

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JUNE 8, 2015**

1. **Call to Order:** President Rothing called the meeting to order at 7:01pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None

Also Present: Village Manager Maria Lasday, Police Chief Ron Price, Finance Director Linda McCulloch, Village Clerk Kass Sigal, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath and Police Intern Calla Ziemba.

2. 01-06/08: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.

3. 02-06/08: **Visitors Business:** None

4. 03-06/08: **Consider Approval of An Ordinance Establishing the Prevailing Rate of Wages in Lake County For Village Public Works Project.**

Trustee Boyle moved, seconded by Trustee Korner, to approve Ordinance 2015-09, an Ordinance Establishing the Prevailing Rate of Wages in Lake County For Village Public Works Project. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. 04-06/08: **Consider Approval of a Resolution Authorizing an Agreement Between the Village of Bannockburn and Woodland Commercial Landscape for the Purchase and Installation of Trees and Shrubs in Various Public Parkways in the Village in the amount of \$19,995.42.**

Village Manager Lasday noted that the full bid amount was \$28,000 and asked if we have to re-bid based on the reduction of the project and bid amount. Village Counsel Filippini noted that the bid document authorized the Village to accept a bid in whole or in part. Trustee Martin and Village Engineer Gewalt explained how the locations for planting were selected and the reduction of the contract amount.

Trustee Boyle Martin, seconded by Trustee Ansani, to approve Resolution 2015-R-27, a Resolution Authorizing an Agreement Between the Village of Bannockburn and Woodland Commercial Landscape for the Purchase and Installation of Trees and Shrubs in Various Public Parkways in the Village in the amount of \$19,995.42. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. 05-06/08: Village Engineer.

Village Engineer Gewalt noted that the Lakewood & Bridle repaving is almost complete with final surfacing, ditch work and shoulder work expected this next week. He noted that Dixon Engineering completed their inspection of the Bannockburn Reservoir and a formal report will be forthcoming. He noted that Tall Grass will be submitting a proposal for the 319 Maintenance Grant. He noted that the repainting of the fire hydrants is progressing. He reviewed the physical process of the sandblasting, paint primer (red-brown) and final painting (bright red). Trustee Lackner asked whether the sandblasting of the hydrants should be covered in order to prevent sand and paint spreading. Village Engineer Gewalt remarked that the process should be to cover the hydrant during sandblasting and that this process is complete.

7. 06-06/08: Village Police Chief.

Village Police Chief Price introduced intern, Calla Ziemba. He noted she is working on several projects including the annual report and other upcoming Village events. He noted that he, Office Ogden and Village Manager Lasday attended the 5th grade D.A.R.E. graduation. He noted that the Tobacco compliance check has been completed and there were no violations. He noted that the Police Department Expedition vehicle has been sold.

8. 07-06/08: Village Counsel. None.

9. 08-06/08: Village Clerk.

Village Counsel Filippini noted that the Village has an established set of rules for destruction of verbatim records. He noted that the identified documents are automatically destroyed after notice unless someone objects.

Village Clerk Sigal noted the listing of Executive Session Meeting Tapes eligible for destruction. She noted this listing covers the following meetings: June 10, 2013; July 8, 2013; August 12, 2013; September 9, 2013; October 15, 2013; She noted that to remain compliant with the Illinois Open Meetings Act and Local Records Act requirements, the most recent 18-months of tapes are not eligible for destruction.

10. 09-06/08: Village Commissioners.

- *Finance.*

Trustee Ansani summarized the June bill submit list. Village Manager Lasday noted that the Winter family asked that donations be made to either the Chicago Botanic Garden or Breast Cancer awareness. The Board reached consensus to a \$75 donation to each organization in honor of Cosette Winter.

Trustee Ansani moved, seconded by Trustee Martin, to approve the June Bill Submit list. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None

- *Roads*

Trustee Martin reported on his attendance at the Transportation Management Association meeting. He noted that Representative Dold spoke at the event.

- *Building*

Trustee Korer noted that he visited 1250 Cedarcrest and the landscaping is progressing.

- *Police –None*

- *Sewer & Water – None*

- *Community Development*

Trustee Lackner noted that she attended Cosette Winter's memorial event. She noted that she spoke with Karen May at the event and she had asked about using additional rock with bronze plaques for memorials. President Rothing noted that the Village needs to keep consistent in its use of bronze plaques. Trustee Lackner noted that the Wine & Cheese event is June 12th from 5-7pm and that there are close to 50 residents who have responded.

11. 10-06/08: Village Manager.

Village Manager Lasday noted that Senator Julie Morrison has requested use of Bannockburn for a Town Hall Public meeting on Monday, June 29th in the evening. She noted that Senator Morrison's office will be responsible for the promotion and marketing of the event. She noted that today was Garbage Amnesty Day and many resident discarded items for pick up.

She reviewed the status of the DCEO grant. She noted that we are not being given any information regarding the status or future of the grant or of our request for project revision. Trustee Lackner asked if there will be time to complete a project should we get approval. Village Engineer Gewalt noted that the updating of the lift station is not an emergency but as it ages, the cost to update/repair will increase. He noted that even if we start planning for an upgrade for the lift station in 2016 that would be prudent.

Village Manager Lasday reviewed the information regarding 1800 Telegraph Road and that the owner may seek assistance from the Board in an effort to sell the property. She noted that the Village Board needs to decide whether the house can be demolished as a part of the original Aitken Estate. She noted that the house is not known to be architecturally significant but there may be other historical importance.

Village Manager noted that she has been nominated to be President-Elect for the Metro Managers Association and she is now on the Board of Directors of the ILCMA.

Village Manager Lasday noted that staff is preparing the gift basket for the Northwest Municipal Conference (NWMC) Gala on behalf of the Village.

12. 11-06/08: Village President.

President Rothing remarked about the amnesty garbage day. He noted that the Wine & Cheese event is being well received by the residents. He noted that Community Safety Day is Saturday, June 20th at Bannockburn Green Retail Center from 10-2pm. He encouraged all to attend.

Executive session for the discussion of (1) Litigation

Trustee Lackner moved, seconded by Trustee Herrmann, to enter into Executive session for the discussion of Executive session meeting minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 8:04pm.

There being no further discussion in Executive Session, Trustee Lackner moved, seconded by Trustee Martin, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 8:10pm.

13. **12-06/08: Consider Approval of the May 26, 2015 Board Meeting Minutes (Subject to Minor Corrections).** Trustee Lackner moved, seconded by Trustee Boyle, to Approve the May 26, 2015 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

14. **13-06/08: Consider Approval of the May 26, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).** Trustee Lackner moved, seconded by Trustee Boyle to approve the May 26, 2015 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. **14-06/08: Consider Action Per Review of Executive Session Minutes.** Trustee Ansani moved, seconded by Trustee Lackner, that the executive session meeting minutes that have not previously been released, including the following dates be maintained as confidential: June 10, 2013; July 8, 2013; August 12, 2013; September 9, 2013; and October 15, 2013. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Korner, to adjourn the meeting. On a voice call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Hermann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:12pm