

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JUNE 9, 2014
MEETING MINUTES**

1. **Call to Order.** President Barkemeyer called the meeting to order at 7:03 PM.

President: James Barkemeyer

Trustees Present: David Ansani, James Boyle, Timothy Fisher, David Korner, Daniel Orth III, Frank Rothing

Trustees Absent: None

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Assistant to Village Manager Ryan Mentkowski, Village Intern Cory Poris

Visitors: Allen Chichester (1890 Telegraph Road)

2. 01-06/09: **Pledge of Allegiance.** Trustee Rothing led everyone in reciting the Pledge of Allegiance.

3. 02-06/09: **Visitors' Business: Appreciation of the Years of Service Given by Architectural Review Commissioner Allen Chichester.**

The Board thanked Allen Chichester for his many years of service to the Architectural Review Commission. Mr. Chichester stated that work obligations out of state have made it difficult to attend the meetings, but that he enjoyed serving on the Commission. He thanked Village Manager Lasday for her work on plan reviews, and stated that her efforts made the Commission's job much easier.

4. 03-06/09: **Other Visitor's Business.**

No additional visitor business was presented to the Board.

5. 04-06/09: **Consider Approval of an Ordinance Establishing the Prevailing Rate of Wages in Lake County for Village Public Work Project.**

Trustee Ansani moved, seconded by Trustee Korner, to approve Ordinance 2014-15, an Ordinance Establishing the Prevailing Rate of Wages in Lake County for Village Public Work Project. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothing); Nays: None; Absent: None.

6. 05-06/09: **Village Engineer Report.**

Trustee Korner stated that the Stirling Circle project is coming along well, and the residents are happy with the progress. The bench that will be placed at Stirling Circle will match the other bench and will be maintained by neighboring resident Sparky Tinucci. Trustee Korner also noted that the Dunsinane improvement project will start at

the end of June, with an anticipated completion date in late July. Notices were sent to residents advising them of the upcoming work.

Village Manager Lasday advised that several Illinois Department of Transportation (“IDOT”) trees on Half Day Road had died over the winter. She asked for direction from the Board if free trees should be requested from IDOT to replace the ones that died, even if they are a smaller tree. The Board directed the Village Manager to request new trees from IDOT. She advised it might be too late to get them this year but that we would get them when they were available.

Trustee Fisher advised there appeared to be an abundance of water on the sidewalk on Half Day Road halfway between Broadley’s Court and Telegraph Road. Finance Director Linda McCulloch stated that in the past a broken tile identified in this area. It was also noted that the water from this tile did not conduct water the way it should, and may be the water flowing over the sidewalk. Trustee Fisher stated that there is flowing water right now across sidewalk, and he is concerned given the lack of recent rainfall that there may be a leak. Police Chief Ron Price noted that he would work with the Village Engineer to define the issue and fix it if necessary.

7. **06-06/09: Village Police Chief Report.**

Village Police Chief Ron Price stated that the preparations for Community Safety Day are progressing well. He noted the organization “Kids are First” brought in State Farm, he brought in MADD, and they will have a smoke trailer this year. He noted the third round of tobacco compliance checks have been done, and the Village has never had a tobacco sale to an underage agent, so educating merchants has been effective. He noted the Village’s insurance carrier gave a grant to the Police Department, and that has paid for radio equipment that is newer and technologically current. The old radios are being used for part timers, for spare parts, and as part of the emergency kits.

Village Manager Lasday stated that in the future the Village Police Chief report will list the total number of citations only, and will no longer specify the number of citations issued per officer. This is being done to be in compliance with new legislation that will likely go into effect in the near future.

Trustee Rothing inquired about the car show held June 7th at Bannockburn Green Retail Center. Police Chief Price noted that it was very busy, and that the parking lot was full and it was difficult to get in and out of Bannockburn Green. He noted they did have a couple of cars leave the property at a high rate of speed but it was not a major issue.

8. **07-06/09: Village Manager Report.**

Village Manager Lasday noted that Finance Director McCulloch did a great job working with Standard and Poors the last couple of months while they were re-evaluating our Village bond rating. She noted this hard work helped the Village keep our AAA (bond) rating and is a huge accomplishment. She noted that Northfield and Lake County are AAA rated and it is very rare for a municipality to be AAA rated. She noted that the increased number of building permits is helping to offset the loss of sales tax from Dominick’s. She noted there is interest in future development in unincorporated areas of

Lake County and that the anticipated date for Heinen's Grand Opening is August 6th, 2014.

9. 08-06/09: **Village Clerk Report.**

Village Clerk Estelle Raimondi noted that to be compliant with the Open Meetings Act and the Open Records Act, the Village Clerks provide a list of executive session tapes eligible for destruction. She presented proposed dates of tapes eligible for destruction as: June 11, 2012; June 25, 2012; July 23, 2012; August 13, 2012; September 10, 2012; September 24, 2012; October 9, 2012; October 22, 2012; November 13, 2012; and November 26, 2012. She noted that the last 18 months of recordings are not eligible for destruction.

10. 09-06/09: **Village Commissioner Reports.**

Finance

- May Monthly Financial Budget Report. Finance Director McCulloch noted that Metro had remitted payment, and that building permit fees are strong. Additionally, the Village received the 2nd Illinois Environmental Protection Agency ("IEPA") loan reimbursement. She noted that the state of Illinois capital funding bill has been supplementing Motor Fuel Tax ("MFT") for several years.
- June Bill Submit List. Finance Director McCulloch noted there has been an influx of money with the IEPA loan reimbursement, utility payments, and property taxes which have started to come in. As a result there is an opportunity to move funds for a better return. There are also a couple of debt service payments, tree removals, maintenance, and other bills on the submitted list. She noted two items not on the previously submitted list but that she would like to submit for payment: the bill to add a fenced secure area in the basement of Village Hall, and \$300 for promotional items for 700th celebration. Police Chief Ron Price explained that as a condition of accreditation the Police Department needed to have a fenced area to keep records secure, and the bill is reflective of that expense. Assistant to the Village Manger Mentkowski stated that the utility payment auto debit is going well and 5 residents have successfully signed up for the service. Trustee Rothing noted that it is easy and worked well.

Trustee Ansani moved, seconded by Trustee Fisher, to approve the June Bill Submit List, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothing); Nays: None; Absent: None

Roads. No report.

Police. No report.

Water/Sewer.

Trustee Fisher proposed to the Board that he and a friend would paint and maintain the Village's fire hydrants if the Village will buy the paint to do the work. He noted that a local community recently received bids of \$125 per hydrant to do the work, and that if he did the work it could save approximately \$5,000. Village Manager Lasday stated that she could prepare a Resolution for this if the Board would like to have Trustee Fisher do the work. Trustee Fisher said that he has a firefighter friend who can check the flow and

grease the hydrants, and that they will protect the surrounding area with tarps if necessary to prevent overspray. Village Manager Lasday stated she will put it as an action item on the next agenda. She noted that Village Engineer Gewalt was preparing to go to bid for the work, so the Board needs to decide how they would like to proceed.

Building. No report.

11. 10-06/09: **Village President Report.** No report.

12. **EXECUTIVE SESSION.** Trustee Fisher moved, seconded by Trustee Korner, to enter executive session for the Discussion of (1) Executive Session Meeting Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None. Executive Session was entered into at 7:40 PM.

There being no further discussion in Executive Session, Trustee Ansani moved, seconded by Trustee Boyle, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None. Executive Session was adjourned at 7:41 PM.

13. 11-06/09: **Consideration of Approval of the May 28, 2014 Board Meeting Minutes.** Trustee Fisher moved, seconded by Trustee Korner, to approve the May 28, 2014 Board Meeting Minutes, as amended to include the technical changes noted by Assistant to Village Manager Mentkowski. On a voice vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None.

14. 12-06/09: **Consideration of Approval of the May 28, 2014 Executive Session Meeting Minutes.** Trustee Ansani moved, seconded by Trustee Korner, to approve the May 28, 2014 Executive Session Meeting Minutes. On a voice vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None.

15. 13-06/09: **Consider Action Per Review of Executive Session Minutes.** Trustee Orth moved, seconded by Trustee Fisher, to destroy the verbatim records and that the executive session minutes for the following dates be maintained as confidential: June 11, 2012; June 25, 2012; July 23, 2012; August 13, 2012; September 10, 2012; September 24, 2012; October 9, 2012; October 22, 2012; November 13, 2012; and November 26, 2012. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None.

16. **Adjournment.** Trustee Fisher moved, seconded by Trustee Ansani, to adjourn the meeting at 7:43 PM. On a voice vote, the motion was unanimously approved. Ayes: Six (Ansani, Boyle, Fisher, Korner, Orth, Rothling); Nays: None; Absent: None.