

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
FEBRUARY 27, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Counsel Vic Filippini, Village Clerk Kass Sigal, Chief Ron Price, Village Engineer Dave Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Tracy Wurster (Koenig Rubloff Realtors), Penny Crowley (1560 Robin Road).

2. 01-02/27: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-02/27: **Visitor Business.** None

4. 03-02/27: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on February 21, 2017:**

- Consider Approval of the Installation of an Exterior Wall Sign at Taste Buds Kitchen in the Bannockburn Green Retail Center, located at 2521 Waukegan Road, Bannockburn, Illinois, Submitted by Taste Buds Kitchen and AP POB Bannockburn, LLC.
- Consider Approval of (i) a New 11,598 Sq. Ft. Home, (ii) 4-Car Attached Garage, (iii) 2-Car Detached Garage, (iv) 2 Patios (v) Covered Lanai (vi) 2 Garden Walls (vii) Exterior Lighting, (viii) Landscaping and (ix) Driveway at 1841 Hilltop, Submitted by David Friedman and Mary Szela

Village Manager Lasday summarized the results of the ARC meeting. She reviewed the conditions for 1841 Hilltop and noted that there will be an escrow established and documentation of the current road conditions to document any damage.

Trustee Korner moved, seconded by Trustee Martin, to Approve a Waiver to the Village Board Appeal Process Regarding February 21, 2017 Architectural Review Commission Applications. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

5. **04-02/27: Consider Approval of a Request by Michelle Martone (non-resident) (i) to Use the Village Shelter on March 11, 2017, (ii) to allow a “Women’s Neighborhood End of Winter Get Together” to take place after dusk (between 5:00 p.m. and 7:00 p.m.), (iii) and to Allow Alcohol at the Event.**

Trustee Lackner moved, seconded by Trustee Martin, to Approve a Request by Michelle Martone (non-resident) (i) to Use the Village Shelter on March 11, 2017, (ii) to allow a “Women’s Neighborhood End of Winter Get Together” to take place after dusk (between 5:00 p.m. and 7:00 p.m.), (iii) and to Allow Alcohol at the Event. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

6. **05-02/27: Consider Approval of an Ordinance Amending Section 9-107 of the Bannockburn Zoning Code Regarding Buffer yard Requirements.**

Village Counsel Vic Filippini noted that the 400-sq. ft. house addition as drafted does not have a trigger for aggregated additions. The Board discussed having the 400-sq. ft. additions being the total. He noted he will revise the ordinance for consideration at the March 13th Village Board meeting.

7. **06-02/27: Consider Approval of a Resolution Approving a Contract Between the Village of Bannockburn and G4S Secure Integration for Utility Locating Services with Dispatching.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2017-10, a Resolution Approving a Contract Between the Village of Bannockburn and G4S Secure Integration for Utility Locating Services with Dispatching. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

8. **07-02/27: Discuss Legislative Issues with State Representative Scott Drury.**

Representative Drury discussed his observations with some of the problems and challenges with politics in Springfield. Representative Drury also addressed various questions from Village officials.

9. **08-02/27: Discuss Village Landscaping Contracts (Village Hall, Open Space, Right-Of-Ways, Native Prairies and Rain Gardens).**

Village President Rothing updated the Board on his review and discussion with landscape companies. He noted that Vito DiPinto Landscaping and Pinestone Landscaping were selected as the primary landscape contractors for the various landscaping responsibilities. He noted the contract will be presented at the next meeting. Village Manager Lasday noted the Village will receive wholesale pricing on plants from Mutual Ace Hardware. Village Counsel Filippini suggested that these be handled as waivers of competitive bidding.

10. 09-02/27: **Discuss the Village of Bannockburn's Cross Connection Program (RPZ Tracking).**

Village President Rothing & Assistant to Village Manager Ryan Mentkowski reviewed the meeting they had with Municipal Backflow. He noted they discussed working with Municipal Backflow to create a tracking program for backflow prevention (prevent water from irrigation system going into the Village's clean water systems), which would be done at no cost to the Village. He noted the cross-connection tracking program would help the Village be in compliance with Illinois law. The Board consensus was to proceed.

11. 10-02/27: **Discuss the Fiscal Year 2017-2018 Ranking of Capital Projects and Budget Items.**

The Board discussed the preliminary project ranking list. The Board will continue its discussion of this list at a future board meeting.

12. 11-02/27: **Village Engineer.**

Village Engineer Gewalt noted that Lincolnshire is requesting the Village of Bannockburn share in the cost of corrosion testing of the 30 inch joint water transmission main. He noted the Village of Lincolnshire is asking the Village to assume 25% of the cost, or \$1,800.

13. 12-02/27: **Village Counsel.** None.

14. 13-02/27: **Village Clerk.** None.

15. 14-02/27: **Village Commissioners.**

- *Building:*
Trustee Korner reported a clogged culvert on 2560 Telegraph Road. He asked about the status of the Bentley's sign compliance.
- *Finance:* None
- *Roads & R.O.W:*
Trustee Martin will be working on a letter to send to the residents to gain easements along the west side of Wilmot road as part of the project to put in a path on Wilmot Road.
- *Sewer & Water:* None
- *Community:* None
- *Police:* None

16. 15-02/27: **Village Manager.**

Village Manager Lasday noted they will discuss routes and schedules at the next PACE shuttle meeting. She noted that she will be in Springfield March 14th and 15th.

17. 16-02/27: **Village President.**

President Rothing reminded the trustees about completing their Statement of Economic Interest by May 1st. He noted we should post the holiday garbage collection schedule on our website.

EXECUTIVE SESSION

For the Discussion of (1) Enforcement, (2) Personnel and (3) Executive Session Minutes.

Trustee Ansani moved, seconded by Trustee Boyle, to enter into Executive Session for the discussion of (1) Enforcement and (2) Personnel and (3) Executive Sessions Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was entered at 9:30pm.

The Staff was excused from the meeting at 9:39pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. Executive Session was exited at 10:46pm.

18. 17-02/27: **Consider Approval of a Waiver of the 120 Day Demolition Waiting Period for 1841 Hilltop Lane.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve a Waiver of the 120 Day Demolition Waiting Period for 1841 Hilltop Lane. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

19. 18-02/27: **Consider Approval of a Motion to Consent to the Location of a Commonwealth Edison and North Shore Gas Utility Location.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve a Motion to Consent to the Location of a Commonwealth Edison and North Shore Gas Utility Location. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

20. 19-02/27: **Consider Approval of the February 15, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve the February 15, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

21. 20-02/27: **Consider Approval of the February 15, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve the February 15, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll

call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korer); Nays: None; Absent: None.

ADJOURNMENT

Trustee Martin moved, seconded by Trustee Lackner to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korer); Nays: None; Absent: None. The meeting was adjourned at 10:50pm.