetz (232 W. Interstate, Addison)

2. 01-06/26: **Pledge of Allegiance.**

Trustee Ansani led everyone in reciting the pledge of allegiance.

3. 02-06/26: **Visitor Business.** None.

4. 03-06/26: **Public Hearing Regarding the Fiscal Year 2017-2018 Annual Budget and Appropriation Ordinance.**

President Rothing opened the public hearing. There being no comments, President Rothing closed the public hearing.

Village Clerk Kass Sigal arrived at 7:07pm

5. 04-06/26: **Consider Approval of an Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.**

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-14, an Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Koror, Lackner, Martin); Nays: None; Absent: None.

6. **05-06/26: Consider Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.**
Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Ordinance 2017-15, an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
7. **06-06/26: Consider Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.**
Trustee Herrmann moved, seconded by Trustee Korner, to Approve Ordinance 2017-16, an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
8. **07-06/26: Consider Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.**
Trustee Lackner moved, seconded by Trustee Boyle, to Approve Ordinance 2017-17, an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
9. **08-06/26: Consider Approval of a Resolution Authorizing the Statement and Sources of Estimated Revenues for Fiscal Year May 1, 2017 and Ending April 30, 2018.**
Trustee Lackner moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-34, a Resolution Authorizing the Statement and Sources of Estimated Revenues for Fiscal Year May 1, 2017 and Ending April 30, 2018. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.
10. **09-06/26: Consider Approval of a Waiver of the 120 Day Waiting Period for the Demolition of 3000 Telegraph Road.**
President Rothing asked about the origins of this code and the need for the waiver process. Trustee Korner and Village Counsel Filippini noted the beginning of this process stemmed from a Frank Lloyd Wright home in the Village. Village Counsel Filippini noted the current regulation as approved only provides for the delay of (not prohibition) a demolition, but it allows intervention in the demolition process if desired.

Trustee Herrmann moved, seconded by Trustee Martin, to Approve a Waiver of the 120 Day Waiting Period for the Demolition of 3000 Telegraph Road. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **06/26: Consider Approval of a Resolution Approving a Proposal from NP & Son Paving Contractors, Inc. for Road Repairs and Pathway Maintenance in an Amount not to Exceed \$8,850.00.**

Trustee Lackner asked if the pathways should be seal coated. Village Engineer Gewalt noted that sealcoating has been considered but the slick finish of sealcoating is a safety concern.

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-35, a Resolution Approving a Proposal from NP & Son Paving Contractors, Inc. for Road Repairs and Pathway Maintenance in an Amount not to Exceed \$8,850.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-06/26: Consider Approval of a Resolution Approving a Proposal from Urban Forest Management to Conduct a Hazardous Tree Survey.**

President Rothing presented a proposal for surveying hazardous trees in the Village. Village Manager Lasday noted this tree survey is not in the budget. She noted the significant expense would be to physically remove the trees. She recommends the actual removal of trees be delayed until FY2019. The Board discussed the expense, scope and timing of this proposed project.

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-36, a Resolution Approving a Proposal from the Urban Forest Management to Conduct a Hazardous Tree Survey. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner,); Nays: None; Absent: None; Abstain: One (Martin).

13. **12-06/26: Consider Approval of a Resolution Approving a Proposal from Urban Forest Management to Conduct a Dutch Elm Disease Survey.**

In response to an inquiry from Trustee Lackner asked about the need and authority for reviewing Dutch Elm trees on private property, the statutory requirement for removal and enforcement was discussed.

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-37, a Resolution Approving a Proposal from the Urban Forest Management to Conduct a Dutch Elm Disease Survey. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-06/26: Consider Approval of a Resolution Authorizing a Rain Barrel Reimbursement Program for Storm Water Management and Water Conservation Purposes.**

Village Manager summarized the proposed program, possible participation, reimbursement costs and benefits.

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2017-R-38, a Resolution Authorizing a Rain Barrel Reimbursement Program for Storm Water Management and Water Conservation Purposes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-06/26: Consider Approval of a Request by the Bannockburn School Parent Organization for the following: (i) Use of the Village's Shelter and Open Space, (ii) Play Music at the Village's Open Space, and (iii) a Waiver of Applicable Fees for an Ice Cream Social on August 22, 2017.**

Trustee Korner moved, seconded by Trustee Boyle, to Approve a Request by the Bannockburn School Parent Organization for the following: (i) Use of the Village's Shelter and Open Space, (ii) Play Music at the Village's Open Space, and (iii) a Waiver of Applicable Fees for an Ice Cream Social on August 22, 2017. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. **15-06/26: Consider Approval of an Ordinance Amending Sections 4-106 And 9-106 of the Bannockburn Zoning Code Regarding Window Signs in the Retail District.**

Trustee Korner moved, seconded by Trustee Boyle, to Approve Ordinance 2017-18, an Ordinance Amending Sections 4-106 And 9-106 of the Bannockburn Zoning Code Regarding Window Signs in the Retail District. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

17. **16-06/26: Consider Approval of an Ordinance Amending an Existing Special Use Permit with Respect to Signage for Bentley's Pet Stuff at Bannockburn Green Retail Center (2501 Waukegan Road).**

Trustee Korner moved, seconded by Trustee Boyle, to Approve Ordinance 2017-19, an Ordinance Amending an Existing Special Use Permit with Respect to Signage for Bentley's Pet Stuff at Bannockburn Green Retail Center (2501 Waukegan Road). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

18. **17-06/26: Consider Approval of an Ordinance Granting an Amendment to an Existing Special Use Permit for Temporary Signage at Mariano's Grocery Store (23443 North Illinois Route 43).**

Trustee Korner moved, seconded by Trustee Boyle, to Approve Ordinance 2017-20, an Ordinance Granting an Amendment to an Existing Special Use Permit for Temporary Signage at Mariano's Grocery Store (23443 North Illinois Route 43). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

19. **18-06/26: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on June 20, 2017:**

- **Consider a Request for Approval of (1) a New 6,637 Sq. Ft. Home, (2) Five Car Attached Garage, (3) Two Covered Porches, (4) Second Level Terrace, (5) Four Balcony Railings, (6) Exterior Lighting, (7) Generator, (8) Concrete Pad, and (9) Landscaping for 3000 Telegraph Road, Bannockburn, Illinois, Submitted by Orren Pickell Design Group & Builders for Darrin and Elaine Bareck.**
- **Consider a Request for Approval of the Installation and Maintenance of New Temporary Signage, including the Amount, Location, Size, Height, Duration, and Design of such Proposed Temporary Signage, at the Property Commonly Known as 2999 Waukegan Road (Mariano's Grocery Store Development), Bannockburn, Illinois, Submitted by Continental Beeson Corner LLC.**

Trustee Korner moved, seconded by Trustee Boyle, Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on June 20, 2017. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

20. **19-06/26: Consider Approval of the June 12, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Korner moved, seconded by Trustee Boyle, to Approve the June 12, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

21. **20-06/26: Consider Approval of the June 12, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Korner moved, seconded by Trustee Boyle, to Approve the June 12, 2017 Executive Session Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

22. **21-06/26: Village Engineer.**

No report. Trustee Martin asked about the Wilmot Road easements from the Lindemann's. Village Engineer Gewalt is preparing revised language for Village Counsel Filippini to review.

23. 22-06/26: **Police Chief**. None.

24. 23-06/26: **Village Counsel**. None.

25. 24-06/26: **Village Clerk**. None.

26. 25-06/26: **Village Commissioners**.

- Finance: None.

- Building:
Trustee Korer noted he attended opening of the new Riverwoods Village Hall.

- Roads & R.O.W.:
Trustee Martin noted that the Village is still working with Metra to get the PACE bus program implemented. He noted that Metra won't commit to the \$18,000 needed for the program.

- Sewer & Water: None.

- Community Development: None.

- Police:
Trustee Boyle noted the progress of the new configuration and stripping of Waukegan for Mariano's.

27. 26-06/26: **Village Manager**.

Village Manager Maria Lasday requested the Board's input on how answers to questions posed by Board members should be disseminated to the rest of the Board. She noted that the communication path can present issues with FOIA requests. Trustee Herrmann inquired why emails can't go directly to the Board members (without being routed) to the Village Manager. Village Manager Lasday and Finance Director McCulloch explained the security reasons for the current arrangement. The Board consensus was to add language on the Village website noting that all emails sent to Board members will also be routed through Village Staff.

Village Manager Lasday noted that negotiations for waste hauling has begun. She noted that the Major Crime Task Force is selecting counsel for its restructuring process.

Village Manager Lasday noted that Village Counsel Filippini and Assistant to the Manager Mentkowski will discuss possible solutions to obtaining information on the remodeling at 1900 Wilmot.

Village Counsel Filippini noted that a response to Sheila Elston's letter regarding the Fair Housing Act definition of "family" is still being drafted. Village Manager Lasday reminded Village Counsel of the need for ARC Ordinance revisions.

28. 27-06/26: **Village President.**

Village President Rothing noted he attended the Northwest Municipal Conference (NWMC) annual dinner. He noted that an Economic Development meeting is scheduled for July 17th at 5:00pm at Heinen's.

Village President Rothing asked about the Village displaying a wreath in honor of residents who pass away. He noted the wreath would only be displayed at the request of the family. The Board took no action, but did not object to President taking such action.

Village President Rothing noted that Mariano's is looking for a liquor license, which would be similar to Heinen's liquor license. Finance Director McCulloch noted that protocol is that the liquor license is not issued until the certificate of occupancy and business license is issued. Village Manager Lasday noted that the hours of the pharmacy and elements of the pharmacy is different than Heinen's.

EXECUTIVE SESSION

For the Discussion of (i) Probable or Imminent Litigation.

Trustee Martin moved, seconded by Trustee Lackner, to enter into Executive Session for the discussion of Probable or Imminent Litigation On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Koror); Nays: None; Absent: None. Executive Session was entered at 8:34pm.

There being no further discussion in Executive Session, Trustee Herrmann moved, seconded by Trustee Martin, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Koror); Nays: None; Absent: None. Executive Session was exited at 8:48pm.

Other Business:

Village President Rothing noted he has recommended Sheila Elston as the Deerfield-Bannockburn Fire Protection District (DBFPD) Trustee to Lake County. He noted that this appointment is made by Lake County Government.

ADJOURNMENT.

Trustee Lackner moved, seconded by Trustee Martin to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Koror); Nays: None; Absent: None. The meeting was adjourned at 8:56pm.