

**VILLAGE OF BANNOCKBURN
MEETING MINUTES
JUNE 25, 2012**

1. 01-06/25: **Call to Order.** President Barkemeyer called the meeting to order at 7:0s p.m.

President: James Barkemeyer

Trustees Present: Debra Alch, James Boyle, David Korner, Daniel Orth

Trustees Absent: Timothy Fisher

Also Present: Village Engineer David Gewalt, Village Counsel Victor Filippini, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Village Property Owners Frank and Lisa Karkazis (1665 Duffy Lane), Michael Mascolino (1665 Duffy Lane)

2. 02-06/25: **Pledge of Allegiance.** President Barkemeyer requested that Trustee Boyle lead everyone in reciting the Pledge of Allegiance.

3. 03-06/25: **Visitor's Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, President Barkemeyer moved onto the next issue.

4. 04-06/25: **Report from the ARC's Meeting on June 19, 2012.** *1900 Duffy Lane. Village Manager Lasday reported that the Architectural Review Commission (ARC) unanimously approved the flag pole for the property at 1900 Duffy Lane. *1670 Meadow Lane. Village Manager Lasday reported that the ARC unanimously approved the replacement of the existing deck at 1670 Meadow Lane. She stated that the proposed deck is virtually identical to the existing deck with the exception of wrought iron spindles. *1665 Duffy Lane. Village Manager Lasday reported that the ARC unanimously approved the single family residence at 1665 Duffy Lane with the conditions identified in the ARC packet. She stated that the Commission requested that landscaping be installed by the entryway piers to soften the look of them. Mr. Michael Mascolino stated that the ARC also requested that a pool cover be installed and that Dr. and Mrs. Karkazis have agreed to install a pool cover. Village Manager Lasday reported that the petitioner has requested only 24 exterior lights on the property. She also noted that Building Commissioner Orth has approved the location of the generator. Upon inquiry from President Barkemeyer, Mr. Mascolino stated that he hopes to get a permit in July and complete the project within 12 – 14 months. *1393 Aitken Drive. Village Manager Lasday reported that staff updated the ARC to the changes that the owner of 1393 Aitken Drive will make. She stated that because of the opacity regulations that are triggered by the addition, the owners have decided against installing the addition and

portico but will do the remainder of the project which does not trigger the opacity regulations. She stated that the ARC found the changes acceptable and did not feel that the owners needed to resubmit to the Commission. **Other Business.* Village Manager Lasday reported that the property owners of 27 Aberdeen Court have requested a taller fence than originally approved. She stated that the fence will look exactly as the approved fence with the exception that the height may be 6 ft. rather than the approved 4 ft. She stated that the Commission had no problem with the taller height of the fence.

5. 05-06/25: **Public Hearing Regarding the Fiscal Year 2012-13 Appropriation Ordinances.** President Barkemeyer opened the Public Hearing at 7:11 p.m. regarding the Fiscal Year 2012-13 Appropriation Ordinances. Hearing no comments from the audience, Trustee Orth moved, seconded by Trustee Korner, to close the hearing at 7:12 p.m. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).
6. 06-06/25: **Consideration of Approval of an Annual Appropriation Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.** Trustee Orth moved, seconded by Trustee Alch, to approve an annual appropriation ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year beginning May 1, 2012 and ending April 30, 2013. On a roll call vote, Ordinance 2012-14 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).
7. 07-06/25: **Consideration of Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.** Trustee Orth moved, seconded by Trustee Alch, to approve an annual appropriation ordinance of the Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2012 and ending April 30, 2013. On a roll call vote, Ordinance 2012-15 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).
8. 08-06/25: **Consideration of Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.** Trustee Orth moved, seconded by Trustee Alch, to approve an annual appropriation ordinance of the Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year beginning May 1, 2012 and ending April 30, 2013. On a roll call vote, Ordinance 2012-16 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).
9. 09-06/25: **Consideration of Approval of an Annual Appropriation Ordinance of the Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.** Trustee Orth moved, seconded by Trustee Alch, to approve an annual appropriation ordinance of the Village of Bannockburn Special Service Area Number Seventeen, Lake

County, Illinois for the Fiscal Year beginning May 1, 2012 and ending April 30, 2013. On a roll call vote, Ordinance 2012-17 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).

10. 10-06/25: **Consideration of Approval of a Resolution Authorizing the Statement and Sources of Estimated Revenues for Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013.** Trustee Orth moved, seconded by Trustee Alch, to approve a resolution authorizing the statement and sources of estimated revenues for Fiscal Year beginning May 1, 2012 and ending April 30, 2013. On a roll call vote, Resolution 2012-R-19 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).

11. 11-06/25: **Consideration of Approval of the Ratification of Approval of a Settlement Agreement and Release between the Village of Bannockburn and Clear Wireless, LLC.** Trustee Orth moved, seconded by Trustee Boyle, to approve the ratification of a Settlement Agreement and Release between the Village of Bannockburn and Clear Wireless, LLC. On a roll call vote, the ratification was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).

12. 12-06/25: **Consideration of Approval of a Resolution Approving the Repeal and Replacement of the General Policy for the Use of the Bannockburn Open Space Shelter.** Village Manager Lasday presented the draft resolution to the Board. She requested that the Board make final determinations on the fees. After some discussion, it was determined that the rental fee for residents would be \$50 per hour and non-residents would be charged a rental fee of \$100 per hour (the minimum rental fee would still be \$100), a security deposit in the amount of \$200 for the first 49 attendees and \$200 for every increment of 50 attendees beyond the first 49 attendees, \$50 cleaning fee for 49 attendees or less and \$150.00 for events that have 50 or more attendees, and an additional \$500 security deposit if a tent or other structure is installed/placed. Village Counsel Filippini and Trustee Orth recommended changes to the proposed language in the policy and application. Trustee Orth moved, seconded by Trustee Boyle, to approve a resolution approving the repeal and replacement of the General Policy for the Use of the Bannockburn Space Shelter, as amended. On a roll call vote, Resolution 2012-R-20 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher)

13. 13-06/25: **Village Engineer's Report.** **Smoke Testing in the Southeast Portion of the Village.* Village Engineer Gewalt presented bid results from ME Simpson and RJN. He stated that ME Simpson's bid is in the amount of \$15,750 and that RJN Group's bid is in the amount of \$18,800, a difference of \$3,050. He stated that while ME Simpson is less, he still recommends using RJN Group based upon their performance and methodology recommendations. He stated that, if approved, RJN Group may begin smoke testing toward the end of July, which allows the Village to send notices to the homeowners advising them of the project. He stated that the project will take approximately two weeks to complete. He noted that RJN Group is currently working in Deerfield. The consensus of the Board is to have RJN Group complete the work. **Waukegan Road,*

Cedarcrest Lane, and Half Day Road Water Main Project. Village Engineer Gewalt requested that the Board go out to bid for the Waukegan Road, Cedarcrest Lane, and Half Day Road Water Main Project as the IEPA strongly encouraged this. He stated that he is hoping the project may begin as early as October 2012 with restoration occurring in Spring 2013. Trustee Orth moved, seconded by Trustee Rothing, to approve the Village going out to bid for the Waukegan Road, Cedarcrest Lane, and Half Day Road Water Main Project. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher).

14. 14-06/25: **Village Counsel's Report.** Village Counsel Filippini had nothing to report.

15. 15-06/25: **Village Manager's Report.** **Battle of Bannockburn Barbeque Competition.* Village Manager Lasday stated that after her preliminary meeting regarding the Battle of Bannockburn's Barbeque Competition, she is concerned that this event will exceed the budgeted allotment. She stated that there are many issues that require resolution including how many people will be allowed to participate, the handling of meat, and expenses related to the setup, maintenance, and cleanup of the event. She suggested limiting the scope to communities surrounding the Village's boundaries with the Village paying for the expenses. She suggested having music at the venue, noting that her son had indicated that he would be able to provide a local band for \$500-1,000, depending on the quality of performers that the Village wishes to have. She stated that her son also indicated that it might be beneficial to promote the event via social media rather than through the newspaper. After some discussion, the Board agreed to hire a band at \$1,000 and to have the event advertised via social media and not via the newspaper. Village Manager Lasday inquired whether the Village should sell tickets. The consensus of the Board is to not sell tickets. Village Manager Lasday inquired whether there would be a grand prize other than the travelling trophy. After some discussion, the consensus of the Board is to have a gift certificate that can be used at the Bannockburn Green Retail Center. **Trinity International University Entryway Sign.* Village Manager Lasday reported that she, Village Engineer Gewalt, Village Forester Sinn, and Ryan Hust of Trinity International University met to discuss the location of Trinity International University's proposed entryway sign, rain garden, and landscape plantings. She noted that the light pole at the entrance of the University will be removed. **House Bill 313 - Grant Funding.* Village Manager Lasday stated that it appears that the Village may still get the \$100,000 granting funding as part of the allocation of monies that State Representative Karen May gets for her community. **Water Conservation Measures.* Village Manager Lasday reported that water conservation measures continue due to extreme temperatures and lack of rain. **Electric Aggregation.* Village Manager Lasday reported that due to some conflicting language in the Village's bid requirements and Integris' contract, she was able to extend the Village of Bannockburn's current electrical rate with Integris through the end of the summer 2013. **Panera Bread.* Village Manager Lasday reported that Panera had initially requested spandrel windows along the southwest elevation. She stated that the windows are consistent with the ARC's approval.

16. 16-06/25: **Village Commissioners' Reports.**

***Finance Commissioner's Report.** **Telecommunication's Tax.* Finance Commissioner Alch stated that the Village was notified that the Village has received a deposit in the amount of \$437,991.99 after an audit on the telecommunication tax was conducted. She noted that the Illinois Department of Revenue did not indicate how the deposit was calculated, or the reporting periods to which the funds apply; the exact amount from the audit is not known due to the total deposit including the monthly deposit and the adjustment deposit. The adjustment for future deposits is unknown. Village Manager Lasday stated that the Village may want to pay off some of the IMRF deficit. Village Finance Director McCulloch noted that there are advantages and disadvantages of paying it off early. The consensus of the Board is to use some of the funds to reduce the Village's deficit with IMRF in December 2012 and, in the interim, invest the money at a bank that provides the best rate.

***R-O-W/Roads Commissioner's Report.** **Route 22 Widening Project.* Roads/Right-of-Way Commissioner Korner reported that he met last week with IDOT representatives to discuss the landscaping along Route 22 and Waukegan Road. He stated that the Village reaffirmed its desire to install native plantings in the medians that require minimal maintenance. He stated that the goal is to have a nice balance between aesthetics and maintenance. **Lakeside Drive Repaving Project.* Roads/Right-of-Way Commissioner Korner reported that the Lakeside Drive Repaving Project is moving along very well despite the roadblocks that has had to be dealt with along the way (3000 Lakeside Drive and 2801 Lakeside Drive squabbling). **Route 22 Widening Project Cont.* Roads/Right-of-Way Commissioner Korner reported that the paths on Route 22 will be installed soon. He also noted that visibility is important for the residents on Route 22 and that IDOT has been made aware of it. **Wilmot Road Repaving Project.* Roads/Right-of-Way Commissioner Korner reported that he does not anticipate any work occurring until late next week on the Wilmot Road Repaving Project. Village Engineer Gewalt agreed, noting that work is not scheduled to continue until after Independence Day. **Route 22 Medians – East of the Bannockburn Green Retail Center.* Village Manager Lasday stated that IDOT has requested that the Village take responsibility of the two landscape medians east of the Bannockburn Green Retail Center. She stated that IDOT indicated that it would remove the landscaping and plant grass if the Village is inclined to mow the area. Roads/Right-of-Way Commissioner Korner stated that it would be beneficial to do this as the area looks awful right now. The consensus of the Board is that it would be amenable to maintaining the two medians in the unincorporated area east of the Village.

***Building Commissioner's Report.** Building Commissioner Orth had nothing to report.

***Police Commissioner's Report.** **Bannockburn Safety Day.* Police Commissioner Boyle requested that Chief Price report on Bannockburn Safety Day. Chief Price stated that Bannockburn Safety Day went well. He stated that details of the event were included in the Pioneer Press – Deerfield Review. He stated that approximately ½ dozen

car seats were installed, ½ dozen dogs were microchipped, and about 1 ½ dozen children ID kits were provided. **Chief Price Vacation.* Chief Price reported that he will not be in attendance at the July 9, 2012 Board of Trustees Meeting as he will be on vacation. He stated that Lt. Heneghan will attend the meeting and provide the report.

17. 17-06/25: President's Report. **ILCMA Conference.* President Barkemeyer reported that Village Manager Lasday will attend a conference this week and will not be providing a Manager's report. **July 9 and July 23 Meetings.* President Barkemeyer inquired whether the Board Members will be available for the July 9 and July 23 meetings. The consensus of the Board is that they will be around to attend the meetings.

18. 18-06/25: Executive Session. Trustee Orth moved, seconded by Trustee Korner, to enter in Executive Session for the purposes of discussing Potential/Threatened Litigation, Land Acquisition/Disposition, Enforcement, and Executive Session Meeting Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). Executive Session was entered into at 8:19 p.m.

There being no further discussion in Executive Session, Trustee Orth moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). Executive Session was adjourned at 8:52 p.m.

19. 19-06/25: Other Business. **Consideration of Approval of the June 11, 2012 Board Meeting Minutes.* Trustee Boyle moved, seconded by Trustee Orth, to approve the June 11, 2012 Board of Trustees Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Bole, Korner, Orth, Rothing), Nays: None, Absent: None. **Consideration of Approval of the June 11, 2012 Executive Session Meeting Minutes.* Trustee Boyle moved, seconded by Trustee Korner, to approve but keep confidential the June 11, 2012 Board of Trustees Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). **Consideration of Approval of a Resolution Approving the First Amendment to the Agreement for Water Supply Services by and between the City of Highland Park and the Village of Bannockburn.* Trustee Rothing moved, seconded by Trustee Orth, to approve a resolution approving the first amendment to the Highland Park and Village of Bannockburn Water Supply Services Agreement. On a roll vote, Resolution 2012-R-21 was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). **Orren Pickell Business.* President Barkemeyer noted an article that indicated that Orren Pickell's business may be up for sale.

20. 20-06/25: Adjournment. There being no further business of the Board of Trustees, Trustee Boyle moved, seconded by Trustee Rothing, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). The meeting was adjourned at 8:55 p.m.