

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
FEBRUARY 9, 2015
MEETING MINUTES**

1. **Call to Order.** Pro Tem Chairman, David Korner called the meeting to order at 7:00pm.

Pro Tem Chairman: David Korner

Trustees Present: David Ansani, James Boyle, Timothy Fisher, Demetrio Kozonis, Diana Lackner

Absent: President Frank Rothing

Also Present: Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Police Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Village Clerk Estelle Raimondi, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Mary Meyer (McDonald's), Julie Youngerdahl (McDonald's), Al Daniels (McDonald's), Susan Knaack (2141 Stirling Road), James Olguin (65RNG 835 McClintock Drive, Burr Ridge), Chris Prucnal (6448 Eldorado Drive, Morton Grove), Dan Olson (2631 Ginger Woods Parkway, Aurora), Jeff Tigchelaar (CBRE).

2. **01-02/09: Pledge of Allegiance.**

Pro Tem Chairman Korner led everyone in reciting the Pledge of Allegiance.

Trustee Ansani moved, seconded by Trustee Fisher, to approve Trustee David Korner to be Pro Tem Chairman for the February 9, 2015 Village Board Meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

3. **03-02/09: Visitors Business.**

Susan Knaack, resident of 2141 Stirling Road, commented that the Village has given McDonald's too much leeway on zoning relief. She referenced the amount of outside signage McDonald's is requesting compared to the Deerfield and Lake Forest McDonald's locations. She noted her concern with the McDonald's requesting a 1:00am closing time. She remarked that the Village should not let a corporation dictate our zoning. She also noted that, Bannockburn should stay a quaint community.

4. **04-02/09: Report from the Plan Commission / Zoning Board of Appeals Meeting of February 2, 2015:**

- Continued Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Special Use Permits, Variations, and any other Zoning Relief Necessary in Connection with a Proposed Fast-Food Restaurant Use with a Drive-Through and the Associated Landscaping, Lighting, Parking, Signage, Setbacks, Impervious Surfaces, and Hours of Operation on the Property Located Generally at the Southeast Corner of Waukegan Road and Half Day Road, Commonly Known as 2529 and 2595 Waukegan Road, Bannockburn (Bannockburn Green Retail Center), Submitted by McDonald's USA, LLC and AP POB Bannockburn, LLC.

Village Manager Lasday remarked that the PCZBA voted 4-2 in favor of the project. She continued that there were many variations and zoning relief needed to proceed. The Engineer and Forester have diligently reviewed the plans to ensure that trees and rain gardens are maximized. She noted that this process was extensive because our village code does not allow for fast food establishments. Trustee Boyle remarked about the amount of LED lights and their output. Trustee Korner remarked that the residence most impacted by the lighting are those living on Dunsinane. He continued by inquiring about the number of days garbage will be picked up. Representatives from McDonald's responded that it will depend on the waste hauler agreement with the plaza. They did add that garbage is usually picked up between 7:00am-10:00am, 2-3 days a week in other locations. Trustee Kozonis commented that most restaurants have a minimum garbage pickup of 4-5 times a week.

Trustee Korner asked if this location was going to be a corporate or franchisee owned store. Representatives from McDonald's remarked that this location will be a franchise store but the franchisee has not been determined yet. The McDonald's representative continued to explain that all real estate is held by McDonald's and leased to franchisee. McDonald's corporation builds and pays for the restaurant and any violations would be received by franchisee.

Trustee Korner remarked that people have approached him with concerns that a McDonald's is being built in Bannockburn.

Trustee Boyle asked about the grease trap that would be utilized in the restaurant. Village Engineer Gewalt remarked that he recommended a 3 compartment grease trap versus a circular grease trap. He noted the grease is picked up from a different vendor than the waste hauler.

Trustee Korner asked Chief Price if there are any concerns about a 1:00am closing time. Chief Price commented that he has spoken with Deerfield and Lake Forest police departments regarding the number of police calls and call type. Neither department expressed major problems that surfaced from the late night closing time. It was noted that this location would be open Sunday-Thursday from 5:00am-12:00am and Friday-Saturday from 5:00am-1:00am.

Village Manager Lasday remarked that the Architectural Review Committee (ARC) will be reviewing the plans next week. She noted that she will add the condition requiring garbage pickup be done 5 times a week.

Trustee Boyle moved, seconded by Trustee Kozonis, to approve sending the McDonald's plan to the ARC for review. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

• **Discuss Lawfully Existing Non-Conforming Use in a Structure.**

Village Counsel Filippini noted that his office provided a memo to the PCZBA regarding the regulation of non-conforming uses in the Village of Bannockburn. He summarized the contents of the memo to the Board.

5. **05-02/09: Discuss Interior and Exterior Lighting at Village Hall.**

Chief Price remarked that he has been working on the project proposal to replace the interior and exterior lighting at Village Hall. He noted that the Village received a grant from the Department of Commerce and Economic Opportunity (DCEO) that will reduce the Village cost from \$49,000 down to \$3,800, when this project is completed, all of our lighting will be code compliant and energy efficient.

6. **06-02/09: Discuss the Village Hall Expansion Project.**

Trustee Kozonis provided an overview of the preliminary plans for the project. He noted the plans include adding 2 new offices to the South West side of the building, converting the Village Managers' office into a conference room and adding a double bay garage to the North side of the building. Trustee Kozonis estimated that these preliminary plans could cost around \$200,000 to complete. Village Manager Lasday remarked that the DCEO needs to be consulted with regarding the requirements for selecting a landscape architect and a project architect. She noted that the Village was awarded a grant of \$100,000 towards this project. This project will be put on the next Board meeting agenda.

6. **07-02/09: Consider Approval Appointment of James Boyle as the Village of Bannockburn's Emergency Services and Disaster Agency ("ESDA") Coordinator to Lake County.**

Trustee Kozonis moved, seconded by Trustee Ansani, to approve the appointment of James Boyle as the Village of Bannockburn's Emergency Services and Disaster Agency (ESDA) coordinator to Lake County. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Fisher, Korner, Kozonis, Lackner); Nays: None; Abstain: One (Boyle); Absent: One (Rothing).

7. **08-02/09: Consider Approval of a Donation to the Deerfield Family Days to Sponsor the Shannon Rovers at the July 4, 2015 Parade.**

Trustee Kozonis moved, seconded by Trustee Lackner, to approve a donation to

Deerfield Family Days to sponsor the Shannon Rovers at the July 4, 2015 Parade. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

8. **09-02/09: Consider Approval of a Resolution to Amend and Restate the MidAmerica Administrative & Retirement Solutions, Inc. Health Reimbursement Arrangement.**

Trustee Fisher moved, seconded by Trustee Ansani, to approve Resolution #2015-R-03, a Resolution to amend and Restate the MidAmerica Administrative & Retirement Solutions, Inc. Health Reimbursement Arrangement. On a roll call vote, the motion was approved on a roll call vote. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

9. **10-02/09: Village Engineer: Top Project List**

Village Engineer Gewalt remarked that he is working on a bid document with Highland Park and Lincolnshire for paving. He will publish the bid in March and award the bid at the Village Board Meeting on April 13th. He noted this project would include paving Bridle Lane and Lakewood. He also added that the kick-off meeting was held today for the North Avenue reconstruction project.

10. **11-02/09: Village Counsel.**

Village Counsel noted that his staff is working with the Village staff to draft and review Village codes, some of which dates back to 1929. Their goal is to create an updated and consolidated document (municipal code). After the document is consolidated, the second phase of the review will be to make adjustments/corrections to historical quirks in the code.

11. **12-02/09: Village Police Chief.**

Village Police Chief Price thanked Village Manager Lasday and Staff for their assistance in completing the Police Department Annual Report. He noted some highlights from the report including the number of training hours completed by the officers. He reminded the Board that Officer Robert Ogden is the only person in Lake County who completed the National Forensic Training Academy. Officer Ogden has been able to assist several communities with recent cases. Chief Price noted that the crime index is down and he attributes this to visible patrols and officer dedication. In addition, he noted that traffic crash reports are the lowest in Bannockburn history and is attributed to the redesign and improvements on Route 22. He remarked how having merchant cooperation is another key to reducing crime.

12. **13-02/09: Village Clerk.**

None.

13. **14-02/09: Village Commissioners Report**

**Finance Commissioner's Report.*

- *February Bill Submit List.*

Trustee Ansani provided a summary listing of all of the invoices to be paid. He highlighted the \$17,000 payment to Sciarretta for snow plowing and salting. Of the \$17,000 total, \$8,000 was just incurred from the recent blizzard.

Trustee Ansani moved, seconded by Trustee Kozonis to approve the February bill submit list. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

- *January Monthly Financial Budget Report.*

Trustee Ansani noted that this budget report reflects the expected monthly deficit but the year to date revenues are above budget and year to date expenditure are below budget.

Trustee Ansani moved, seconded by Trustee Kozonis to approve the January Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: 6 (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

- *Quarterly Investment Report.*

Trustee Ansani remarked that the report reflects the seasonal reduction in invested balances. He noted, the Village continues to have sufficient funds to exceed the minimum reserve policy providing for 12-months of operational costs for all funds.

Trustee Lackner moved, seconded by Trustee Fisher, to approve the Quarterly Investment Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

- *Discussion of Fiscal Year 2015-2016 Capital Projects and Budget and the Ranking of Capital Projects.*

Finance Director McCulloch remarked there are three areas for the budget discussions: capital, operational and infrastructure. She inquired if anyone had questions regarding the capital fund budget list provided. She noted that the operation items in the budget are planned maintenance items not regularly seen in previous budgets. Lastly, she noted the infrastructure report addresses infrastructure assessment and the scheduling of future replacements.

14. 15-02/09: Village Manager.

Village Manager Lasday noted that she met with the Village Manager from Kildeer to discuss the electrical aggregation contract from MC2. She noted both Villages will hopefully continue to benefit from the electrical aggregation contract. She noted that there seems to be an increased response and submissions from the resident surveys. She encouraged Board members to attend the meet & greet for the new District 113 Superintendent. She remarked that the Village

revenue is up, especially in the areas of building permits where our staff has worked hard to keep the permits moving through the process. Village Manager Lasday noted that all of the efforts to improve the Village's public image is working. She noted projects such as infrastructure & maintenance improvements, an updated website and marketing videos are increasing Bannockburn's visibility, which in turn will bring in new residents and businesses.

15. 16-02/09: Village President.

Pro Tem Chairman Korner noted that he and Village Manager Lasday attended the Lake County Council of Mayors Meeting. He noted that Bannockburn projects are listed on the agenda for the summer of 2016.

16. 17-02/09: Consider Approval of the January 26, 2015 Board Meeting Minutes.

Trustee Ansani moved, seconded by Trustee Kozonis, to approve the January 26, 2015 meeting minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).

ADJOURNMENT.

Trustee Ansani moved, seconded by Trustee Kozonis, to adjourn the meeting at 8:13pm. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Rothing).