

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
AUGUST 11, 2014
MEETING MINUTES**

1. **Call to Order.** President Barkemeyer called the meeting to order at 7:00PM.

President: James Barkemeyer

Trustees Present: David Ansani, James Boyle, Timothy Fisher, David Korner, Daniel Orth III (via phone conferencing), Frank Rothing

Trustees Absent: None

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Village Engineer David Gewalt, Village Counsel Vic Filippini, Assistant to Village Manager Ryan Mentkowski

Visitors: Daniel C. Duva (1120 Oakwood Place), Mary Maurer (1800 Half Day Road), Danny Welch III (1800 Half Day Road), Susan Rosenbacher (2724 Birchwood Lane), Art Feldman (2729 Birchwood Lane), Larry Crone (Capital Custom Homes, Inc), Eric Tilm (Continental Properties), Steve Wagner (Germantown, WI), Dan Farrell (Sussex, WI), Vince Mosca (Hey & Associates, Volo), Mark Gershan, Jesse Conrad (Manhard Consulting, Vernon Hills), Betty Eischen (1195 Elmwood Place), Jim Leahy (1210 Half Day Road), Bruce & Susan Nelson (1665 Meadow Lane)

2. **01-08/11: Pledge of Allegiance.** President Barkemeyer led everyone in reciting the Pledge of Allegiance.

President Barkemeyer asked Village Counsel Vic Filippini to explain the procedure for allowing Trustee Orth to attend the meeting electronically because of health reason. The Board members were asked if they had any objections to Trustee Orth's electronic attendance and no objections were noted.

3. **02-08/11: Visitors' Business.**

Ms. Mary Mauer, 1800 Half Day Road, explained that contrary to prior Board meeting minutes, she did not support the "transitional" designation of the plantation property in the Comprehensive Master plan.

Mr. Larry Crone of Capital Custom Homes apologized to the Board for his contractor's unauthorized early start of construction at the property at 21 Aberdeen court. He noted that he has sent an email to all of his contractors reminding them of the construction work hours.

4. **03-08/11: Public Hearing on a Proposed Annexation Agreement for Property in Unincorporated Lake County along Waukegan Road (Route 43).**

President Barkemeyer opened the public hearing on the Proposed Annexation Agreement for property in Unincorporated Lake County along Waukegan Road (Route 43) at 7:05 PM.

Bruce Nelson, 1665 Meadow Lane asked what property is being annexed with this proposal. Village Counsel Filippini noted that the annexation does not include the property on the immediate corner of Half Day Road and Waukegan Road but is adjacent to the property immediately to the north.

Mr. Nelson asked what the purpose was for the “continental strip” identified in the application documents. Mr. Mark Gershan noted that it was done to get the property up to code.

Mr. Nelson asked if there is going to be a traffic light at the entrance of the proposed development. Mr. Gershan noted that there would not be a traffic light because it will not be warranted by the Illinois Department of Transportation.

Mr. Nelson asked about the grandfather language in the annexation agreement and whether it applies to all the property on the corner. Village Counsel Filippini noted that it only applies to the property that is proposed to be annexed.

Art Feldman, 2729 Birchwood Lane, asked whether a berm was being contemplated with the project.

Sue Rosenbacher, 2723 Birchwood Lane, asked about the Army Core of Engineers public hearing. Mr. Eric Tiln, Continental Properties addressed the public hearing question and noted that the project cannot move forward without Army Core of Engineering approvals.

Mr. Nelson asked who Continental Properties is in relation to this project. He also asked who the client is for the project. Mr. Tiln noted who their company is and their development relationship with the Mariano’s Grocery Store. It was stated that they are working for Mariano’s.

Ms. Rosenbacher asked for clarification as to whether at this point in time if the Village is just proposing the agreement. Village Counsel Filippini noted that this approval would set up the approval process for the project and there are a series of steps that must be taken before annexation occurs including but not limited to public hearings and other regulatory approvals.

Ms. Rosenbacher noted that they did not understand where it will be approved through. Village Manager Maria Lasday noted that the property in question would be annexed into the Village of Bannockburn and therefore approved by the Village.

Mr. Nelson inquired as to the status of the Lake Forest – Bannockburn boundary agreement. The Village noted that one of the conditions of the annexation agreement is to address the agreement.

Mr. Feldman asked who will cover the Fire Protection and Public Safety for the development. It was stated that the Village of Bannockburn would cover the public safety aspect and the Fire Protection would be within the Deerfield-Bannockburn Fire Protection District.

Trustee Korner moved, seconded by Trustee Rothing, to close the public hearing at 7:23 PM. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothing), Nays: None; Absent: None.

5. **04-08/11: Consider Approval of an Ordinance Approving and Authorizing the Execution of an Annexation Agreement Relating to Unincorporated Property along Illinois Route 43.**

Village Manager Lasday suggested that the Board include in Section 2 of the agreement that the calculation of the reimbursement starts today.

Trustee Fisher moved, seconded by Trustee Ansani, to approve Ordinance 2014-21, an Ordinance Approving and Authorizing the Execution of an Annexation Agreement Relating to Unincorporated Property along Illinois Route 43, subject to the amendment to section 2 of the agreement identifying that the calculation of the reimbursement starts today. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothing), Nays: None; Absent: None.

Trustee Orth exited the meeting at 7:26 PM.

6. **05-08/11: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications:**

- Consider a Request for Approval of a Modification to the Exterior Elevation to Add a Dormer, at the Residence Located at 9 Broadley's Court (Bannockburn Brae Subdivision), Submitted by Mr. and Mrs. Michael and Lori Clune.

Trustee Boyle moved, seconded by Trustee Ansani, to approve a waiver to the Village Board Appeal process regarding the request for approval of a modification to the exterior elevation to add a dormer at 9 Broadley's Court. On a roll call vote, the motion was approved. Ayes: Four (Ansani, Boyle, Korner, Rothing), Nays: None; Absent: One (Orth); Abstain: One (Fisher).

7. **06-08/11: Consider Approval of a Waiver of Competitive Bids and the Approval of a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Plow Services for Village of Bannockburn Roadways and Sidewalks/Pathways on Telegraph Road, Half Day Road and Waukegan Road within the Village of Bannockburn.**

Trustee Korner moved, seconded by Trustee Rothing, to approve a Waiver of Competitive Bids and the Approval of a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Plow Services for Village of Bannockburn Roadways and Sidewalks/Pathways on Telegraph Road, Half Day Road and Waukegan Road within the Village of Bannockburn. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

8. **07-08/11: Consider Approval of a Waiver of Competitive Bids and the Approval of a Contract Between Tracz & Son, Inc. and the Village of Bannockburn for Snow Plow Services for the Village Hall, the Village Shelter, and the Village Water Reservoir.**

Trustee Rothing moved, seconded by Trustee Ansani, to approve a Waiver of Competitive Bids and the Approval of a Contract Between Tracz & Son, Inc. and the Village of Bannockburn for Snow Plow Services for the Village Hall, the Village Shelter, and the Village Water Reservoir. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

9. **08-08/11: Consider Approval to Update the Public Deposits – Pledge Agreement By and Between Village of Bannockburn, The Northern Trust Company and Harris Trust & Savings.**

Trustee Rothing moved, seconded by Trustee Korner, to approve an update to the Public Deposits – Pledge Agreement by and between Village of Bannockburn, The Northern Trust Company and Harris Trust & Savings. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

10. **09-08/11: Consider Approval of a First Amendment to Drainage and Utility Easement Agreement (Temporary Access to Metro Self Storage Property).**

Village Engineer David Gewalt noted that once we have the revised easement, this is a vacation plat to be approved. He noted that would be a separate action which was not included in the agenda. On that basis, the Village Board took the following action:

Trustee Fisher moved, seconded by Trustee Korner, to approve the First Amendment to Drainage and Utility Easement Agreement (Temporary Access to Metro Self Storage Property). On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

Trustee Rothing moved, seconded by Trustee Boyle, to approve the plat of vacation, subject to ratification at the next Village Board meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

10-08/11: Consider Acceptance of a \$100,000 Grant from the Department of Commerce and Economic Opportunity for an Infrastructure Project (Village Hall Improvement).

Trustee Korner moved, seconded by Trustee Boyle, to accept the \$100,000 Grant from the Department of Commerce and Economic Opportunity for an Infrastructure Project (Village Hall Improvement). On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

11. **11-08/11: Consider Approval to Create and Contract for a Village Infomercial.**

Trustee Fisher moved, seconded by Trustee Korner, to authorize the Village President to execute a contract up to \$17,500 for filming, conditioned on developing the contract elements at a later date. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

12. **12-08/11: Consider Approval of a Resolution Approving the Village Manager to Accept a Proposal from a Company to be Determined to Remove Hazardous Trees Situated on Public Property.**

Trustee Rothing moved, seconded by Trustee Boyle, to approve Resolution 2014-R-27, a Resolution allowing the Village Manager to accept a proposal from a company to be determined to remove hazardous trees situated on public property, in an amount not to exceed \$20,000. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

13. **13-08/11: Discuss the Possible Addition of Regulations in the Village of Bannockburn Zoning Code Pertaining to Medical Marijuana.**

Trustee Boyle moved, seconded by Trustee Rothing to authorize the Plan Commission Zoning Board of Appeals to hold a public hearing regarding the addition of regulations in the Village of Bannockburn Zoning Code Pertaining to Medical Marijuana. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing), Nays: None; Absent: One (Orth).

14. **14-08/11: Discuss Holiday Lights for Winter 2014-2015.**

The Village Board discussed the lighting options for the Village Hall. Following discussion of the options, the consensus was to use white lights only at Village Hall.

15. **15-08/11: Village Engineer Report.**

**Top Projects* Village Engineer David Gewalt noted that the Dunsinane Road repaving project will begin next week; and the crack sealing project will also begin next week.

**Pay Requests.* He noted that on the bill submit list are the following invoices: Invoice #107136 from the Illinois Department of Transportation in the amount of \$44,377.55 (Duffy Lane Road Improvement Project); Invoice #HP2527 from DeMuth, Inc. in the amount of \$7,050.00 (Lakeside Drive Hydrant Repair, Vacuum Jetting, Excavation Work, Gravel, and Backfill Work); and Invoice #287963 from Metropolitan Industries, Inc. in the amount of \$3,508.00 (Telegraph Road Lift Station Pump Replacement).

16. **16-08/11: Village Police Chief Report.**

Police Chief Price reported that the Barbeque event at Bannockburn Green Retail Center was a well-attended and successful event with an estimated attendance of about 800 people. He noted that there was a Com-Ed scam that was targeting businesses at

Bannockburn Green and was requesting payment for overdue bills. He noted that the generator at the Village Hall has been replaced.

Village Manager Lasday congratulated Ron Price and his officers for a successful Barbeque event this past weekend.

17. 17-08/11: **Village Counsel Report.** No report

18. 18-08/11: **Village Manager Report.**

Village Manager Lasday informed the Board that the responsible contractor legislation is still under consideration in Springfield. She also noted that she met with the owner of 9 Dunsinane and the Village Engineer to explore the location of the pathway easement on the property.

19. 19-08/11: **Village Clerk Report.** No report

20. 20-08/11: **Village Commissioner Reports.**

**Finance Commissioner's Report.*

- August Bill Submit List.
Trustee Ansani moved, seconded by Trustee Boyle, to approve the August Bill Submit List with amendment to include videographer. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Fisher, Rothing); Nays: None; Absent: One (Orth).
- July Monthly Financial Report. Village Finance Director reviewed the report, noting that the IL EPA reimbursement has been received. Trustee Fisher moved, seconded by Trustee Korner, to approve the monthly financial report. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Fisher, Rothing); Nays: None; Absent: One (Orth).
- Quarterly Investment Report. Trustee Ansani moved, seconded by Trustee Korner, to approve the quarterly investment report. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Fisher, Rothing); Nays: None; Absent: One (Orth).

**Water/Sewer Commissioner's Report.*

Trustee Fisher updated the Board on the hydrant exercising and maintenance program. He reported that the Board needs to budget money for improvements to the hydrants. He noted the need for more frequent flushing of hydrants. He lastly noted that he appreciates the use of the Village golf cart for this project.

**Economic Development Commissioner's Report.*

Trustee Rothing reported on his recent visit to Bannockburn Scotland where he had the opportunity to meet with the provost in Sterling, as well as visit the Battle of Bannockburn visitor center. He also received an official document from the surrender at Sterling. He requested Village Clerk Estelle Raimondi to read the resolution regarding the surrender of Sterling Castle 700 years ago. He also noted he met with Gavin Miller who is the great, great grandson of William Aitken and was provided a certificate from

1923 about Mr. Aitken. He also noted that he has a meeting this week with the re-enactors to go over the 700th Anniversary celebration. Lastly he noted they have sold 81 Battle of Bannockburn shirts thus far and will be pre-ordering another 80 additional shirts.

Trustee Rothing reminded the Board members that the community golf outing at Deerfield Golf Course will be held on September 15th.

21. 21-08/11: Village President Report.

Village President Barkemeyer thanked the staff for all their work at the Barbeque event over the weekend. He felt the general consensus was that the event was very well received in the form of good will and showing off Bannockburn Green.

22. Executive Session For the Discussion of (1) Land Acquisition or Disposition, (2) Enforcement, and (3) Personnel.

Trustee Rothing moved, seconded by Trustee Ansani, to enter executive session for land acquisition or disposition, potential litigation, and personnel. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing); Nays: None; Absent: One (Orth). Executive Session was entered into at 9:11 PM.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing); Nays: None; Absent: One (Orth). Executive Session was adjourned at 9:47 PM.

23. Adjournment.

Trustee Korner moved, seconded by Trustee Ansani, to adjourn the meeting at 9:47 PM. On a voice vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Fisher, Korner, Rothing); Nays: None; Absent: One (Orth).