

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MEETING MINUTES
APRIL 22, 2013**

1. 01-04/22: **Call to Order.** President Barkemeyer called the meeting to order at 7:04 p.m.

President: James Barkemeyer

Trustees Present: Debra Alch, James Boyle, Timothy Fisher, David Korner, Daniel Orth

Trustees Absent: Frank Rothing

Also Present: Village Engineer David Gewalt, Village Counsel Victor Filippini, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Vela-Schneider

Visitors: Jason Berg (Panera Bread), Jody Figura (BSPO), David Levitz (DBR Chamber of Commerce), Village Resident Hob Reichenbach (13 Broadleys Court), Ken Snyder (Panera Bread), Vicki Street (DBR Chamber of Commerce), Village Residents Bill and Judi White (14 Broadleys Court)

2. 02-04/22: **Pledge of Allegiance.** President Barkemeyer requested that Trustee Orth lead everyone in reciting the Pledge of Allegiance.
3. 03-04/22: **Visitor's Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, he moved onto the next issue.
4. 04-04/22: **Discussion Regarding the Screening Options of the Southwest Window at the Panera Bread Location in the Bannockburn Green Retail Center.** Mr. Jason Berg (Panera Bread) and Mr. Ken Snyder (Panera Bread) introduced themselves to the Board of Trustees. Mr. Berg presented two window-screening options to shade the southwest elevation of the Bannockburn Green Retail Center Panera Bread: one tan mesh, the other black mesh. He stated that the tan shade is already in the Bannockburn Green Retail Center Panera shading the southern elevation. He stated that these samples provide 90% opacity. Upon inquiry from Trustee Orth, Mr. Berg stated that these two samples, which come in several colors, are used in Panera Breads throughout the country. Trustee Orth inquired why the shades had not been installed earlier. Mr. Berg replied that Panera was instructed to leave the window open to allow people to see into the building. Trustee Fisher stated that the reason for this was that there was supposed to be a bakery at that window. Mr. Berg agreed, noting that the retail center management company had constructed a building that was not functional for Panera Bread's needs and that a redesign had taken place to make it more functional. Village Counsel Filippini stated that it is ultimately Building

Commissioner Orth and Village Manager Lasday's decision to determine whether either of these two options is acceptable. Trustee Fisher expressed concern that the shades may be installed but will not be utilized. Village Counsel Filippini stated that if they are not used to shield the interior of the building, the Board would recognize it and decline any approval in future years. Trustee Orth and Village Manager Lasday found that the tan mesh shade sample would be acceptable. Village Manager Lasday requested that Mr. Berg send her an email with the specifications of the material that will be used. Mr. Berg stated that he will place the order in for the tan mesh shade immediately but noted it will take 3-4 weeks for the shade to be installed. He requested permission to put out the seasonal tables and chairs. Trustee Orth stated that the tables and chairs can be placed outside now but that the shade must be installed by June 1, 2013. Mr. Berg requested permission to do the entire western elevation (two windows). Trustee Orth agreed. Upon inquiry from Village Finance Director McCulloch, Mr. Berg stated that if the shades fade over time, they will be replaced.

5. **05-04/22: Consideration of Approval of a Request by the Bannockburn School Parent Organization for Use of the Village's Shelter, Open Space, and a Waiver of Rental Fees for a Bannockburn School Picnic on May 30, 2013.** Ms. Jody Figura presented a request on behalf of the Bannockburn School Parent Organization (BSPO) for use of the Village's Open Space Shelter, park, and a waiver of the rental fees for the annual Bannockburn School picnic on May 30, 2013. Trustee Orth moved, seconded by Trustee Fisher, to approve a request by BSPO for use of the Village's shelter, Open Space Park, and waiver of the rental fees for the annual school picnic, subject to the area being left in the condition it was found. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

6. **06-04/22: Consideration of Approval of a Funding Request to the Deerfield Bannockburn Riverwoods Chamber of Commerce.** Mr. David Levitz (DBR Chamber of Commerce) and Ms. Vicki Street (DBR Chamber of Commerce) introduced themselves to the Board. Mr. Levitz requested the Village's financial assistance to help promote businesses in the Village. He stated that the Chamber of Commerce is doing exciting things on behalf of the businesses in the Village of Bannockburn and that he would like to continue this progress. Ms. Street reported on a merchants meeting where Bannockburn Green business owners were able to meet one another. She stated that she will assist in the implementation of some ideas that were received in that meeting and that the businesses will meet on a monthly basis. Mr. Levitz stated that the DBR Chamber of Commerce has also assisted in creating a Trinity International University Student Resource Kit for students and their parents to identify local places to eat, frequent, and stay in Bannockburn. Village Manager Lasday noted that the DBR Chamber of Commerce was instrumental in the planning process of the Battle of Bannockburn Barbeque Challenge. Mr. Levitz stated that the DBR Chamber of Commerce needs financial assistance to continue providing and promoting services in the Village of Bannockburn. He stated that the DBR is asking 10% of the total amount needed for funding from the Village of Bannockburn, with the remaining 90% being split between Deerfield and Riverwoods. Trustee Fisher moved, seconded by Trustee Orth, to approve a funding request to the Deerfield Bannockburn Riverwoods Chamber of Commerce. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

7. **07-04/22: Discussion Regarding the Maintenance and Financial Obligations for the Private Culvert Work on Broadleys Court.** Trustee Fisher recused himself from this issue and stepped away from the Board of Trustees table. Village Manager Lasday stated that she is requesting that this issue be continued based upon discussions with Trustee Korner, Mr. and Mrs. White, and Mr. Reichenbach. Trustee Korner stated that the Village will pay DeMuth for the work performed in the private culvert but noted that the Village will be submitting the bill to the Homeowner's Association. He stated that the Village will make every effort to recoup this money as public funds cannot be used to pay for private projects. He stated that he hopes to get a resolution as to whether there is or is not a Homeowner's Association in this subdivision by the next meeting.

Trustee Korner stated that the Village had the work performed to address a resident's concerns regarding flooding. He stated that staff now knows how to tell whether an issue is a Route 22 problem or a private problem. Trustee Alch stated that staff and the Village's consultants need to make sure that they stay communicative during emergencies to avoid potential issues. Trustee Orth stated that he feels that the Homeowner's Association needs to take into account that the only people who received a benefit from the work performed by DeMuth were the people who received a bill. Trustee Korner moved, seconded by Trustee Orth, to continue this issue until the next meeting. On a roll call vote, the motion was unanimously approved. Ayes: Four (Alch, Boyle, Korner, Orth), Nays: None, Abstain: One (Fisher), Absent: One (Rothing).

Mr. Fisher requested that a copy of the DeMuth report be provided with the invoice that is submitted to the Homeowner's Association. Mr. Reichenbach stated that he did not see the work order and requested a copy of it. Trustee Korner responded that a work order was not created due to the circumstances and indicated that only a verbal was given to the contractor. Mr. Reichenbach inquired when the work was actually performed. Village Engineer Gewalt stated that work was performed on January 2, 2013 and January 8, 2013. Mr. Reichenbach identified discrepancies in the dates of the bill and inquired how the Village was notified of the issue. Village Manager Lasday stated that she received a phone message from Mrs. Reichenbach and, in turn, she and Village Engineer Gewalt contacted Mrs. Reichenbach.

Trustee Korner stated that he had received an email indicating that the Board was disrespectful to Mrs. Reichenbach. He apologized to Mr. Reichenbach and indicated that it was not the Board's intention to be disrespectful. Mr. Reichenbach stated that he will pass along the apology to his wife. Mrs. White stated that the thing that most upset her is the letter that she received with the invoice that stated that this work was previously discussed with her, which it was not. Trustee Korner apologized for the lack of communication. He stated that this issue will be revisited in May.

Trustee Fisher returned to the table and rejoined the meeting as a Trustee.

8. **08-04/22: Discussion Regarding an Agreement for the Sale and Transfer of Sanitary Sewer Facilities by and the Between the Village of Bannockburn and the County of**

Lake. Village Counsel Filippini stated that he is acting as counsel for Lake County as well as the Village of Bannockburn on this issue. He presented the draft agreement for the sale and transfer of the sanitary sewer lines that are connected to Lake County. He and Village Manager Lasday identified the terms of the draft agreement and its terms in the context of the history of the Village's services from Lake County. Village Counsel Filippini stated that the agreement is similar to other communities and noted that there are two components to it: the first is the agreement for the treatment of sanitary sewage and the second is the transferring of pipes when the Village recoups its monies from the Special Service area for installing the new line.

Village Counsel Filippini stated that the residents of Special Service Area 15 are not being charged for the transport and treatment of the sanitary sewage. He stated that the County is willing to not retroactively charge for the processing of the sewage. Village Manager Lasday stated that two concerns that were expressed are the requirement that the Village to participate in the enforcement of collection on behalf of the County and making sure that the residents will still be permitted as customers after 20 years (when the agreement ends). Village Counsel Filippini stated that the County requests the Village's assistance in enforcement if people do not pay bills. He stated that there would still be a process that needs to be followed by the County and he noted that the Village would be held harmless if an issue arose. Village Manager Lasday stated that another concern expressed is whether the residents will be billed at a higher rate than others because the County has not been charging the residents for the sanitary sewer processing. She inquired who would be notifying the residents that they have not been billed. Village Counsel Filippini stated that it is fair to say that if this agreement is not passed, the County will seek restitution.

Village Manager Lasday stated that another policy issue is whether the Village wants to start billing on a monthly basis. President Barkemeyer stated that he feels that this should be done, noting that the service can be outsourced. Trustee Fisher noted that a resident who had a substantial leak in their home for an extended period. Upon inquiry from Trustee Korner, Village Administrative Assistant Vela-Schneider noted that the software does not isolate large leak issues and that to review the residents on a monthly or weekly basis would require substantial time because each "leak" account would have to be reviewed. Trustee Fisher stated that he would like staff to pursue with the County how to notify the residents of Special Service Area 15 that they have not been paying the processing and transport charges for the sanitary sewage. Village Finance Director McCulloch noted that the pipes will need to be declared surplus. Village Counsel Filippini stated that the title will be deferred until the bonds are paid.

9. 09-04/22: Report of the April 15, 2013 Architectural Review Commission Meeting. Village Manager Lasday reported that after several submittals by the contractor, she was able to place Sunny side Pancakes and Café on the Architectural Review Commission agenda. She stated that the new owner originally wanted to keep a portion of the existing sign, but because the sign had been installed without securing the necessary approvals and was found to be noncompliant, the new owner is required to replace the entire sign with a sign that conforms to the Village's zoning regulations. She stated that the Architectural Review Commission unanimously approved the sign.

10. **10-04/22: Consideration of an Ordinance Authorizing the Sale of Certain Surplus Personal Property Owned by the Village of Bannockburn.** Trustee Boyle moved, seconded by Trustee Orth, to approve an ordinance authorizing the sale of certain surplus personal property owned by the Village of Bannockburn. On a roll call vote, Ordinance 2013-08 was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). President Barkemeyer noted that the Northwest Municipal Conference is able to auction the vehicle on behalf of the Village, noting that someone from the organization would even come to the Village to pick up the vehicle. Chief Price stated that many organizations offer this service and he will review all options available to him.
11. **11-04/22: Consideration of Approval of a Waiver of Fees for the Use of the Open Space Shelter by the Garden Club for a “Tiny Treasures Rummage Sale” Event on Saturday, September 7, 2013.** Village Manager Lasday noted that Village Finance Director McCulloch had brought up a concern regarding the use of the Open Space area for private funds. She stated that she has spoken with Village Counsel Filippini regarding this matter and he has advised that as long as the funding will be used for Village purposes and the Board is inclined to grant such a request, the Garden Club can use the Open Space. She stated that she has spoken with Garden Club representative Joanne Burgess who indicated that the funds will be used to beautify the Village with the purchase of flower bulbs for the Village. She stated that Mrs. Burgess was also notified that parking may be an issue and she will need to contact the School to see if overflow parking would be permitted on the School’s site. Trustee Alch expressed concern regarding liability insurance. Trustee Fisher moved, seconded by Trustee Korner, to approve a waiver of fees for the use of the Open Space Shelter by the Garden Club for their Tiny Treasure Rummage Sale event on Saturday, September 7, 2013 with the provision that the funds raised from this event be used for Village purposes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).
12. **12-04/22: Consideration of Approval of an Amendment to the Capital Asset Policy for Compliance with GASB 51- Accounting and Financial Reporting for Intangible Assets.** Village Finance Director McCulloch indicated that this request to amend the Capital Asset Policy stems from comments provided by the Village’s auditor. Trustee Korner moved, seconded by Trustee Boyle, to approve an amendment to the Capital Asset Policy for compliance with GASB 51 – Accounting and Financial Reporting for Intangible Assets. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).
13. **13-04/22: Consideration of Approval of a Resolution Amending the Insurance Requirements of a Residential Solid Waste & Recycling Services Agreement between the Village of Bannockburn and Lakeshore Waste Services LLC.** Village Manager Lasday noted that all outstanding issues have been resolved in regards to this issue and recommended approval of an amendment to the insurance requirements., Trustee Orth moved, seconded by Trustee Korner to approve a resolution amending the insurance requirements of a Residential Solid Waste & Recycling Services Agreement between the Village of Bannockburn and Lakeshore Waste Services LLC. On a roll call vote,

Resolution 2013-R-13 was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Koror, Orth), Nays: None, Absent: One (Rothing).

14. 14-04/22: **Consideration of Approval of a Drainage and Utility Easement Agreement between the Village of Bannockburn and Sears Roebuck and Co.** Trustee Fisher moved, seconded by Trustee Boyle, to approve a Drainage and Utility Easement Agreement between the Village of Bannockburn and Sears Roebuck and Company. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Koror, Orth), Nays: None, Absent: One (Rothing).
15. 15-04/22: **Consideration of Approval of a Change Order of the R.A. Mancini Contract to Extend the Completion Date from May 15, 2013 to September 1, 2013 for Public Water Supply Project # L174693 – Waukegan Road, Half Day Road, and Cedarcrest Lane Water Main Replacement to be Submitted to the Illinois Environmental Protection Agency.** Village Engineer Gewalt stated that due to inclement weather, R.A. Mancini is seeking additional time to complete the water main installation for the Waukegan Road, Half Day Road, and Cedarcrest Lane Water Main Replacement Project. He stated that notification will need to be provided to the Illinois Environmental Protection Agency. Trustee Fisher moved, seconded by Trustee Orth, to approve a change order to R.A. Mancini's contract for an extension of the deadline and to submit the change order request to the Illinois Environmental Protection Agency. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Koror, Orth), Nays: None, Absent: One (Rothing).
16. 16-04/22: **Consideration of Approval of a Payment of an Invoice to METRA in the Amount of \$15,575.24 (Final Invoice for METRA Pedestrian Crossing MP26-48 Half Day Road and Waukegan Road).** Trustee Koror moved, seconded by Trustee Boyle, to approve a final payment to METRA in the amount of \$15,575.24 for the METRA Pedestrian Crossing (MP26-48) on Half Day Road and Waukegan Road. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Koror, Orth), Nays: None, Absent: One (Rothing).
17. 17-04/22: **Village Engineer's Report.** *319 Grant Project. Village Engineer Gewalt reported that bids came in at three times the Village's estimate for the 319 Grant Project. He stated that he feels that the Village should reject the bids and rebid the work into two different contracts: one for heavy construction, the other for landscaping. He stated that he will have a meeting on Wednesday with potential bidders and will have a new bid opening on May 2, 2013. He stated that this project is eligible for a 50/50 grant. Trustee Koror inquired how separating the project into two different contracts will improve bid results. Village Engineer Gewalt stated that results should be improved because it will allow eligible contractors to bid on the work that is specific to their field. Trustee Orth moved, seconded by Trustee Fisher, to reject all bids for this project and to have the project broken into two different contracts to be rebid. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Koror, Orth), Nays: None, Absent: One (Rothing). *Route 22 Widening Project. Village Engineer Gewalt reported that IDOT will, weather permitting, begin planting the 516 trees, shrubs, and perennials this week. Trustee Koror inquired when

the contractor will repour the cement in the section that was removed on Route 22. Village Engineer Gewalt replied that the cement was repoured this afternoon and will take up to a week to cure. **Duffy Lane Repaving Project.* Village Engineer Gewalt reported that the Duffy Lane Repaving Project is anticipated to begin the week of May 6, 2013 with an anticipated completion date of July 1, 2013. **High Terrace and Sunset Lane Repaving Project.* Village Engineer Gewalt reported that he is putting together a proposal for the repaving of High Terrace and Sunset Lane. **April 2013 Heavy Storms.* Village Engineer Gewalt reported that the storm sewers operated at optimal efficiency during the recent storms but noted that due to the volume of water, there was still some minor flooding on Village roads. He stated that the Police Department assisted the Village by removing blockages along storm sewer drains and redirecting traffic when water overflowed onto streets.

18. 18-04/22: **Village Counsel's Report.** Village Counsel Filippini reported on the Holland & Knight Seminar that will occur on Friday, April 26, 2013.

19. 19-04/22: **Village Manager's Report.** **State Legislation.* Village Manager Lasday reported that she attended a transportation meeting today where discussion occurred regarding the State's consideration to modify funding of roads. **April 2013 Heavy Storms.* Village Manager Lasday reported that Mrs. Rajmaira had left a voice mail regarding her concern for flooding on her property. **Electric Aggregation.* Village Manager Lasday reported that MC2 will send notification opt-out letters to the residents who are participating in the electric aggregation program. She stated that Dr. and Mrs. Gatti will be switched to Constellation Energy for the remainder of the electric aggregation contract at which they will be transferred to MC2 for the new electric aggregation contract. **Facebook.* Village Manager Lasday reported that the Village of Bannockburn now has a Facebook site.

20. 20-04/22: **Commissioners' Reports.**

**Finance Commissioner's Report.* **Bill Submit List.* Finance Commissioner Alch presented the last Bill Submit List for Fiscal Year 2012-2013. She identified items of note including the DBR Chamber funding request, payment to DeMuth for the work on the private culvert on Broadleys Court, and Diambri's legal fees. Trustee Fisher moved, seconded by Trustee Korner, to approve the Bill Submit List as presented. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: One (Rothing). **Consideration of Approval of the Budget and Capital Projects for Fiscal Year 2013-2014.* Village Manager Lasday presented the Budget and Capital Projects for Fiscal Year 2013-2014. Trustee Orth moved, seconded by Trustee Boyle, to approve the Budget and Capital Projects for Fiscal Year 2013-2014. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing).

**Water Commissioner's Report.* Water/Sewers Commissioner Fisher indicated that the Cross-Connection Flyer went out to all who are on the Village's water system.

**R-O-W/Roads Commissioner's Report.* **April 13, 2013 Heavy Rains.* R-O-W/Roads Commissioner Korner thanked the Police Department for their assistance in handling the heavy storms earlier in the month. **Stirling Circle.* R-O-W/Roads Commissioner Korner reported that he, Village Manager Lasday, and Village Forester Todd Sinn met with Village Resident Donald Wroblewski regarding coordinating the first phase of work on the Stirling Circle. He stated that Kevin Tracz will begin the removal of buckthorn in May. He stated that Village Forester Sinn will label the trees worth saving and that Mr. Wroblewski was clearly told that this project will take two years to complete. **Lake County Council of Mayors.* R-O-W/Roads Commissioner Korner reported that he and Village Manager Lasday attended the Lake County Council of Mayors meeting and noted that Waukegan Road is slated for repaving in 2015. **Village of Deerfield.* R-O-W/Roads Commissioner Korner stated that he spoke with Barbara Little of the Village of Deerfield regarding the possibility of joining together with the Village of Bannockburn to repave North Avenue. He stated that this is not a priority for Deerfield at this moment, but there was indication that this may be possibility in the future. Trustee Boyle inquired whether there has been any consideration in making North Avenue a one-way street. President Barkemeyer replied that there has not been any discussion regarding making North Avenue a one-way street. R-O-W/Roads Commissioner Korner indicated that North Avenue is an important street and people should be able to traverse it in either direction.

**Building Commissioner's Report.* Building Commissioner Orth had nothing to report.

**Police Commissioner's Report.* Police Commissioner Boyle reported on an Emergency Management Meeting that was held with multiple municipal agencies. He stated that a practice emergency response drill was performed.

21. 21-04/22: Village President's Report. **State Legislators.* President Barkemeyer reported that he and Village Manager Lasday went to Springfield and met with State Representative Scott Drury and Illinois State Senator Julie Morrison. He stated that Representative Drury did vote against the Responsible Bidder Act, which if it passes, could be expensive for doing business. He stated that he and Village Manager Lasday also met with Terry Link who suggested that he may be amenable to sponsoring a bill that would carve out an exception to the prevailing wage act for EAB/Dutch Elm and other hazardous trees. Village Manager Lasday suggested that the Village work to create language that would assist Terry Link. Village Counsel Filippini stated that Holland & Knight is working with the Forest Preserve Districts in multiple counties in creating language to define these types of diseased and hazardous trees as public health and safety matters rather than public works. President Barkemeyer directed Village Counsel Filippini to prepare draft legislation relating to this matter. **Lung Cancer Kickoff.* President Barkemeyer reported on a Lung Cancer Kickoff event that he attended.
22. 22-04/22: EXECUTIVE SESSION. Trustee Fisher moved, seconded by Trustee Orth, to enter into Executive Session to discuss threatened litigation, personnel, and Executive Session Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Fisher, Korner, Orth), Nays: None, Absent: One (Rothing). Executive Session was entered into at 8:36 p.m.

Trustee Alch was excused during Executive Session at 9:01 p.m.

There being no further business in Executive Session, Trustee Boyle moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, Executive Session was adjourned at 9:08 p.m. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Alch, Rothing).

23. 23-04/22: **Other Business.** **Consideration of Approval of the April 8, 2013 Board of Trustees Executive Session Meeting Minutes (Subject to Minor Corrections).* Trustee Fisher moved, seconded by Trustee Orth, to approve but keep confidential the April 8, 2013 Board of Trustees Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Korner, Fisher, Orth), Nays: None, Absent: Two (Alch, Rothing). **Consideration of Approval of the April 8, 2013 Meeting Minutes.* Village Finance Director McCulloch identified corrections to the April 8, 2013 Board of Trustees Meeting Minutes. Trustee Fisher moved, seconded by Trustee Orth, to approve the April 8, 2013 Board of Trustees Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Korner, Fisher, Orth), Nays: None, Absent: Two (Alch, Rothing).
24. 24-04/22: **Adjournment.** There being no further business to come before the Board of Trustees, Trustee Boyle moved, seconded by Trustee Korner, to adjourn. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Korner, Fisher, Orth), Nays: None, Absent: Two (Alch, Rothing). The meeting was adjourned at 9:09 p.m.