

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
NOVEMBER 10, 2014
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00PM.

President: Frank Rothing

Trustees Present: James Boyle, Timothy Fisher, David Korer, Trustee-designate Demetrios Kozonis, Trustee-designate Diana Lackner

Trustees Absent: David Ansani

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Village Counsel Vic Fillippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Allan and Melissa Malmed (1280 North Avenue), Ari Lackner, Sophie Lackner, Steve Sadin (reporter)

2. 01-11/10: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-11/10: **Village Clerk Swearing in of Diana Lackner as a Village of Bannockburn Trustee to Fill the Vacancy Created by Frank Rothing's Resignation as Trustee.**
Village Clerk Estelle Raimondi administered the oath to Diana Lackner as a Village of Bannockburn Trustee to fill the vacancy created by Frank Rothing's resignation as Trustee.
4. 03-11/10: **Village Clerk Swearing in of Demetrios Kozonis as a Village of Bannockburn Trustee to Fill the Vacancy Created by Daniel A. Orth III Resignation as Trustee.**
Village Clerk Estelle Raimondi administered the oath to Demetrios Kozonis as a Village of Bannockburn Trustee to fill the vacancy created by Daniel A. Orth III resignation as Trustee.
5. 04-11/10: **Visitors' Business**
Allan and Missy Malmed addressed concerns regarding 1250 Cedarcrest. They identified concerns regarding the removal of trees, lack of pool fencing, and the need for a reforestation plan. They asserted that the reforestation plan is non-existent, the pool does not have a cover and the pool fence is non-compliant. They continued to raise

concern that they don't understand why the homeowner has 18 months to complete the work in his yard as her yard is now a mud pit. They also expressed concerns that the Village Administration has defended Mr. Konstantinou for his violation.

President Rothing stated that the proposed fence has gone through an ARC review. He also noted that he thought the pool in question was filled in when the new residents moved into the home.

Trustee Korner noted that there were other neighbors who came to a previous meeting to support the reforestation plan. He added that the contractor only took down diseased or dead trees that weren't identified in the permit but would eventually have to be removed because of their condition.

Mrs. Malmed said that she can see the mud pit at 1250 Cedarcrest from her second floor window.

Trustee Fisher said his concerns are the fence and pool safety.

6. **05-11/10: Public Hearing for Proposed Property Tax Increase for the Village of Bannockburn (Truth in Taxation).**

President Rothing opened hearing at 7:35pm. There being no comments from the public or Board, President Rothing closed the hearing at 7:36pm.

7. **06-11/10: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application:**

President Rothing explained that Heinen's Grocery Store would like a wall sign installed as soon as possible to inform customers of a café that is located inside their store. Village Manager Lasday indicated that the request is for a waiver to the Village Board of Appeal process regarding the Installation of a new exterior illuminated sign (Equal Exchange Café' Small Farmer Grown) at Heinen's Grocery Store in the Bannockburn Green Retail Center, Located at 2503 Waukegan Road.

Trustee Boyle moved, seconded by Trustee Korner, to approve the Installation of a New Exterior Illuminated Wall Sign (Equal Exchange Café Small Farmer Grown) at Heinen's Grocery Store in the Bannockburn Green Retail Center, Located at 2503 Waukegan Road, Bannockburn, Illinois, Submitted by Heinen's Grocery Store and AP POB Bannockburn, LLC, subject to Architectural Review Commission Approval. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

8. **07-11/10: Consider Approval of a Resolution Authorizing an Agreement with Superior Tree Service Inc. for the Removal of Hazardous and/or Diseased Trees in Various Public Parkways along Meadow Lane, Aitken Drive, Telegraph Road and North Avenue in the amount of \$9,550.00.**

Trustee Fisher moved, seconded by Trustee Boyle, to approve Resolution 2014-34, a Resolution authorizing an Agreement with Superior Tree Service Inc. for the Removal

of Hazardous and/or Diseased Trees in Various Public Parkways along Meadow Lane, Aitken Drive, Telegraph Road and North Avenue in the amount of \$9,550.00. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

9. **08-11/10: Consider Approval of a Resolution Approving the Village Manager to Accept a Proposal from a Company to be Determined to Remove Hazardous Trees Situated on Public Property.**

Trustee Lackner moved, seconded by Trustee Boyle, to approve Resolution 2014-35, a Resolution to accept a Proposal from a Company to be Determined to Remove Hazardous Trees Situated on Public Property. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

10. **09-11/10: Consider Approval of a Request by the Garden Club for the Use of the Village of Bannockburn Shelter on November 18, 2014 and November 21, 2014 and a Waiver of Fees for Use of the Village Shelter.**

Trustee Kozonis moved, seconded by Trustee Korner, to approve of a Request by the Garden Club for the Use of the Village of Bannockburn Shelter on November 18, 2014 and November 21, 2014 and a Waiver of Fees for Use of the Village Shelter. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

11. **10-11/10: Consider Approval of a Resolution Authorizing the Execution of Grant Agreement Number 15-203058 between the Illinois Department of Commerce & Economic Opportunity and the Village of Bannockburn for a \$100,000.00 Grant to be Used for an Expansion of Village Hall.**

Trustee Fisher moved, seconded by Trustee Kozonis, to approve Resolution 2014-36, a Resolution Authorizing the Execution of Grant Agreement Number 15-203058 between the Illinois Department of Commerce & Economic Opportunity and the Village of Bannockburn for a \$100,000.00 Grant to be Used for an Expansion of Village Hall. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

12. **11-11/10: Village Engineer Report:**

Village Engineer David Gewalt reported that the Dunsinane Lane project is 99% complete. A payout recommendation will be forthcoming. He noted that this project may be slightly over budget. He asked that the following payments of invoices be considered; Invoice #103250 from Behm Pavement Maintenance, Inc. in the amount of \$12,000.00 (Crack Sealing Various Village Streets). Invoice #122 from Woodland Commercial Landscape, Inc. in the amount of \$3,300.00 (319 Project on Lakeside Drive and Waukegan Road), and a pay Request #1 from A Lamp Concrete Contractors, Inc. in the amount of \$91,876.16 (Dunsinane Lane Improvements).

Mr. Gewalt provided an update on the North Avenue project with the Village of Deerfield. The project is not likely to proceed until 2016. The preliminary plans should

be completed in about 6 months. President Rothing noted that a path is not needed on North Avenue. Trustee Boyle asked if the roadway could be widened if there is they are not getting a path. Mr. Gewalt noted that there is still discussion on whether North Avenue should be curbing & gutter or a ditch requirement.

13. 12-11/10: **Village Police Chief.**

Chief Price reported that there had been 4 locker burglaries at the Midtown Athletic Club last month. Due to the efforts of Officer Bone and Officer Landy, the case was solved using the Critical Reach Program. The suspect was apprehended in DuPage County, where he remains in jail with a \$200,000.00 bond.

Chief Price thanked the Board for allowing him to attend continuing education programs. Last month, he attended a seminar called, Sandy Hook Shooting: Mind of a Mad Man sponsored by the Northwest Police Academy. He noted that there is new protocol being used for mass shooting events. Instead of waiting for the SWAT team before entering a building, officers who arrive on the scene can respond immediately. Rapid Response training for local departments is being held this week on the Adlai Stevenson High School campus.

He also reported that flushing of fire hydrants has been completed. He is pleased with K-9 Odin's performance for the department. Lastly, Chief Price showed the sample of the new Village flag.

14. 13-11/10: **Village Counsel:** None

15. 14-11/10: **Village Manager.**

Village Manager Maria Lasday reported that there is a full agenda for the December Plan Commission Zoning Board of Appeals meeting. She noted that the Garden Club finished planting 200 bulbs on Stirling. She reported that the Stirling Circle project is close to completion; landscaping is nearly finished. The Caucus has been using the Village Hall Board room as previously approved. Village Manager Lasday reported that two new homes on Aberdeen Court will be built. 29 Aberdeen Ct. is currently pending Architectural Review Commission (ARC) approval and 23 Aberdeen Ct. is scheduled for a pre-ARC meeting.

Manager Lasday noted she is working with the Municipal Partnering Initiatives (MPI) on road projects with Highland Park and Lincolnshire. The Village can choose to participate in a number of joint contract bids such as salt purchase, hydrant painting and tree removal. Village Manager Lasday needs to let the MPI know by 11/14 if the Village is interested in participating.

16. 15-11/10: **Village Clerk:** None

17. 16-11/10: **Village Commissioners Reports**

**Finance Commissioner's Report.*

- November Bill Submit List: Finance Director Linda McCulloch delivered the report for Trustee Ansani. She highlighted the monthly Deerfield Dispatch charge for \$9,540.00. Trustee Fisher asked if bringing this service in house would result in a savings. Chief Price noted that we are only charged 1 FTE from Deerfield PD. He reported that the Village is happy with the service that is being provided. Bringing this service in house would require a significant expense for the Village.

Trustee Boyle moved, seconded by Trustee Fisher, to approve the November Bill Submit List. On a roll call vote On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani)

- October Monthly Financial Budget Report. Village Finance Director McCulloch provided a review to the Board. Trustee Boyle moved, seconded by Trustee Fisher, to approve the October Monthly Financial Report. On a roll call vote On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).
- Finance Director McCulloch reported that our Health Insurance (2/1/15) General Liability (1/1/15) Policies will renew soon. It was noted that we are expecting a renewal notice soon. She is going to realign the health contract date to align with the calendar date. She does anticipate an increase to our dental premiums as our costs have held for the last three years. Trustee Boyle and Trustee Korner will be meeting with Mesirov for the Liability Insurance Sub Committee.
- Finance Director McCulloch provided the Quarterly Investment Report summarizing Village Investments.
- She reviewed the option for a supplemental payment to IMRF. The Village Board has approved supplemental payments for the last two years with positive returns of 20% last year. She noted that we can approve a \$250,000.00 place holder with December bills while deciding. The Board has until December 31, 2014 to authorize the investment.
- **Roads & Right of Way Commissioner's Report: None*
- **Police Commissioner's Report: None*

18. 17-11/10: **Village President.**

President Rothing welcomed the new Trustees, Demetrios Kozonis and Diana Lackner to the Board. He advised the new Trustees that they will have to complete Open Meetings Act (OMA) training and complete Statements of Economic Interests.

President Rothing provided a Six Month Village's Goals update for Fiscal Year 2014-2015. The entire list of accomplishment will be published in the next Village newsletter. The following items were completed: Rain Garden Maintenance, Landscape Medians, Stirling Circle Project, Dunsinane Lane Road Improvements, Emergency Preparedness, Water Reservoir, Construction Site Water Usage, Golf Outing and Bannockburn BBQ Challenge.

Chief Price noted that they are in the process of the installation of the holiday lights. The lighting will take place on November 26th. President Rothing reminded the Board about the Winter Ride & Sing-a-long on December 21st beginning at 3:15pm. He has contracted with Patch 22 for their wagon services. A communication will be sent out to the elementary school promoting the event.

19. Executive session For the Discussion of (1) Probable or Imminent Litigation Pursuant to 5 ILCS 120/2(c)(11), (2) Personnel, and (3) Executive Session Minutes.

Trustee Boyle moved, seconded by Trustee Koror to enter Executive Session for Discussion of (1) Probable or Imminent Litigation Pursuant to 5 ILCS 120/2(c)(11), (2) Personnel, and (3) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: One (Ansani). Executive Session was entered into at 8:48pm.

There being no further discussion in Executive Session, Trustee Fisher moved, seconded by Trustee Koror, to exit out of Executive Session. On a voice vote, the motion was approved. Ayes: Five (Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: One (Ansani). Executive Session was adjourned at 10:14pm.

20. 18-11/10: Consider Appointment of a Person to be Designated as a Member of the Village of Bannockburn's Architectural Review Commission.

President Rothing asked for recommendations for new Architectural Review Commission members.

21. 19-11/10: Consider Appointment of a Person to be Designated as the Village of Bannockburn's Architectural Review Commission Chairman.

President Rothing nominated Mike Raimondi to serve as Village of Bannockburn's ARC Commission Chairman. Trustee Koror moved, seconded by Trustee Boyle, to approve Mike Raimondi as the Village of Bannockburn's ARC Commission Chairman. On a voice vote, the motion was approved. Ayes: Five (Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

22. 20-11/10: Consider Approval of Personnel Decision from Executive Session.

Trustee Koror moved, seconded by Trustee Fisher, to approve Village of Bannockburn raises and bonuses. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

23. 21-11/10: Consider Approval of the October 27, 2014 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Koror moved, seconded by Trustee Boyle, to approve the October 27, 2014 Board Meeting Minutes (with minor corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Koror, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

24. 22-11/10: **Consider Approval of the October 27, 2014 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Fisher, to approve the October 27, 2014 Executive session Meeting Minutes (with minor corrections). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).

Adjournment.

Trustee Lackner moved, seconded by Trustee Korner, to adjourn the meeting at 10:20pm. On a voice vote the motion was approved to adjourn. Ayes: Five (Boyle, Fisher, Korner, Kozonis, Lackner); Nays: None; Absent: One (Ansani).