

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JANUARY 9, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:09pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Clerk Kass Sigal (arrived 7:14pm), Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Katherine Goehrke (Trinity International University), Rich Peters (1715 Telegraph Road)

2. 01-01/09: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-01/09: **Visitor Business.** None

4. 03-01/09: **Consider Approval of a Resolution Recognizing Rich Peters' Years of Service on the Plan Commission & Zoning Board of Appeals.**

The Board read a Resolution commending Rich Peters' for his years of service. President Rothing presented Rich Peters with a token of appreciation.

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-01, a Resolution recognizing Rich Peters' Years of Service on the Plan Commission & Zoning Board of Appeals. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

5. 04-01/09: **Consider Approval of Ordinance 2017-01, the Bannockburn Morals and Conduct Code (Repealing Ordinance No. 2004-16).**

Village Manager Lasday explained the ordinance is being codified as a result of the many amendments. Village President Rothing noted some modifications to the fees for liquor licenses. Village Manager Lasday noted BASSET training will be reviewed. Village President Rothing suggested to defer adding the BYOB license for beer/wine with a corking requirement. The Board consensus was to revise this proposed ordinance and present at the next Village Board meeting on 1/23/17.

6. **05-01/09: Consider Approval of a Resolution Appointing an Additional Alternate to Solid Waste Agency of Lake County, Illinois.**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Resolution 2017-R-02, a Resolution approving an Additional Alternate to Solid Waste Agency of Lake County, Illinois. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

7. **06-01/09: Consider Approval of a Resolution Authorizing an Intergovernmental Agreement by and Between the Village of Bannockburn, Illinois and the Solid Waste Agency of Lake County, Illinois Regarding the Village Hosting and Maintaining a Site to Collect Clothing and Textiles.**

Trustee Boyle moved, seconded by Trustee Korner, to Approve Resolution 2017-R-03, a Resolution authorizing an Intergovernmental Agreement By and Between the Village of Bannockburn, Illinois and the Solid Waste Agency of Lake County, Illinois Regarding the Village Hosting and Maintaining a Site to Collect Clothing and Textiles. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

8. **07-01/09: Consider Approval of a Resolution Renewing Service Contracts with Metropolitan Pump Company for Equipment Maintenance at the Water Reservoir and the Telegraph Road and Rt. 22 Lift Stations.**

Village Engineer Gewalt noted that Metropolitan was the original manufacturer of the pump and is the most knowledgeable for maintaining the pump.

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Resolution 2017-R-04, a Resolution approving Renewing Service Contracts with Metropolitan Pump Company for Equipment Maintenance at the Water Reservoir and the Telegraph Road and Rt. 22 Lift Stations. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

9. **08-01/09: Consider Approval of a Resolution Amending a Contract Between Jani-King of Illinois and Village of Bannockburn for Janitorial Services.**

Trustee Boyle moved, seconded by Trustee Lackner, to Approve Resolution 2017-R-05, a Resolution Amending a Contract Between Jani-King of Illinois and Village of Bannockburn for Janitorial Services. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

10. **09-01/09: Consider Approval of the January Bill Submit List.**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the January Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

11. **10-01/09: Consider Approval of the November Monthly Financial Budget Report.**

Trustee Ansani summarized the November budget report.

Trustee Ansani moved, seconded by Trustee Martin, to Approve the November Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

12. **11-01/09: Consider Approval of the December Monthly Financial Budget Report.**

Trustee Ansani noted the supplemental Illinois Municipal Retirement Fund (IMRF) payment, which caused a negative balance for the month.

Trustee Ansani moved, seconded by Trustee Boyle, to Approve the December Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

13. **12-01/09: Consider Approval of the Following Invoices:**

Trustee Ansani moved, seconded by Trustee Boyle, to Approve Invoice #317860, from Metropolitan Industries in the amount of \$6,256.00 (Water Reservoir Check Valve Replacement) & Invoice # R042007557:01, R042007559:01, R042007560:01, R042007562:01, from Interstate Power in the amount of \$3,077.20 (Generator maintenance and repairs). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

14. **13-01/09: Consider Approval of a Resolution Approving an Enforcement Deferral Agreement Relating to Bannockburn Green Retail Center.**

Village Counsel Filippini provided an update on the status of the agreement. The Board approved subject to Village acceptance of the agreement, and an escrow payment due on 1/20/17.

Trustee Ansani moved, seconded by Trustee Boyle, to Approve Resolution 2017-R-06, a Resolution approving an Enforcement Deferral Agreement Relating to Bannockburn Green Retail Center. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

15. **14-01/09: [Intentionally Deleted]**

16. **15-01/09: Report from the Plan Commission / Zoning Board of Appeals Meeting on January 9, 2017:**

- Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for

- Non-Student Recreational Uses for Summer 2017 on the Existing Trinity International University Campus, located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.
- Discuss a Referral by the Village Board of Trustees of Modifications to the Village's Tree Regulations.
 - Other Business: Recognition of Commissioner Rich Peters' time of Service.

Village Manager Lasday reported on the Trinity International University non-college use recommendation. She noted the tree ordinance was reviewed.

Trustee Ansani moved, seconded by Trustee Herrmann, to have Village Counsel to prepare a public hearing notice for the tree ordinance, as well as an Ordinance for Trinity International University. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

17. 16-01/09: **Discuss the Bannockburn Annual Citizen Survey.**

Village President Rothing noted that the annual Citizen surveys were mailed to each resident and is also available on-line.

18. 17-01/09: **Discuss an Ordinance Establishing and Imposing a Home Rule Food and Alcoholic Beverage Tax.**

Village Counsel Filippini noted that non-alcoholic beverages are incorporated into food definition.

19. 18-01/09: **Village Engineer Report.**

Village Engineer Gewalt reported Lucas Landscaping is removing trees that are diseased. He noted there was one resident who complained about the removal of a tree from her parkway that was being treated. He noted that the Village might consider planting replacement trees for the resident. Trustee Martin inquired whether we could notify residents of tree removal in their areas in the future. Village Engineer Gewalt noted that the IEPA water audit is due at end of January 2017.

20. 19-01/09: **Village Police Chief.**

Chief Price reported that he attended the installation ceremony of the new Lake County Coroner, Dr. Howard Cooper. He noted that the department received a \$6,938.91 grant for our canine program.

Chief Price reported on the recent incident at the Lake Cook Road, Metra train station. He noted that the police department provided support to the Cook County Task Force.

21. 20-01/09: **Village Counsel.**

Village Counsel Filippini reported he is still working on the NSWRD agreement to serve the Beeson-Mariano's development.

22. 21-01/09: **Village Clerk**. None.

23. 22-01/09: **Village Commissioners**.

- *Finance*: None

- *Building*:
Trustee Korner asked about the status of the Bentley's signage. Village Counsel Filippini noted he expect a submittal of application this month.

- *Roads & R.O.W.*:
Trustee Martin provided an update on the PACE shuttle service.

- *Sewer & Water*: None.

- *Community Development*: None.

- *Police*:
Trustee Boyle noted he attended an Emergency Management Agency (EMA) meeting.

24. 23-01/09: **Village Manager**.

Village Manager noted the upcoming Northwest Municipal Conference legislative breakfast. She led a discussion about the Board receiving emergency management training and received Board consensus to proceed.

25. 24-01/09: **Village President**.

Village President Rothing noted that the strategic planning session has been postponed due to the memorial service for Pixie Picchiatt, which is in Lake Forest on the morning of January 14th. He suggested the strategic planning session be re-scheduled for the 1/23/17 Board meeting.

Village President Rothing noted that the landscaping request for proposals (RFP) have been sent out. He also noted that a letter to residents will be sent out by Village staff on behalf of Trustee Kerry Martin, regarding right-of-way maintenance.

26. 25-01/09: **Consider Approval of the December 12, 2016 Board Meeting Minutes (Subject to Minor Corrections)**.

Trustee Herrmann moved, seconded by Trustee Korner, to approve the December 12, 2016 Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

27. 26-01/09: **Consider Approval of the December 14, 2016 Special Board Meeting Minutes (Subject to Minor Corrections)**.

Trustee Korner moved, seconded by Trustee Martin, to approve the December 14, 2016 Special Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Martin, Korner); Nays: None; Abstain: One (Lackner), Absent: None.

28. **27-01/09: Consideration of Approval of the December 12, 2016 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Korner, to approve the December 12, 2016 Executive Session Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Lackner to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:49pm.