

**VILLAGE OF BANNOCKBURN
MEETING MINUTES
JUNE 11, 2012**

1. 01-06/11: **Call to Order.** President Barkemeyer called the meeting to order at 7:04 p.m.

President: James Barkemeyer

Trustees Present: Debra Alch, James Boyle, Timothy Fisher, David Korner, Daniel Orth

Trustees Absent: Frank Rothing

Also Present: Village Engineer David Gewalt, Village Counsel Victor Filippini (arrived at 8:19 p.m.), Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Village Resident Kim Barkemeyer (1405 Valley Road), Omar Hernandez (Hub Midwest), Lisa Waggoner (The Waggoner Law Firm P.C.)

2. 02-06/11: **Pledge of Allegiance.** President Barkemeyer requested that Debra Alch lead everyone in reciting the Pledge of Allegiance.
3. 03-06/11: **Visitor's Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, President Barkemeyer moved onto the next issue.
4. 04-06/11: **Resignation of Debra Alch as Village Clerk.** President Barkemeyer accepted the resignation of Debra Alch as Village Clerk.
5. 05-06/11: **Village President Swearing in Debra Alch as Village Trustee.** President Barkemeyer swore in Debra Alch as Village Trustee.
6. 06-06/11: **Consideration of an Ordinance Reconsidering and Superseding Ordinance 2012-07, Being an Ordinance Further Amending Ordinance 98-4, As Amended, Relating to the Office Development at 1200 Lakeside Drive.** Village Manager Lasday presented the draft ordinance for consideration but noted corrections. Trustee Fisher moved, seconded by Trustee Korner, to reconsider and supersede *Ordinance 2012-07, Being an Ordinance further amending Ordinance 98-4, as Amended, Relating to the Office Development at 1200 Lakeside Drive*, as amended. On a roll call vote, Ordinance 2012-12 was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

7. 07-06/11: **Consideration of Approval of an Ordinance Establishing the Prevailing Rate of Wages in Lake County for Village Public Works Projects.** Trustee Korner moved, seconded by Trustee Fisher, to approve establishing the prevailing rate of wages in Lake County for Village Public Works Projects. On a roll call, Ordinance 2012-13 was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

8. 08-06/11: **Discussion of Bannockburn Green Retail Center Special Use Permit.** Village Manager Lasday stated that the Bannockburn Green Retail Center's Special Use Permit Ordinance 2006-29 calls for the demolition of the outlot that held the Blockbuster Video store. She stated that the Village approved an ordinance in 2010 that would allow the outlot to remain for the restaurant White Ginger. She stated that because the ordinance was never executed, the approval lapsed. She stated that there has been some interest in having another restaurant placed in the former Blockbuster tenant space but she has informed management of the Retail Center that special approvals would be required. Trustee Fisher noted that Ordinance 2006-29 also references concerts at Retail Center, but that there have not been any concerts recently. Trustee Korner stated that the language permits the use of concerts if the Retail Center chooses to have them. Village Manager Lasday stated that Bannockburn Green Retail Center's Special Use Permit also depicts specific landscaping for the property. She stated that there are sugar maples that have died and that the Village's Forester has recommended that autumn blaze maples be planted instead. The consensus of the Board is to have autumn blaze maples be planted instead of sugar maples.

9. 09-06/11: **Village Engineer's Report.** **Water Reservoir.* Village Engineer Gewalt presented a proposal in the amount of \$650.00 from Bannockburn Public Works for touch-up painting on the exterior equipment at the Reservoir. Trustee Boyle inquired about the issue with the generator at the Water Reservoir. Village Engineer Gewalt stated that he will be contacting the manufacture in regards to the generator to see if the Village has any recourse. He noted that the Village's warranty has expired. Trustee Orth moved, seconded Trustee Boyle, to approve a proposal from Bannockburn Public Works for the touch-up painting of the exterior equipment at the reservoir. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). **North Lakeside Drive Pay Request.* Village Engineer Gewalt presented a pay request in the amount of \$261,315.23 for G&M Cement for the North Lakeside Drive Road Reconstruction Project. He stated that the project is approximately 50% complete with most of the road pavement installed and in the process of curing. Trustee Orth moved, seconded by Trustee Alch, to approve a pay request in the amount of \$261,315.23 to G&M Cement. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). Village Engineer Gewalt noted that this item is included in the Bill Submit List. **Wilmot Road Repaving Project.* Village Engineer Gewalt stated that the Wilmot Road Repaving Project is approximately 30% complete. He stated that the project is being funded through the State and that the State makes all the payouts. Village Engineer Gewalt stated that Village Manager Lasday will need to sign an authorization form for the State to make payments in the amount of \$187,291.30.

Village Manager Lasday noted that the Village will need to pay for construction engineering services upfront and then ask the State for the 70% reimbursement. Trustee Fisher inquired about the timeframe for resurfacing the road. Village Engineer Gewalt replied that the first lift is being placed this week and that he hoped to have the entire project completed within six weeks. He noted that there will be intermittent stopping points because each crew is assigned a specific task on the project. He stated that he asked the State to coordinate the crews to help move the project along more quickly. **Smoke Testing in the Southeast Portion of the Village.* Village Engineer Gewalt presented two proposals from ME Simpson and RJN Group for smoke testing services. He stated that each of the contractors used separate methodologies to bid on the project. He stated that while RJN Group is higher in price, there will be a person at each of the manholes and would use more intense smoke. Trustee Fisher suggested that ME Simpson be allowed to re-bid using these parameters. Trustee Korner suggested that both companies be allowed to re-bid using these parameters.

10. 11-06/11: **Chief's Report.** **NATO Summary.* Chief Price reported that the NATO Summit weekend was a success for police. He stated that the Emergency Outreach Center (EOC) was on hand to lend assistance in cases of emergency. He stated that the Route 22 traffic sign was hacked into during NATO weekend and that the message displayed "Panda on a Rampage". **DARE Program.* Chief Price reported that the DARE Program was a huge success, noting that the program just completed its 11th year. He stated that Officer Ogden is currently in Peoria, IL at a DARE Training Conference to improve next year's curricula. **Narrow Banding Radios.* Chief Price reported that former Chief of Police Kevin Tracz had purchased several radios via eBay. He stated that while the casing reflected an older radio system, the internal hardware contained narrow banding. He stated he is seeking 9-1-1 funding assistance from the Village of Deerfield to purchase two more radios. **Safety Day.* Chief Price reported on the upcoming Safety-Day event. He identified events that will occur at Safety Day including car seat installations, dog micro chipping, and K-9 Officer Dex' demonstration. Trustee Fisher requested that all the Board members attend the event.
11. 15-06/11: **Village Manager's Report.** **Tarns of the Moor Subdivision.* Village Manager Lasday reported that Orren Pickell returned the deed of the vacant lots at the Tarns of the Moor Subdivision to the Bank in lieu of foreclosure. She stated that the transaction took place on Friday. She stated that she and Village Engineer Gewalt met with a Bank representative today to discuss the outstanding issues on the property that were identified in the Compliance Inspection including the balance of the road work, sign regulations, and landscaping issues. She stated that the representative appears willing to cooperate to bring the subdivision into compliance. **JOC Center.* Village Manager Lasday stated that she and Chief Price have been attending several emergency management meetings. She stated that ComEd has created a Joint Operating Center (JOC) which will allow ComEd to work more diligently with municipalities. She stated that municipalities will be given rotational schedules that will require them to take turns operating/staffing the JOC in an event of an emergency. Trustee Orth inquired who organized the JOC. Village Manager Lasday stated that the ICC began the initiative but that ComEd has also been involved. She stated that the municipal representatives would

strictly be there for emergency issues such as the need for immediate attention for generator and/or traffic lights. She stated that she stressed to ComEd several times that the municipal representatives would not be there to report the number of outages and/or provide updates to when restoration of electrical service will be given, noting that ComEd tried multiple times to add these responsibilities to municipalities. She added that the rotational schedule is still being worked out after the initial schedule identified that Bannockburn would be on call 22 weeks of the 56 weeks. **Highland Park Water Conservation*. Village Manager Lasday reported that Highland Park has expressed concern regarding water levels and may institute water conservation measures if the drought continues. **Keystone Tenant*. Village Manager Lasday reported that Keystone secured a lease with PHH Mortgage who will bring 300 employees. **4th of July Ad*. Village Manager Lasday reported that the Village's contribution to the Village of Deerfield's 4th of July parade permits the printing of an ad in its brochure. She stated that the ad that will be placed identifies future events in the Village. **Vacation*. Village Manager Lasday reported that she will be out of the office from midday on June 14th through Monday, June 18th. She stated that she will be watching her daughter embark on a cross-country bike trip which will begin on the west coast and end on the east coast in the middle of July. She stated that the biking expedition is to raise awareness on AIDS and general health well-being.

12. 12-06/11: **Village Counsel's Report.** None.

13. 13-06/11: **Village Clerk's Report.** **Verbatim Records*. Deputy Clerk and Village Finance Director McCulloch reported on the destruction of Executive Session verbatim records in accordance with the State's regulations. **Executive Session Meeting Minutes*. Trustee Fisher moved, seconded by Trustee Boyle, not to release previously approved Executive Session meeting Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

14. 14-06/11: **Village Commissioners' Reports.**

**Finance Commissioner's Report*. **June Bill Submit List*. Finance Commissioner Alch presented the June Bill Submit List. She noted the format changes. Trustee Fisher moved, seconded by Trustee Korner, to approve the June Bill Submit List, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). **Budget Report*. Finance Commissioner Alch presented the Budget Report. She identified formatting changes, noting that some items can be misleading since the Village has not paid for previous services.

**R-O-W/Roads Commissioner's Report*. **Lakeside Drive Repaving Project*. R-O-W/Roads Commissioner Korner reported that the Lakeside Drive Repaving Project is moving more smoothly. **Wilmot Road Repaving Project*. Roads/Right-of-Way Commissioner Korner reported that the Wilmot Road Repaving Project is on schedule. **South Waukegan*

Road. Trustee Fisher inquired when the State will repave Waukegan Road south of the current construction area. Village Engineer Gewalt stated that the milling and replacement of the road is in IDOT's 5-year plan. **Route 22 Widening Project.* Village Manager Lasday stated that she will meet with an IDOT representative on June 19th to review the rain garden installation on Route 22 and to discuss what will be placed on the Waukegan Road medians that were previously designed to have plant material.

**Economic Development Commissioner's Report.* Economic Development Commissioner Fisher inquired whether there has been any thought given to having a ribbon-cutting ceremony once the road is complete. Village Manager Lasday stated that this is not permitted on state roads and that if the Board officials really wanted to have a ceremony, they would need to get public officials involved.

**Building Commissioner's Report.* Building Commissioner Orth had nothing to report.

**Police Commissioner's Report.* **DARE Graduation.* Police Commissioner Boyle reported on the DARE graduation. He stated that Ryan Friend helped Officer Ogden with the outdoor education. He stated that a video was presented reflecting moments in the DARE program. He stated that everyone enjoyed the video. **Honorable Mentions.* Police Commissioner Boyle indicated that Lt. Heneghan and Officer Ogden were presented with honorable mentions for their work with the automobile-train accident. **Wilmot Road Accident.* Police Commissioner Boyle discussed the accident involving a school bus and automobile. Trustee Fisher suggested that the contractor on Wilmot Road be more vigilant in trying to prevent accidents from occurring in the construction area.

15. 15-06/11: **President's Report.** President Barkemeyer reported that Village Engineer Gewalt and Village Manager Lasday gave a presentation to CMAP on best management practices related to the Route 22 Widening Project. He stated that project yielded positive reviews for the Village and IDOT.
16. 16-06/11: **Executive Session.** Trustee Boyle moved, seconded by Trustee Korner, to enter in Executive Session for the purposes of discussing potential litigation, enforcement, land acquisition/disposition, personnel, and Executive Session Meeting Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). Executive Session was entered into at 8:12 p.m.

There being no further discussion in Executive Session, Trustee Fisher moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). Executive Session was adjourned at 8:21 p.m.

17. 17-06/11: **Other Business.** **Clear Wireless Settlement.* Trustee Fisher moved, seconded by Trustee Korner, to approve a settlement agreement with Clear Wireless and

ratifying the decision at the June 25, 2012 Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). **Consideration of Approval of the May 29, 2012 Board Meeting Minutes.* Trustee Orth and Village Finance Director McCulloch offered corrections to the draft May 29, 2012 Board of Trustees Meeting Minutes. Trustee Korner moved, seconded by Trustee Boyle, to approve the May 29, 2012 Board of Trustees Meeting Minutes, as amended. On a roll call vote, the motion was approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). **May 29, 2012 Executive Session Meeting Minutes.* Trustee Orth moved, seconded by Trustee Korner, to approve but keep confidential the May 29, 2012 Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

18. 18-06/11: **Adjournment.** There being no further business of the Board of Trustees, Trustee Korner moved, seconded by Trustee Boyle, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). The meeting was adjourned at 8:31 p.m.