

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MARCH 9, 2015
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:05pm.

President: Frank Rothing

Trustees Present: David Ansani, David Koror, Demetrio Kozonis, Diana Lackner

Trustees Absent: James Boyle, Timothy Fisher

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Lieutenant Jack Heneghan, Finance Director Linda McCulloch, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Tom Rowland (Partners By Design, Inc.), Vicki Street (DBR Chamber of Commerce), Nancy Nervick (Bannockburn Parent Organization), Carrie Rose (Bannockburn Parent Organization), Bruce and Susan Nelson (1665 Meadow Lane).

2. 01-03/09: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-03/09: **Visitor Business.** None.
4. 03-03/09: **Report of the Plan Commission / Zoning Board of Appeals Meeting on March 3, 2015:**
 - Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Special Use Permits, Amendments to Existing Special Use Permits, Variations, and any other Zoning Relief Necessary in Connection with Proposed Tenant Improvements Including Relocation and/or Replacement of an Accessory Fitness Center and Cafeteria and Establishment of an Accessory Data Center on the Property Commonly Known as 1200 Lakeside Drive, Bannockburn, Illinois, Submitted by HUB Midwest, LLC. C/o Equity Commonwealth.

Village Manager Lasday noted that Tom Rowland, on behalf of Baxalta, described the current floor plan on the existing office building at 1200 Lakeside and noted that Baxalta would like the building to be single tenant occupied again. Mr. Rowland requested approval to modify the first floor and

basement of the existing office building (i) to relocate a cafeteria from the basement to the first floor, (ii) to relocate a basement fitness area from the basement to the first floor and (iii) to relocate and establish a data center in the basement. Village Manager Lasday noted that there were no public comments made at this hearing. Village Manager Lasday noted that PCZBA recommended approval by a vote of 4-0, for the Applicant's request for an amendment to 1200 Lakeside's existing Special Use Permit. Village Manager Lasday Noted that the ordinance is on the agenda for action tonight.

5. **04-03/09: Consider Approval of an Ordinance Amending Ordinance 98-4, as Amended, Relating to the Office Development at 1200 Lakeside Drive.**

Trustee Ansani moved, seconded by Trustee Kozonis, to approve Ordinance #2015-04, an Ordinance amending Ordinance 98-4, as amended, Relating to the Office Development at 1200 Lakeside Drive. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

6. **05-03/09: Consider Approval of a Request by the Bannockburn School Parent Organization (BPO) for Use of the Village's Shelter and Open Space and a Waiver of Rental Fees for a Bannockburn School Picnic on May 28, 2015 featuring Dave DiNaso's Traveling World of Reptiles.**

Nancy Nervik (BPO) noted that this year's event is for K-4th grade students. The BPO selected Dave DiNaso's Traveling World of Reptiles as the entertainment. Ms. Nervik noted that the show is presented in a structured and educational environment. She noted that the reptiles are shown on a table and contained.

Trustee Kozonis moved, seconded by Trustee Lackner, to approve a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter and Open Space and a Waiver of Rental Fees for a Bannockburn School Picnic on May 28, 2015 featuring Dave DiNaso's Traveling World of Reptiles. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

7. **06-03/09: Consider Approval of a Resolution Approving a Funding Request from the DBR Chamber of Commerce.**

President Rothing provided an overview of the services the Village receives from DBR Chamber of Commerce. Ms. Vicki Street remarked that they are requesting \$3,500 for support services and up to \$4,300 for welcome kits for new employees in the area. Village Manager Lasday remarked that the DBR Chamber has been a great partner in our events and promoting the Village.

Trustee Kozonis moved, seconded by Trustee Lackner, to approve Resolution #2015-R-10, a Resolution approving a Funding Request from the DBR Chamber of Commerce. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

8. **07-03/09: Consider a Request by Residents Susan and Bruce Nelson for the Village of Bannockburn, as Applicant, to Refer an Application Regarding Floor Area Calculations in the “A” and “B” Residential Districts to the Plan Commission / Zoning Board of Appeals for Public Hearing and Recommendation.**

Bruce and Susan Nelson (1665 Meadow Lane) provided a handout and information based on their request. They noted that the zoning requirement for residential construction has not been updated since 1992. They believe that the Village is at a disadvantage (for home value and possible re-builds) by not expanding the allowance of buildable square footage that can be built on a lot. President Rothing asked Mr. Nelson what his vision of what this bulk zoning requirement should be? Susan Nelson commented that 3,500 square feet is obsolete for new home building. Mr. Nelson noted that people want larger homes around 4,500 square feet with an open floor plan on smaller lots. Trustee Korner asked Mr. Nelson what the current square footage of his home was. Mr. Nelson remarked that his home was 3,500 square feet on a half-acre. Trustee Korner asked what amount of additional square footage he thought was appropriate. Mr. Nelson noted that he would like up to an additional 1,500 square feet.

Mr. Nelson commented that he wants the Board to send this request to the Planning Commission and Zoning Board of Appeals for further review. President Rothing asked for this item to be moved to the next Board meeting and further. President Rothing requested that Trustees spend time driving around the community to look at homes and lot sizes. President Rothing asked that each Trustee provide him with input on their observations regarding the sizes of homes on smaller lots.

9. **08-03/09: Consider Approval of the Use of Duffy Lane and Wilmot Road as Part of a Bike Route for a Venus de Miles Cycling Event on July 25, 2015.**

Village Manager Lasday noted that this is the 3rd year for this event. Lt. Jack Heneghan noted that there have not been any concerns to date with this event.

Trustee Korner moved, seconded by Trustee Lackner, to approve the Use of Duffy Lane and Wilmot Road as Part of a Bike Route for a Venus de Miles Cycling Event on July 25, 2015. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

10. **09-03/09: Consider a Resolution of the Village of Bannockburn, Illinois Reallocating 2015 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Bannockburn’s Private Activity Bond Volume Cap Allocation of \$157,700.00 to be pooled into the Lake County Private Activity Bond Clearinghouse).**

Village Manager Lasday noted that this resolution is in conjunction with Lake County Partners and only includes communities that have Home Rule in effect.

Trustee Kozonis moved, seconded by Trustee Korner, to approve Resolution #2015-R-11, a Resolution for the Village of Bannockburn, Illinois Reallocating 2015 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Bannockburn's Private Activity Bond Volume Cap Allocation of \$157,700.00 to be pooled into the Lake County Private Activity Bond Clearinghouse). On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

11. **10-03/09: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application:**

Consider Approval of the Removal and Replacement of Three (3) Antennas, and the Installation of Six (6) Tower Mounted Amplifiers, Six (6) Remote Radio Units, One (1) Cable, and One (1) Surge Protector Box at an Existing Monopole, Located at 2051 Waukegan Road, Submitted by Verizon Wireless and Crown Castle.

Village Manager Lasday noted that this item will be moved to the April 21, 2015 Architectural Review Commission (ARC) Village Board Meeting Agenda as the applicant did not attend the meeting.

12. **11-03/09: Consider Approval of a Resolution Approving the Second Amendment to the Assistant to Village Manager Employment Agreement.**

Trustee Ansani suggested that the entire contracts be reviewed for consistency and compliance with current employment laws. He noted that after a full review, the contracts can be amended annually with new contracts every five years.

Trustee Lackner moved, seconded by Trustee Korner, to approve Resolution #2015-R-12, a resolution Approving the Second Amendment to the Assistant to Village Manager Employment Agreement. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

13. **12-03/09: Consider Approval of a Resolution Approving the Fifth Amendment to the Police Chief Employment Agreement.**

Trustee Korner moved, seconded by Trustee Lackner, to approve Resolution # 2015-R-13, a Resolution approving the Fifth Amendment to the Police Chief Employment Agreement. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

14. **13-03/09: Consider Approval of a Resolution Approving a Second Amendment to the Repealed and Replaced Employment Agreement for the Position of Finance Director/Assistant Manager.**

Trustee Korner moved, seconded by Trustee Kozonis, to approve Resolution #2015-R-14, a Resolution approving a Second Amendment to the Repealed and Replaced Employment Agreement for the Position of Finance Director/Assistant Manager. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

15. **14-03/09: Consider Approval of a Resolution Approving the Seventh Amendment to the Village Manager Employment Agreement.**

Trustee Korner moved, seconded by Trustee Kozonis, to approve Resolution #2015-R-15, a resolution Approving the Seventh Amendment to the Village Manager Employment Agreement. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

16. **15-03/09: Consider Approval of a Resolution Approving an Engagement Contract with United Talent Coordinators to Engage Déjà Vu to Provide Entertainment at the Bannockburn BBQ Challenge on August 22, 2015.**

Village Manager Lasday remarked that this is the same band as last year. She noted that there are 9 teams already signed up to participate in the BBQ Challenge.

Trustee Kozonis moved, seconded by Trustee Lackner, to approve Resolution #2015-R-16, a Resolution Approving an Engagement Contract with United Talent Coordinators to Engage Déjà Vu to Provide Entertainment at the Bannockburn BBQ Challenge on August 22, 2015. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

17. **16-03/09: Consider Approval of a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services.**

Finance Director McCulloch remarked that this is to keep our reservoir operational. She noted that Swanson has had modest increases the last several years in their contracts. She noted that this contract is tied to the chlorination work for maintaining the reservoir. She noted the monthly fee will be increased from \$900 to \$950.

Trustee Kozonis moved, seconded by Trustee Lackner, to approve Resolution #2015-R-17, a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

18. 17-03/09: **Consider Approval of a Fair Housing Proclamation by the Village President.**
Trustee Korner moved, seconded by Trustee Ansani, to Approve the Fair Housing Proclamation by the Village President. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).
19. 18-03/09: **Consider Approval of a Breathe Deep North Shore Joint Proclamation by the Village President.**
Trustee Kozonis moved, seconded by Trustee Lackner, to approve the Breathe Deep North Shore Joint Proclamation by the Village President. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).
20. 19-03/09: **Consider Approval of a Donation to Deerfield High School Parent Network and Prom after Party Committee.**
Trustee Fisher commented that it has been great to support this event in the past but he has concerns over allocating this money given the Governors proposed state budget cuts. President Rothing requested a list of these types of donations we have contributed to in the past for review. He then requested that this item be placed on the next Village Board Meetings agenda for consideration.
21. 20-03/09: **Village Engineer Report.**
Village Engineer Gewalt noted that he would have the bid results from the Lakewood & Bridle Lane 2015 MFT project at the next Board meeting. He noted that the water reservoir chlorine feed system and SCADA modifications and transferred data to the new operator's portable computer system have been completed. He commented that Tallgrass Restoration has applied for the burn permit in conjunction with the annual maintenance program for Waukegan Road & Lakeside Drive 319 Grant projects.
22. 21-03/09: **Village Police Chief.**
Lieutenant Jack Heneghan provided a demonstration of the Narcan trainer for heroin overdoses. He noted there have been 3 lives saved in Lake County as a result of the use of Narcan. In addition, the department has purchased additional safety equipment with the IPRF Grant of \$2,195. Village Manager Lasday remarked how impressed she has been with the level of training sessions attended by the officers. Lt. Heneghan noted that Officer Sears is a trained tactical patrol officer; there are less than 10 officers in the state with this level of training.
23. 22-03/09: **Village Counsel.** None
24. 23-03/09: **Village Clerk.** None
25. 24-03/09: **Village Commissioners.**

*Finance

- February Monthly Financial Budget Report.

Trustee Ansani moved, seconded by Trustee Korner, to approve the February Monthly Financial Budget Report. On a roll call vote, the motion was approved. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

- March Bill Submit List.

Trustee Ansani moved, seconded by Trustee Korner, to approve the March Bill Submit list. On a roll call vote, the motion was approved. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

- Discussion of Fiscal Year 2015-2016 Capital Projects/Budget and Ranking of Capital Projects.

Village Manager Lasday provided a summary of the current budget proposed state cuts. She noted that as a result of the budget ranking activity, any items that scored a “3” or lower was removed from the Village’s proposed budget. She noted that there is concern that possible legislation such as SB656 (property tax freeze), HB365 (local government distributive funds) and SB274 (sales tax reform) would reduce a significant amount of money that the Village receives. She added that her recommendation will be to look at every budget line items for cost savings or postponing of projects. She noted that our Village finances are in good shape. She noted will be ok for fiscal 2015 in regards to reserves but on going depends on cuts and revenue sources. She remarked that it is important to maintain solid reserves to maintain our bond rating, since this affects the Village’s interest and ability to borrow. She noted that its will be will be recommending a change is in the DCEO grant that we received for the Village Hall expansion. She remarked that we’ve contacted the DCEO and asked if that money could be moved to another project. She noted that the DCEO response to our inquiry was yes, so the Village will propose to move the grant money to the Telegraph Road Lift station project Avenue project. She noted that the Village needs to consider the level of service we want to provide to our residents when reviewing the draft budget. Village President Rothing added that we should consider postponing the reforestation at Village Hall and he noted that he would like opacity requirement and tree ordinances to be put on a future agenda for review.

26. 25-03/09: **Village Manager.**

Village Manager Lasday noted that the Northshore Unitarian Church would like to install a “changeable message sign”, the Village currently does not allow these types of signs. She added that even though the Church is not in our jurisdiction for compliance, we do supply them with water. Village Counsel Filippini noted that if we allow this sign, it will open the door for other businesses to request a similar sign. He noted that we would be within our right to withhold water service if they do not comply with our

zoning. The consensus was to not allow a changeable message sign.

27. 26-03/09: **Village President.**

Village President Rothing reminded Trustees to provide him with an observation report on the property floor area ratio based on today's discussion brought up by the Nelson's. He recommended viewing houses in Deerfield along with Valley, Stirling, and Meadow homes in Bannockburn.

28. 27-03/09: **Consider Approval of the February 23, 2015 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Korner, to approve the February 23, 2015 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

29. 28-03/09: **Consider Approval of the February 23, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Korner moved, seconded by Trustee Ansani, to approve the February 23, 2015 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).

ADJOURNMENT

Trustee Kozonis moved, seconded by Trustee Korner, to adjourn the meeting at 8:51pm. On a voice vote, the motion was approved. Ayes: Four (Ansani, Korner, Kozonis, Lackner); Nays: None; Absent: Two (Boyle, Fisher).