

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
SEPTEMBER 22, 2014
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:01 PM.

President: Frank Rothing

Trustees Present: James Boyle, David Korner, Daniel Orth III

Trustees Absent: David Ansani, Timothy Fisher

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Engineer David Gewalt, Village Counsel Vic Filippini, Assistant to Village Manager Ryan Mentkowski, Village Forester Todd Sinn

Visitors: Mike Kinsella (Poblocki Sign Company), Tim Vander Molen, Jr. (Integrated Facilities Solutions, Inc.), Jeremy Hall (Integrated Facilities Solutions, Inc), Mary Maurer (1800 Half Day Road), Yianni Konstantinou (1250 Cedarcrest Lane), Sofia Konstantinou (1250 Cedarcrest Lane), Melissa & Allan Malmed (1280 North Avenue), Bruce Nelson (1665 Meadow Lane)

2. 01-09/22: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.

3. 02-09/22: **Visitors' Business.**
None

4. 03-09/22: **Consider Approval of a Request by the Bannockburn School Parent Organization for a October 25, 2014 Bannockburn Dash (1 mile Run / Walk) and a Waiver of Applicable Fees for the Use of the Village's Shelter and Open Space on October 25, 2014.**

Trustee Orth moved, seconded by Trustee Boyle, to Approve a Request by the Bannockburn School Parent Organization for a October 25, 2014 Bannockburn Dash (1 mile Run / Walk) and a Waiver of Applicable Fees for the Use of the Village's Shelter and Open Space on October 25, 2014. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

5. 04-09/22: **Consider Approval of the Replacement and Installation of a New Illuminated Monument Sign Located at 2151 Waukegan Road (North Shore University Health System).**

Village Manager Maria Lasday provided background on the history of the sign approval and the proposed request before the Board tonight. She added that the Board could make

approval conditioned on Architectural Review Commission approval and asked for landscaping to be added as part of the approval considering the address is now at the top of the sign.

Mr. Jeremy Hall noted that this is essentially the same sign that is already present. They are just asking that the sign address be put on the top bar because business patrons have been complaining.

Trustee Korner moved, seconded by Trustee Orth, to approve the Replacement and Installation of a New Illuminated Monument Sign Located at 2151 Waukegan Road (North Shore University Health System) without having to seek Architectural Review Commission review. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

6. **05-09/22: Consider Approval of a Resolution Regarding Unbilled Water Service Charges for Trinity International University.**

Trustee Korner moved, seconded by Trustee Orth, to approve Resolution 2014-R-29, a Resolution regarding unbilled water service charges for Trinity International University. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

7. **06-09/22: Consider Approval of a State of Illinois Contract for the Purchase Village Cell Phones and an IPAD with Mobile Data Capability.**

Trustee Boyle moved, seconded by Trustee Orth, to approve a State of Illinois contract for the purchase Village cell phones and an iPad with mobile data capability. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

8. **07-09/22: Consider Approval of a Resolution Regarding Notice of Proposed Rulemaking Proceedings “Hazardous Materials: Enhanced Tank Car Standards and Operational Controls for High-Hazard Flammable Trains” Before the Pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251).**

President Rothing noted the Northwest Municipal League (NWMC) raised concern about rail tank car safety. The Board discussed the context of the regulatory process and the importance of possible regulation.

Trustee Boyle moved, seconded by Trustee Orth, to approve Resolution 2014-R-30, a Resolution Regarding Notice of Proposed Rulemaking Proceedings “Hazardous Materials: Enhanced Tank Car Standards and Operational Controls for High-Hazard Flammable Trains” Before the Pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251). On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

9. **08-09/22: Consider Approval of Portable Computer for Remote Operation of the Bannockburn Water Reservoir and Monitoring Sanitary Pump Stations.**

Engineer David Gewalt noted that this was an opportunity for the Village to share cost with Riverwoods to upgrade out-moded computers and upgraded SCADA software. He felt this will improve efficiencies for the Village.

Trustee Boyle moved, seconded by Trustee Orth, to approve the purchase of a portable computer for remote operation of the Bannockburn water reservoir and monitoring sanitary pump stations. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

10. 09-09/22: **Discuss the Village of Bannockburn Tree Ordinance.**

President Rothing noted that the Board was here to discuss the Bannockburn Tree Ordinance and asked that comments from residents be limited to 5 minutes at a time.

Mr. Allan Malmed asked the Village leaders to enforce the ordinance regulations as they are written.

Mr. Bruce Nelson asked about the waiver of reforestation plan via the fee in lieu provisions.

Mr. Yianni Konstantinou complained about the reforestation plan relating to ash trees that are dead.

The residents asked additional questions and discussed additional aspects of the tree ordinance.

Village Counsel Filippini and the Village Board reviewed the various procedural administrative requirements of the zoning ordinance, as well as various tree and screening regulations of the Village.

No action was taken on this item.

11. 10-09/22: **Village Engineer Report.**

**Top Projects* Village Engineer David Gewalt noted that the first lift of asphalt took place on Dunsinane Lane; Crack filling was done over the weekend and was done without issue; the Waukegan Road (Illinois (IL) Route 43) resurfacing which includes complete milling and some sidewalk and curbing repairs has started. He noted that the project did not include in the specifications the installation along IL Route 43 of \$12,000 of curbs (280 lineal feet) in the Village that should have been included. The Board discussed having further communications with the Illinois Department of Transportation (ILDOT). He mentioned that the ILDOT might consider this installation if the Village were to participate financially. He lastly noted that the curb may have drainage impacts.

12. 11-09/22: **Village Counsel Report.** No report

13. 12-09/22: **Village Manager Report.**

Village Manager Lasday asked Engineer Gewalt to discuss the water issue at Unitarian Church located at 2100 Half Day Road (north side of the road). Engineer Gewalt noted they have a 1" water service and the connecting water main is on the south side of Half Day Road. He noted there is a water leak on the water service in Half Day Road which would typically be maintained by the Village. He noted his suggestion is to put a new service under pavement without digging another hole, but the concrete street will cause a problem because it is too risky with all the pipes underneath the road. He noted they looked at two other contractors for the project but they turned down the project. They approached RJ underground for the project and their suggestion was to go on the north side of the road and run a 1.5" line 300 feet from the water main near 3000 Lakeside. He noted that this is something that needs to be taken care of and asked for authorization from the Village Board. He explained the different pipe costs for the material difference. He noted that copper is about \$20,500 and the plastic type alternative (HDPE) is about \$16,500 in cost. While the HDPE is not a common use, he did note that some of the other homes do have HDPE in Bannockburn. He noted that the Village should get it taken care of this week so that it is not causing leaking or a sink hole. Manager Lasday inquired if this should be something done under the manager's authority. The Board consensus was that this should be done under the manager's authority.

Manager Lasday noted that State law might change to require an area wide call center in addition to local dispatching which could increase costs to the Village.

Manager Lasday noted the lease for the outlot may be finalized during the coming weeks at the Bannockburn Green Retail Center.

Manager Lasday updated the Board on new activities with the Northwest Municipal League.

Manager Lasday noted that she will be having a working vacation next week due to the additional developments that will likely be coming forward.

14. **13-09/22: Village Clerk Report.**

Village Clerk Raimondi updated the Board on a September 3, 2014 Clerk's conference that she and Finance Director McCulloch attended.

15. **14-09/22: Village Commissioner Reports.**

**Police Commissioner*

Trustee Boyle noted that the Dodge Durango has been sold.

16. **15-09/22: Village President Report.**

President Rothing discussed with the Board the options for the annual appreciation dinner. One option is Heinen's, but there was some concern with the setting. Trustee Korer suggested getting a better value than last year's dinner. The Board discussed the potential option of San Gabriel's restaurant in Bannockburn Green for the appreciation dinner.

President Rothing noted that the Fisher resolution will be deferred till the next meeting.

17. Executive Session For the Discussion of and (1) Personnel, (2) Executive session minutes, and (3) Potential Litigation/Enforcement.

Trustee Orth moved, seconded by Trustee Boyle, to enter executive session for personnel and executive session minutes. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

Before entering executive session, Trustee Korner moved, seconded by Trustee Boyle, to amend the motion to enter executive session for personnel, executive session minutes, and potential litigation/enforcement. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher). Executive Session was entered into at 8:17 PM.

There being no further discussion in Executive Session, Trustee Boyle moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher). Executive Session was adjourned at 8:52 PM.

18. 16-09/22: Consider Approval of the September 8, 2014 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Korner, to approve the September 8, 2014 Board Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).

19. 17-09/22: Consider Approval of the September 8, 2014 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Korner, to approve the September 8, 2014 Executive Session Meeting Minutes. On a roll call vote, the motion was approved. Ayes: Two (Boyle, Korner); Nays: None; Abstain: One (Orth); Absent: Two (Ansani, Fisher).

20. Adjournment.

Trustee Orth moved, seconded by Trustee Korner, to adjourn the meeting at 8:54 PM. On a voice vote the motion was unanimously approved. Ayes: Three (Boyle, Korner, Orth); Nays: None; Absent: Two (Ansani, Fisher).