

**VILLAGE OF BANNOCKBURN
MEETING OF THE BOARD OF TRUSTEES
MONDAY, JANUARY 12, 2015, AT 7:00 P.M.
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:05pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Timothy Fisher, David Koror, Demetrio Kozonis, Diana Lackner

Trustees Absent: None

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Police Chief Ronald Price, Finance Director Linda McCulloch, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Ryan Finnely (Trinity International University), Catherine Loney (GCG)

2. 01-01/12: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.

3. 02-01/12: **Visitors Business:** None

4. 03-01/12: **Discuss Health, Life and Dental Insurance Renewal Options.**

Catherine Loney of GCG provided a summary of the health and life insurance renewal. The medical coverage is changing to Blue Cross Blue Shield (BCBS). They will cover the most providers used by the Village employees. Mid America has tested the claims processing with BCBS and it was a success. The life insurance was carried by United Healthcare. After an evaluation, a determination was made to move to National Madison Life for coverage. The cost is \$78 per month per employee for \$15,000 of coverage. Ms. Loney noted that the employees will receive their new beneficiary cards by the end of the month. The new insurance takes effect on February 1st. Trustee Boyle asked if the life insurance companies ask for an employee's medical history. She responded that is no longer legal for insurance companies to request an employee's medical history. She noted that if an employee visits a doctor in January, they will have to let BCBS know about that visit for deductible purposes 2015.

5. 04-01/12: **Discuss the Bannockburn Annual Citizen Survey.**

President Rothing noted that our 2014 survey results were down to 18 responses from 42 in 2013. Trustee Lackner recommended a comment section be added after each section of questions. Village Manager Lasday recommended combining the Annual Citizen Survey

with the Deer Survey. There were 74 responses to the Deer Survey in 2014. Trustee Boyle asked if this new survey will be available on-line. Assistant to the Village Manager Ryan Mentkowski commented that we use Survey Monkey to collect the data. Village Manager Lasday remarked that she will include a revised copy of the survey in her next Manager's Report.

6. 05-01/12: Discuss Village Hall Expansion Project.

Village Engineer Gewalt commented that the Village has a two year window in which to utilize the grant money. Reporting for this grant money will be required starting next month. Village Manager Lasday along with guidance from Trustee Kozonis has been brainstorming various possibilities for a 1000-1500 square foot addition. They have determined that building on the south of the building could be problematic as that is where the utilities are located. One possible design would present a challenge to matching the exterior elevation of the current building. Trustee Fisher remarked that an idea would be to utilize the existing police garage bays for administrative offices. Village Engineer Gewalt noted that all ideas need to take into account the flow of the offices between the police and administrative offices. Trustee Korner added that we need to fully understand how much of a project we get for \$200,000 along with minimizing architect costs. President Rothing noted that the Village has agreed to match the grant funds for this project. He requested that this item be included in the next meeting agenda.

7. 06-01/12: Report from the Plan Commission / Zoning Board of Appeals Meeting on January 12, 2015:

- Approval of the December 1, 2014 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes.
- Review and Reconsideration of the 2015 Calendar Year Schedule for the Plan Commission Zoning Board of Appeals Meetings.
- Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2015 on the Existing Trinity International University Campus, Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.
- Other Business:
 - Continued Public Hearing for the Consideration of Proposed Zoning Code Text Amendments, Special Use Permits, Variations, and any other Zoning Relief Necessary in Connection with a Proposed Fast-Food Restaurant Use with a Drive-Through and the Associated Landscaping, Lighting, Parking, Signage, Setbacks, Impervious Surfaces, and Hours of Operation on the Property Located Generally at the Southeast Corner of Waukegan Road and Half Day Road, Commonly Known as 2529 and 2595 Waukegan Road, Bannockburn (Bannockburn Green Retail Center), Submitted by McDonald's USA, LLC and AP POB Bannockburn, LLC.

- Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief Necessary in Connection with the Proposed Installation and Maintenance of Temporary Signage, including the Amount, Location, Size, Height, Duration, and Design of such Proposed Temporary Signage, at the Metro Storage Self-Storage/ Mini-Warehouse Facility on the Property Commonly Known as 1951 and 2021 Waukegan Road, Bannockburn, Submitted by Bannockburn Storage LLC.

Village Manager Lasday noted that the PCZBA approved Special Use of the campus for Non-Student Uses for the summer of 2015. She added that use is conditional on compliance with Village Ordinances. Village Counsel Filippini will prepare the Special Use Ordinance. Ryan Finnely, a representative for TIU, noted that they have a variety of organizations signed on to hold summer programs on campus in 2015.

Village Manager Lasday noted that the public hearing for the McDonald's site is being continued to the next meeting because McDonald's needed more time to prepare.

Village Manager Lasday noted that the public hearing was not held for the temporary sign request from Metro Storage due to the fact that the newspaper did not publish the notice as requested.

8. **07-01/12: Consider Approval of Renewals for Health and Life Insurance with Company to be Determined (February 1, 2015 – December 31, 2015).**

Trustee Korner moved, seconded by Trustee Boyle, to approve the Renewals for Health and Life Insurance with a Company to be Determined (February 1, 2015 – December 31, 2015). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

9. **08-01/12: Consider Approval of an Insurance Renewal with Delta Dental (February 1, 2015 – December 31, 2015).**

Trustee Boyle moved, seconded by Trustee Kozonis, to approve an Insurance Renewal with Delta Dental (February 1, 2015 – December 31, 2015). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

10. **09-01/12: Consider Ratification of Approval of the Village of Bannockburn 2014 Lake Michigan Water Audit Report.**

Trustee Fisher moved, seconded by Trustee Kozonis, to ratify approval of the Village of Bannockburn 2014 Lake Michigan Water Audit Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

11. **10-01/12: Consider Approval of a Resolution Accepting an Internet Business Service Order Agreement – Renewal with Comcast Cable.**

Trustee Boyle moved, seconded by Trustee Kozonis, to approve Resolution #2015-R-01, a Resolution accepting an Internet Business Service Order Agreement – Renewal with Comcast Cable. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

12. **11-01/12: Consider Approval of a Resolution Authorizing the Appropriation of Funds from the Village of Bannockburn’s Motor Fuel Tax Fund in the Amount of \$300,000.00 for the Lakewood Drive and Bridle Lane Repaving Project.**

Trustee Lackner moved, seconded by Trustee Korner, to approve Resolution #2015-R-02, a Resolution Authorizing the Appropriation of Funds from the Village of Bannockburn’s Motor Fuel Tax Fund in the Amount of \$300,000.00 for the Lakewood Drive and Bridle Lane Repaving Project. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

13. **12A-01/12: Consider Approval of a Resolution for Improvement by Municipality Under the Illinois Highway Code (Motor Fuel Tax (MFT) Authorization for a \$300,000.00 Road Improvement Project for the Village of Bannockburn’s 2015 Street Resurfacing Program - Lakewood Drive and Bridle Lane).**

Trustee Korner asked if the \$300,000 was the total amount in the MFT fund. Finance Director McCulloch commented that the MFT amount is based on the price at the gas pump & with lower prices we would see lower revenue.

Trustee Kozonis moved, seconded by Trustee Boyle, to approve an IDOT Resolution, a resolution for Improvement by Municipality Under the Illinois Highway Code (Motor Fuel Tax Authorization for a \$300,000.00 Road Improvement Project for the Village of Bannockburn’s 2015 Street Resurfacing Program - Lakewood Drive and Bridle Lane). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

14. **12B-01/12: Consider Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (Motor Fuel Tax Authorization for a \$300,000.00 Road Improvement Project for the Village of Bannockburn’s 2015 Street Resurfacing Program - Lakewood Drive and Bridle Lane).**

Trustee Lackner asked if the MFT is used for this project. Village Manager Lasday explained that item 12A is for the Village to approve the use of the MFT funds for this project. Item 12B, is to approve the use of these MFT funds under the Illinois Highway code. She noted that Lake County is covering 70% of the cost of this project and the remaining 30% will be split between the Villages of Bannockburn and the City of Deerfield.

Trustee Korner moved, seconded by Trustee Boyle, to approve an IDOT Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code (Motor Fuel Tax Authorization for a \$300,000.00 Road Improvement Project for the Village of Bannockburn’s 2015 Street Resurfacing Program - Lakewood Drive and

Bridle Lane). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

15. **13-01/12: Consider Approval of Change Order #1 Dated January 6, 2015 of the Woodland Commercial Landscape, Inc. Contract for the Stirling Circle Landscape Project for a Net Contract Reduction of \$9,476.87.**

Trustee Lackner moved, seconded by Trustee Fisher, to approve Change Order #1 Dated January 6, 2015 of the Woodland Commercial Landscape, Inc. Contract for the Stirling Circle Landscape Project for a Net Contract Reduction of \$9,476.87. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: None.

16. **14-01/12: Village Engineer Report.**

Village Engineer Gewalt noted that the North Avenue project is going to meet with IDOT in March. Gewalt Hamilton is in contact with the Lake County Council of Mayors regarding this project. President Rothing along with Trustee Fisher will create a final list of fire hydrant locations (private and public) in the Village. This list will also have a GIS layer. Village Manager Lasday commented that we can utilize the MPI program to paint our fire hydrants.

17. **15-01/12: Village Police Chief.**

Police Chief Price noted that IPRF (their insurance carrier) held firearms training on site at no charge. The training consisted of a firearm simulator for various realistic scenarios. This was the Officers' second day of training. He added that the same day as training, Dr. Washington from Trinity International University was at the police station to conduct a prayer session given the current events involving police. Chief Price offered Dr. Washington a chance to try the simulator training. Dr. Washington enjoyed the experience but remarked how quickly things happen in firearm situations.

Chief Price shared that Greg Panik (Boardleys street) graciously donated \$2000.00 to the police department for the community support fund and D.A.R.E. He noted that three officers did not take any sick days in 2014.

18. **16-01/12: Village Counsel: None.**

19. **17-01/12: Village Manager.**

Village Manager Lasday noted that when the Village left IRMA in 2010, they owed us a surplus of \$130,000. The Village has just received its first installation of that payment. She noted that our liability costs have been reduced with our change in carriers, in 2010 was \$124,000, and in 2014 our payment was \$82,000.

20. **18-01/12: Village Clerk: None**

21. **19-01/12: Village Commissioners Reports**

**Finance Commissioner's Report*

- January Bill Submit List.

Trustee Ansani moved, seconded by Trustee Kozonis, to approve the January Bill

Submit list subject to change of the vendor and amount for health insurance. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: None.

- December Monthly Financial Budget Report.
Finance Director McCulloch noted that they are beginning the budget process now.

**Roads Commissioner's Report*

Trustee Koror noted that he monitored the most recent snow removal process and was pleased with the responsiveness of our snow removal contractor. He also reported that "Beware of Ice" signs were installed on the pathways along Route 22.

**Water and Sewer Commissioner's Report*

Trustee Fisher remarked that he has been monitoring the icing on the intake reservoir in Highland Park. Special steps have been taken to prevent freezing of intake valves. He was happy to report the intake valves had not frozen over.

22. 20-01/12: **Village President.** None

23. 21-01/12: **Consideration of Approval of the December 8, 2014 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Koror, to approve the December 8, 2014 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: None.

24. 22-01/12: **Consideration of Approval of the December 8, 2014 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Kozonis moved, seconded by Trustee Lackner, to approval of the December 8, 2014 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: None.

25. 23-01/12: **Consideration of Approval of the December 17, 2014 Special Meeting Minutes (Subject to Minor Corrections).**

Trustee Koror moved, seconded by Trustee Ansani, to approve of the December 17, 2014 Special Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Fisher moved, seconded by Trustee Koror, to adjourn the meeting at 8:16pm. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: None.