

**VILLAGE OF BANNOCKBURN
MEETING MINUTES
JULY 23, 2012**

1. 01-07/23: **Call to Order.** President Barkemeyer called the meeting to order at 7:05 p.m.

President: James Barkemeyer

Trustees Present: Debra Alch, James Boyle, Timothy Fisher, David Korner, Daniel Orth, Frank Rothing

Trustees Absent: None

Also Present: Village Engineer David Gewalt, Village Counsel Victor Filippini, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Michael Herschel (Unison), Village Resident Mark Nelson (1400 North Avenue), Jeff Tigchelaar (CBRE)

2. 02-07/23: **Pledge of Allegiance.** President Barkemeyer requested that Village Resident Mark Nelson lead everyone in reciting the Pledge of Allegiance.
3. 03-07/23: **Visitor's Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, President Barkemeyer moved onto the next issue.
4. 04-07/23: **Report of the July 17, 2012 Architectural Review Commission Meeting.**
**1400 North Avenue Fence Request.* Village Manager Lasday reported that the Architectural Review Commission unanimously approved a fence installation at the property of 1400 North Avenue. **2517 Waukegan Road Sign Request for Exercise Coach.* Village Manager Lasday reported that the Architectural Review Commission unanimously recommended approval of a four color sign for Exercise Coach. She inquired whether the raceway would be considered a color. Trustee Fisher stated that the raceway is not considered a color on the sign but the raceway needs to match the façade. **2333 Waukegan Road Concrete Pad and Generator Request.* Village Manager Lasday reported that the Architectural Review Commission unanimously recommended approval of a concrete pad, generator, and landscaping for Bannockburn Lake Office Plaza III. She stated that Building Commissioner Orth had approved the location of the generator. She noted that the PHH Mortgage wants to occupy the space by August 1, 2012. **1975 Telegraph Road Single Family Residence.* Village Manager Lasday reported that the property owner is unable to attend to tonight's meeting due to a personal commitment. She stated that there were questions that required clarification in regards to engineering and, more specifically, to the swale, rain gardens, and the location of the pillars and generator. She stated that Village Engineer Gewalt has

communicated with the property owner and architect regarding the location of the swale and rain garden. She stated that the property owner is aware that if the pillars and generator are being proposed to be placed in the Village's easement and that the Village will not be responsible for repairing or replacing them if the Village needs to access the easement. President Barkemeyer noted the equestrian easement on the property. Village Manager Lasday inquired whether a Certificate of Liability Insurance would be required. Village Counsel Filippini stated that a Certificate of Liability Insurance would not be required as the easement is not in the Village's right-of-way. Trustee Fisher indicated that the Village should provide something in writing that clarifies that all costs to repair or replace the generator or pillars will be borne by the property owner. **2211 Waukegan Road Temporary Awning and Screen Wall at Athletico's Exterior Entrance.* Village Manager Lasday reported that the Architectural Review Commission unanimously recommended approval of the temporary awning at Midtown Athletic Club. She stated that Midtown is aware that if they want to keep the awning, zoning relief would be required.

5. 05-07/23: **Other Business.** Trustee Boyle inquired whether there are any prospective tenants for the Retail Center. Mr. Jeff Tigchelaar of CBRE indicated that the Exercise Coach, a training facility, will be opening soon. She stated that Elements, a massage-type facility similar to Spa Envy, is also set to sign a lease. He noted that there has been some discussion regarding a restaurant and a lacrosse equipment store. Trustee Korner inquired whether there has been any conversation with Panera in getting them to install a shade on the southwest corner of their building. Mr. Tigchelaar responded that he has been unable to persuade Panera to install a shade. Village Manager Lasday noted that IDOT will be fixing the fence between PNC Bank and the Shell Gas Station. Mr. Tigchelaar stated that there has also been discussion regarding extending a lease with the Skokie Valley Cleaners and Eggsperience.
6. 06-07/23: **Consideration of Approval of the Use of the Duffy Lane and Wilmot Road as Part of the Bike Route for a Venus de Miles Cycling Event on July 29, 2012.** Trustee Fisher moved, seconded by Trustee Korner, to approve the use of Duffy Lane and Wilmot Road as part of the bike route for the Venus de Miles Cycling Event on July 29, 2012. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
7. 07-07/23: **Consideration of Approval of a Waiver of Competitive Bidding to Install Three Irrigation Lines at the Landscape Medians on Half Day Road and the Acceptance of a Proposal from RJ Underground to Install Three Irrigation Lines at the Landscape Medians on Half Day Road.** Trustee Orth identified that the proposed contract indicates that it will follow the law of Wisconsin and needs to be amended to comply with Illinois law. He inquired whether the location descriptions are sufficient for the contractor to complete the work. Village Engineer Gewalt stated that he and the contractor physically went to review the areas so there would be no confusion. Trustee Orth moved, seconded by Trustee Korner, to waive competitive bidding and approve a proposal from RJ Underground to install three irrigation lines at the landscape medians on Half Day Road subject to the contract being amended to

comply with Illinois law. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

8. **08-07/23: Consideration of Approval of a Resolution Approving an Amendment to a Professional Civil Engineering Services Agreement from Gewalt Hamilton Associates, Inc., for the Waukegan Road, Half Day Road, and Cedarcrest Lane Water Supply Project.** Trustee Orth moved, seconded by Trustee Boyle, to approve a resolution amending the Professional Civil Engineering Services Agreement from Gewalt Hamilton Associates, Inc. for the Waukegan Road, Half Day Road, and Cedarcrest Lane Water Supply Project. On a roll call vote, Resolution 2012-R-24 was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

9. **09-07/23: Consideration of Approval of a Resolution Approving the Adoption of the 2012 Lake County All Natural Hazards Mitigation Plan.** Village Manager Lasday stated that approving this resolution will allow the Village to accept FEMA funding in the event of an emergency or natural disaster. Trustee Fisher moved, seconded by Trustee Korner, to approve a resolution approving the adoption of the 2012 Lake County All Natural Hazards Mitigation Plan. On a roll call vote, Resolution 2012-R-25 was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

10. **10-07/23: Village Engineer's Report.** **IEPA Regulations.* Village Manager Lasday noted that the IEPA is revamping its regulations and will incorporate many of the regulations that Bannockburn has put into place regarding stormwater management. **Smoke Testing.* Village Engineer Gewalt reported that smoke testing will begin next week and will last 3-5 days. He stated that signs will be posted and notices will be provided on door hangers. He stated that the contractor has also sent letters to the residents notifying them of the upcoming work. **Wilmot Road Repaving Project.* Village Engineer Gewalt reported that the Wilmot Road Repaving Project is essentially complete with the exception of punch list items. Trustee Boule stated that the shoulders look great. Trustee Rothing inquired whether the grass seed will be watered by the contractor. Village Engineer Gewalt reported that if it does not rain, the contractor should water it. Trustee Korner requested that Village Engineer Gewalt notify the contractor that he will need to water the area if there is no rain. **Route 22 Widening Project.* Village Manager Lasday requested that Village Engineer Gewalt contact IDOT representative, Melissa, to review the proposed landscaping along Route 22 and Waukegan Road.

11. **11-07/23: Village Counsel's Report.** Village Counsel Filippini had nothing to report.

12. **12-07/23: Village Commissioners' Reports.**

**Right-of-Way/Roads Commissioner Korner.* Right-of-Way/Roads Commissioner Korner reported on a recent email from a neighboring municipal official who was unhappy with the traffic and construction on Waukegan Road. He stated that Village Manager Lasday has responded to the email. **Wilmot Road Repaving Project.* Right-of-Way/Roads Commissioner Korner reported that the Wilmot Road Repaving Project is complete with the exception of punch list items. He stated that it appears that some of the landscaping was cut back. **Route 22 Widening Project.* Right-of-Way/Roads Commissioner Korner reported on a recent traffic switch in lanes on the Route 22 Widening Project.

**Water/Sewers Commissioner's Report.* Water/Sewer Commissioner Fisher had nothing to report.

**Economic Development Commissioner's Report.* Economic Development Commissioner Rothing had nothing to report.

**Building Commissioner's Report.* Building Commissioner Orth had nothing to report.

**Police Commissioner's Report.* Police Commissioner Boyle reported there have been vehicular accidents due to the recent traffic switch in lanes.

13. 13-07/23: Village Manager's Report. **Bloomberg Column.* Village Manager Lasday reported that Bannockburn is being named one of the top ten communities for affluent people to retire. She stated that she will be able to review the column before it goes to print. **Battle of Bannockburn.* Village Manager Lasday reported that she has received a couple of responses from invited municipalities who have agreed to participate in the Battle of Bannockburn event. **Cell Phone Ban.* Village Manager Lasday reported that Governor Quinn signed into law a cell phone ban in construction zones. **Pathway System.* Village Manager Lasday reported that she is looking into grant funding for pathways on Telegraph Road and Waukegan Road. She noted that Lake County Forest Preserve District will need to be involved as part of the Waukegan Road pathway. She stated that the Village's pedestrian and equestrian trail maps will need to be updated and requested permission to have Village Engineer Gewalt perform the updates. The consensus of the Board is to have Village Engineer Gewalt update the pedestrian and equestrian trail maps. **Filming in Bannockburn.* Village Manager Lasday reported on upcoming filming on the property at 1900 Wilmot Road. She stated that due to the recent interest in the Village, she will draft an ordinance for the Board's consideration regarding filming in the Village. Village Counsel Filippini stated that he will send ordinances that Holland & Knight has written for other local municipalities. **Irrigation Well.* Village Manager Lasday reported that Village Resident Sparky Tinucci indicated that he had been given Village approval to keep his well for irrigation purposes even after going onto the public water system. She stated that staff reviewed its ordinances and agreements and is unable to confirm Mr. Tinucci's claim. Village Counsel Filippini

stated that the Village has, as a matter of policy, requires residents to cap their well when coming onto the Village's water system because of the risk of cross-contamination and that Illinois Department of Natural Resource's water allotment is based upon residents using public water which could result in the Village violating IDNR's regulations. Village Administrative Assistant Vela-Schneider noted that it has always been encouraged to terminate well use to help preserve the water table for municipalities in western communities who do not have access to lake water. Trustee Orth stated that he does not feel that residents should need to cap their wells. Village Counsel Filippini suggested that Mr. Tinucci provide documentation of the approval to keep his well.

14. 14-07/23: **Village President's Report.** President Barkemeyer had nothing to report.
15. 15-07/23: **Executive Session.** Trustee Fisher moved, seconded by Trustee Rothing, to enter in Executive Session for the purposes of discussing Potential/Threatened Litigation, Land Acquisition/Disposition, and Enforcement. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None. Executive Session was entered into at 8:56 p.m.

There being no further discussion in Executive Session, Trustee Fisher moved, seconded by Trustee Rothing, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None. Executive Session was adjourned at 9:50 p.m.

16. 16-07/23: **Other Business.** **Consideration of Approval of a Letter of Intent between the Village of Bannockburn and Unison Site Management, LLC.* This issue was tabled.
17. 17-07/23: **Adjournment.** There being no further business of the Board of Trustees, Trustee Fisher moved, seconded by Trustee Rothing, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None. The meeting was adjourned at 9:51 p.m.